



Department of the Legislative Assembly

Parliament of New South Wales



Annual Report

2018/19



Integrity

Professionalism

Impartiality

Collegiality

Respect

Excellence

Our Values

Integrity, professionalism, impartiality, collegiality, respect, excellence.

Our Purpose

We are committed to contributing to the achievement of the Parliament's mission, which is:

To service and enhance the operations of the New South Wales Parliament by providing political, innovative and integrated support service to Members both within and outside Parliament House and relevant services to the people of New South Wales.

Our Vision

The New South Wales Legislative Assembly will be valued as a central democratic institution for New South Wales: effective in holding the New South Wales Government to account, scrutinising legislation, and representing the diverse views of the people of New South Wales.

Members of the New South Wales Legislative Assembly will have the information, advice, support and technology they need to be effective in their work and closely engage with their constituents.

Legislative Assembly staff will have the respect of the Members of the Legislative Assembly, key stakeholders and of the public for our independence, integrity and professionalism, and for our commitment to making the Legislative Assembly work ever more effectively.

Our Strategic Plan and Priorities

This annual report outlines the activities and achievements of the Department in meeting its strategic objectives of:

- A digital Legislative Assembly – Mobility, Accessibility and Availability – utilising technology to improve systems and better equip Members to participate in deliberations and decision-making in the House and on Committees.
- Supporting Members in their representative role – targeted initiatives aimed at supporting Members in exercising their roles as elected representatives engaging with their constituents and local communities.
- Increased organisational capacity – better aligning the Department's structure, staff and resources with core functions, and investing in succession planning and knowledge building to ensure procedural knowledge, leadership capability and operational strength across all levels and business areas.
- Raising awareness of the Legislative Assembly's role – increasing awareness and understanding of the role and functions of the Legislative Assembly and the activities of its Members, to reinforce the significance of the Assembly within the parliamentary system of Government in New South Wales and the links between Members, their communities and the Parliament.

About this Report

This annual report reviews our performance over the 2018/2019 reporting year against the targets published in our previous annual report, and in our plans which document our key outcomes and outputs.

This report is available on the Parliament's website at www.parliament.nsw.gov.au and financial statements are appended in a separate document at the same location.

Contents

- Our Strategic Plan and Priorities p. 2
- Speaker's foreword p. 4
- Clerk's Overview p. 5
- Our organisation p. 6
- Organisational Chart p. 7
- Chapter 1 - A year in the House p. 8
- Chapter 2 - Operations in a modern Legislative Assembly p. 17
- Chapter 3 - Stewardship and Capacity Building p. 43
- Chapter 4 - Engagement and Inter-Parliamentary Relations p. 50
- Chapter 5 - Corporate Governance Framework p. 59
- Financial summary - Legislative Assembly p. 67
- Appendix A - Contact Details for Electorate Offices p. 71
- Appendix B - Parliamentary Supported Travel p. 73
- Appendix C - Official visitors 2018/19 p. 74
- Appendix D - Parliamentary Friendship Groups p. 75
- Appendix E - Members' Entitlements p. 76
- Appendix F - Work Health & Safety and Injury Management Report p. 93
- Appendix G - Governance and Risk p. 94
- Appendix H - Bills Introduced 2018/19 p. 96

TRADITION DEMOCRACY INNOVATION ACCOUNTABILITY



Department of the
Legislative Assembly



Parliament of New South Wales
6 Macquarie Street
Sydney NSW 2000
www.parliament.nsw.gov.au
Ph (02) 9230 2111

Letter of Transmittal

The Hon. Jonathan O'Dea MP
Speaker of the Legislative Assembly
Parliament House
Macquarie Street
Sydney NSW 2000

Dear Mr Speaker

I am pleased to submit to you for tabling the annual report for the Department of the Legislative Assembly for the reporting year ended 30 June 2019.

While the Legislative Assembly is not legislatively required to table an annual report, I welcome the opportunity to provide information on the performance of the Department.

The content of the report incorporates the requirements of the *Annual Reports (Departments) Act 1985* and the *Public Finance and Audit Act 1983*, especially in regard to the Department's operations and financial performance.

The full financial statements for the Legislative Assembly have been published as a supplement to this annual report, and can be located on the Parliament's website at: www.parliament.nsw.gov.au.

I commend this report to you and thank you on behalf of your staff for your ongoing support.

Yours sincerely

Helen Minnican
Clerk of the Legislative Assembly

Speaker's Foreword

The Speaker



I am pleased to accept the annual report for the Department of the Legislative Assembly for the year ending 30 June 2019.

This is the first annual report to be made during the 57th Parliament. It captures the official records of the previous Assembly and addresses the Department's work as we completed one and commenced another parliamentary term.

I thank the staff of the Legislative Assembly, and commend them for their hard work and commitment to the performance of the NSW Parliament.

When I was elected Speaker earlier this year, I outlined my intentions, including: to embrace our traditions, while pursuing reform; enhance public engagement; and improve standards of behaviour. These are all things that will help re-build trust and confidence in our democracy, the political process and our elected representatives.

The Clerk and her team have developed a revised set of strategic objectives for the Legislative Assembly. They set out an ambitious and exciting vision, setting the framework for how we report and assess the performance of the Department.

The newly elected Members to the Legislative Assembly have been well-supported by the Clerk and the staff when taking on their roles and settling into their first year in office. Many Members have undertaken new challenges, such as chairing parliamentary Committees and I congratulate them on their contributions.

Following the recommendations of the Standing Orders and Procedures Committee, the first tranche of procedural reforms were introduced in the Chamber. That saw the introduction of a new Public Interest Debate, along with other improvements to the performance and function of the Assembly. The next reporting period, will cover the continuing review of House procedures and related issues.

I am particularly appreciative of the support and assistance provided by the Deputy Speaker, Assistant Speaker and temporary Speakers.

Finally, I thank the Clerk and all staff of the Department for their fantastic support and service to the Members of the Legislative Assembly and public, especially during the early months of the new Parliament. Their expertise and commitment is invaluable.

The Hon. Jonathan O'Dea MP

Speaker

Clerk's Overview 2018/19

The year that was

As foreshadowed in the previous annual report, this year was a period of change and transition for the Legislative Assembly as the parliamentary term ended and a new Parliament began. This is a time when there must be both continuity of institutional traditions and practices, while also engaging with the needs and expectations of a new cohort of Members.

As well as upholding and promoting awareness of the vital constitutional role of the Assembly, there is the important role of providing authoritative advice on the statutory and other requirements and timeframes affecting the Assembly and its Members. Members need to be made aware of their obligations in respect of their pecuniary interest declarations and arising from the Code of Conduct.

It is a period where stewardship is prominent in the work of the Clerk, as a permanent officer of the House, and the work of the staff of the Department.

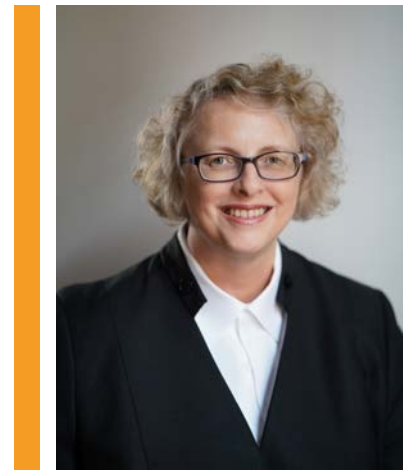
Following the State General Election on 23 March 2019, the House assembled on 7 May, pursuant to the Governor's proclamation following the return of the writs, and the Members were sworn in prior to being able to sit and vote. As part of discharging my duties, I had the honour of commencing proceedings on the first sitting day and conducting the election of the new Speaker, the Hon. Jonathan O'Dea, MP.

The official opening of a new Parliament is a formal occasion involving traditional practices and observances but at the heart of the proceedings is the assertion of the right of the Legislative Assembly to 'lay claim to all Members' undoubted rights and privileges, particularly the right of freedom of speech in debate, and the right to transact some business of a formal nature without notice'.

The change in the composition of the House naturally brings a different dynamic to proceedings, new expectations and a different institutional outlook. It is a period for building new relationships and earning the trust and respect of Members and officeholders, in particular, those individuals exercising authority and important roles in the management and conduct of business. This year there were many new occupants in these positions, some of whom had no prior parliamentary experience, and they needed support to become familiar with their new roles and responsibilities.

The House sat 18 fewer sitting days than the previous reporting period and this decrease in sittings is reflected in the activity statistics. However, it should be noted that, with the change in the composition of the Parliament, there has been a discernible shift in the complexity of certain proceedings.

As well as dealing with the conduct of proceedings in the Chamber and Committees, and supporting the 98 electorate offices throughout the State, the Department also delivered on longer term, strategic objectives, realising a number of achievements against the Department's strategic directions for the 56th Parliament.



For instance, the Department has migrated all of the tabled paper holdings for the Assembly from existing legacy software platforms and has employed an agile approach to project managing a new Votes and Proceedings production system. Further details of this work can be found within this report.

At the end of the sittings in 2018 the Clerk and senior officers worked on developing a "Legislative Assembly Vision and Plan for Digital Transformation". Future goals for the Department include the customisation of information provided to Members about the business of the House and Committees, and the development of portals that would support end-to-end digital transactions, including with the Executive on processes requiring responses from Ministers to specific items of business.

A new Parliament also brings momentum for further change, through a new strategic outlook for the 57th Parliament and the reform agenda of a new Speaker, the Premier and the Members themselves. The deliberations of the Assembly's Standing Orders and Procedure Committee will be important in this regard. The Committee held its first meeting on 9 May 2019, at which it considered correspondence from the Premier and resolved to undertake a review that would allow for consideration of proposals to modernise and reform practices and procedures, and the operation of the House and its Committees.

Building on the achievements of this reporting period, the year ahead will bring more initiatives to strengthen the institutional underpinnings of the Legislative Assembly. We will work to ensure there is capacity for the House and its Members to continue to function as part of a strong, open and forward-looking Parliament, which performs its essential role in our Westminster system of Government and is positively regarded by the broader community in so doing.

In conclusion, I would like to recognise the staff of the Department, who have, as always, shown professionalism and integrity in the performance of their duties, in upholding our values and in giving outstanding support to the Assembly and its Members. I am particularly grateful to the team in the Clerk's office for their support and encouragement, and to all staff in the Department for the enthusiasm they bring to the Legislative Assembly and all parliamentary affairs.

Helen Minnican
Clerk of the Legislative Assembly

Our Organisation

Members

Since 1856 Members of the New South Wales Legislative Assembly have represented the people of New South Wales, raising the local and state issues of concern to their communities. Every four years 93 Members are elected to the Legislative Assembly, each representing a geographic area (an electorate). While in Parliament, the Members of the Legislative Assembly consider bills, debate motions, discuss petitions and give speeches on matters important to their electorates. Members scrutinise the activities of Government and hold it to account by questioning Ministers, debating legislation and participating in Committee inquiries. By participating in the activities of portfolio Committees, Members are able to obtain evidence on a wide range of subjects, analyse relevant policies and recommend policy changes or new measures. Members also perform a wide range of duties in their electorates, including attending community events, pressing for action on local problems and making representations to Government on behalf of their constituents.

Members may also have additional responsibilities as a Minister, hold parliamentary or party office and participate in party meetings and decision making.

The Department of the Legislative Assembly

The Department of the Legislative Assembly supports the Legislative Assembly, Committees and members to fulfil their parliamentary responsibilities – both within Parliament and in their electorates. Permanent Officers of the House provide procedural and other advice to Members.

Office of the Clerk

Officers of the House support and maintain the operation of the Legislative Assembly in accordance with constitutional requirements and the legislation that underpins the work of the Parliament. The Clerk provides timely and accurate support and procedural advice to Members and acquits her duties as the Chief Executive Officer of the Legislative Assembly. The Clerk is also the Registrar for declaration of Members' interests under the Constitution Act (NSW) 1902.

The Office of the Clerk also provides support to help former Members to maintain connections with Parliament and the community. All former members of the New South Wales Parliament are eligible to join the Former Members' Association, which is managed by an executive committee and holds regular events for association members and their partners.

The Chamber

The Chamber is where Members debate legislation and pass new laws for governing New South Wales. It is where the Ministers in the Assembly introduce bills, present official documents about the work of Government departments and agencies, and where Parliament approves the Government's appropriation of public funds for the provision of services to the people of New South Wales. All of these activities are presided over by the Speaker of the House, who nominates a panel of Temporary Speakers to assist the Speaker in discharging their duties.

The Department produces the publications required for each sitting in the Chamber and the official documents that record the decisions reached by the House. Senior officers of the House provide procedural advice to the Speaker and other Members and, in doing so, refer to relevant legislation, the Standing Orders of the Legislative Assembly, practice and precedent. Departmental staff also support the proceedings of the House; for example, by providing attendants to support the operation of the Chamber and producing the records of the House.

Committees

Members of both the Legislative Assembly and the Legislative Council conduct in-depth studies of important issues through parliamentary Committee inquiries. The House may refer bills to Committees for detailed examination. They can initiate their own inquiries, examine Government spending, and take evidence from Government agencies, subject area experts and other stakeholders.

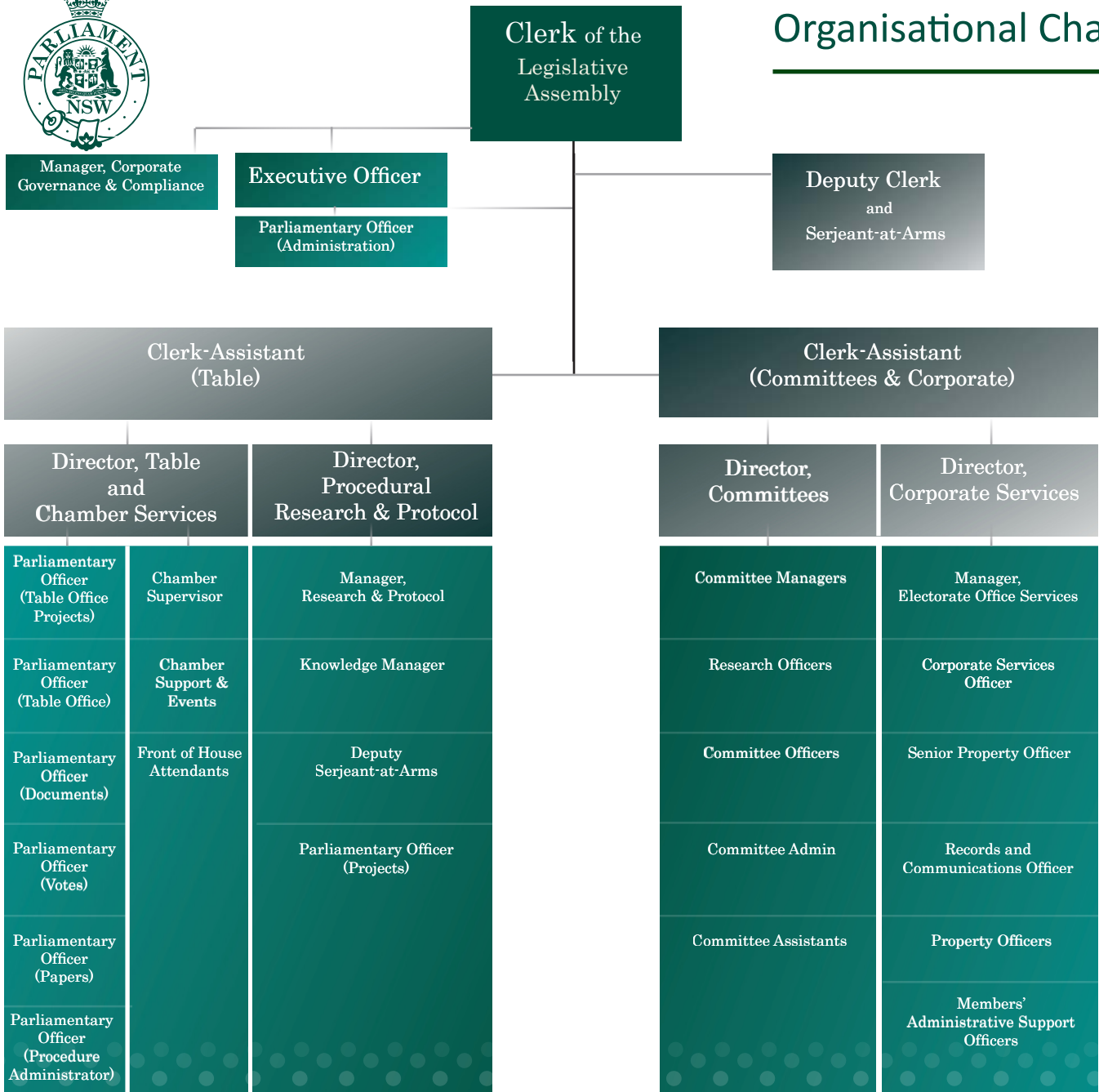
In providing secretariat support to the Committees, the staff of the Department coordinate deliberative meetings, arrange public hearings and organise site visits. They also prepare all official papers and assist the Chair to bring forward their draft report for consideration. Oversight Committees give Members the opportunity to closely scrutinise the Executive, and to monitor and review the activities of independent statutory bodies, such as the ICAC, the Ombudsman and the Health Care Complaints Commission. Members involved in the work of the Legislation Review Committee and the Public Accounts Committee also contribute to the Assembly's legislative and financial scrutiny functions.

Electorate Office Services

The Department also supports Members' electorate work and community engagement through the provision of 98 electorate offices. The Department has responsibility for the leasing, fit out and maintenance of these offices, as well as rolling out new equipment and managing upgrades. Electorate offices serve as a contact point for the local community to raise issues of concern and seek assistance in accessing state programs and services. The Department provides corporate support and training to electorate office staff, and facilitates forums for Electorate Officer consultation and communication.



Organisational Chart



Staff of the Department of the Legislative Assembly

Electorate Offices and Electorate Office staff	Electorate Offices x 98 Electorate Office staff x 356
--	--

1

A Year in the House



Transitioning to a New Parliament

The annual reporting period marked the end of the 56th Parliament and the transition to a new Parliament following the State General Election held on 23 March 2019. On 22 November 2018 the Legislative Assembly sat for the last time before it was prorogued on 25 February and expired on 1 March 2019. The writs for the State General Election were issued on 4 March 2019, for return by 3 May 2019.

The end of one Parliament and the beginning of another involves the Department in significant planning and coordination across the Parliament in order to meet the challenges and demands of the transition period. Staff within the Department worked flexibly across business units and in close collaboration with colleagues in the Department of Parliamentary Services and the Legislative Council. The transition is a period in which to evaluate our current work practices leading to improvements in processes and business systems. Knowledge and information management, succession planning and management of key stakeholder relationships proved critical to successfully navigating complex processes grounded in statute, convention, practice and tradition. This was a particular challenge for the Department given significant changes in legislation and key personnel since the previous State General Election.

Membership changes throughout the reporting period

At the end of the 56th Parliament the Government, led by the Premier, the Hon. Gladys Berejiklian MP, held 50 of the 93 seats in the Legislative Assembly. The Opposition, led by Mr Michael Daley MP, held 34 seats. Independent Members and the Greens each held three seats, the Shooters, Fishers and Farmers Party held one seat and two seats were vacant.

From the commencement of the 57th Parliament, the Government, led by the Premier, the Hon. Gladys Berejiklian MP, held 48 of the 93 seats in the Legislative Assembly. The Opposition, led by Ms Jodi McKay MP, held 36 seats. Independent Members, The Greens and the Shooters, Fishers and Farmers Party each held three seats.

Resignations and by-elections

On 3 August 2018 Mr Daryl Maguire resigned his seat as Member for Wagga Wagga. A by-election was held on 8 September and the newly elected Member, Dr Joe McGirr MP, took his place in the Legislative Assembly on 18 September.

State General Election March 2019

Mr Jai Rowell resigned as the member for Wollondilly on 17 December 2018.

Mr Damien Tudehope resigned as the Member for Epping on 22 February 2019. He was subsequently elected to the Legislative Council.

The following Members of the Legislative Assembly did not re-contest their seats:

Mr Greg Aplin MP (Member for Albury)

Mr Glenn Brookes MP (Member for East Hills)

Mr Luke Foley MP (Member for Auburn)

Mr Andrew Fraser MP (Member for Coffs Harbour)

The Hon. Thomas George MP (Member for Lismore)

The Hon. Pru Goward MP (Member for Goulburn)

The Hon. Troy Grant MP (Member for Dubbo)

The Hon. Kevin Humphries MP (Member for Barwon)

Mr Chris Patterson MP (Member for Camden)



Twelve new Members were elected to the Legislative Assembly at the State General Election on 23 March 2019:

Albury – Mr Justin Clancy (Lib)

Barwon – Mr Roy Butler (SFF)

Camden – Mr Peter Sidgreaves (Lib)

Coffs Harbour – Mr Gurmesh Singh (Nat)

Coogee – Dr Marjorie O'Neill (Labor)

Dubbo – Mr Dugald Saunders (Nat)

East Hills – Ms Wendy Lindsay (Lib)

Goulburn – Mrs Wendy Tuckerman (Lib)

Hawkesbury – Ms Robyn Preston (Lib)

Lismore – Ms Janelle Saffin (Labor)

Murray – Mrs Helen Dalton (SFF)

Wollondilly – Mr Nathaniel Smith (Lib)

Changes in officeholders

Resignation of the Speaker - On 2 April 2019 the then Speaker of the Legislative Assembly, the Hon. Shelley Hancock, resigned from that office in order to be appointed to Cabinet. As the Assembly had not at that stage re-assembled after the election to elect a new Speaker, under the provisions of section 31A of the Constitution Act, the Hon. Thomas George, as Deputy Speaker, automatically became the Acting Speaker.

Election of the Speaker, Deputy Speaker and Assistant Speaker - When the Legislative Assembly met on the first sitting day, 7 May 2019, of the 57th Parliament, the Hon. Jonathan O'Dea MP was elected as Speaker of the Legislative Assembly, the Hon. Leslie Williams MP was elected as Deputy Speaker, and Mr Mark Coure MP was elected as Assistant Speaker.

Temporary Speakers as at 30 June 2019 were: Mr Lee Evans, Ms Sonia Hornery, Mr Greg Piper, Mr Gurmesh Singh and Ms Felicity Wilson.

The Ministry - In the 56th Parliament there were originally 22 members in the Ministry (including the Premier) and 16 Parliamentary Secretaries. Following Ms Berejiklian's appointment as Premier in January 2017, the Ministry increased to 23 members (including the Premier) and on 1 February 2017 the number of Parliamentary Secretaries increased to 17. These numbers remained the same until the end of the 56th Parliament. In the 57th Parliament, there are 24 members in the Ministry (including the Premier) and 17 Parliamentary Secretaries.

Leader of the Opposition - On 8 November 2018 Mr Luke Foley resigned as the Leader of the Opposition. On 10 November Mr Michael Daley MP was elected by the Labor Party as the new Leader of the Opposition and the Hon. Penny Sharpe MLC was elected as Deputy Leader of the Opposition.

Following the State General Election, Mr Daley resigned from this position on 25 March 2019 and the Hon. Penny Sharpe became Acting Leader of the Opposition. As Ms Sharpe was a Member of the Legislative Council, Mr Ryan Park MP occupied the position of the Leader of the Opposition in the Legislative Assembly until Ms McKay MP was elected as Opposition Leader on 29 June 2019. Ms Yasmin Catley MP was elected by the Labor Party as Deputy Leader of the Opposition.

Former Members

The House was informed of the deaths of the following Members during the reporting year: the Hon. Lawrence Kelly, a former Speaker of the Legislative Assembly and Member for Corrimall; Peter Maurice King, former Member for Oxley; Edward "Ted" Carrington Mack, former Member for North Shore; the Hon. Milton Arthur Morris, former Member for Maitland; and William Peter Coleman, former Member for Fuller.



Preparing Members and staff for the 57th Parliament

New Member induction - Supporting Members to prepare for a new Parliament is a core role and responsibility of the Department. This annual report sets out the work done by our staff to induct new Members and prepare them for their roles as Members of the Legislative Assembly.

The Department of the Legislative Assembly's values – respect, integrity, impartiality, professionalism, excellence and collegiality – always underpin our work and are evident when one Parliament transitions to another. Members come from a variety of political backgrounds and must be able to trust the staff of the Department to be impartial, professional and respectful, and to act with integrity.

The Legislative Assembly welcomed 12 new Members following the State General Election in March 2019 and senior staff of the Department, in collaboration with staff of the Department of Parliamentary Services, conducted a comprehensive induction program on 12 April.

The program included information on a wide range of matters that highlighted for the Members their new obligations and responsibilities. Particular emphasis was placed upon the Members Code of Conduct and the ethical framework that governs their behaviour; parliamentary practice and procedure; and their responsibilities in relation to the use of Members' allowances and entitlements.

Other areas covered were: Electorate Office Services, Information Services (IT, Library, Hansard), Finance and Members' Entitlements, and Security. The induction also included an address from the Parliamentary Ethics Adviser and a panel session comprising former and current Members, who shared their experiences and provided important insights and practical advice about entering public office and the role of a Member.



Preparing for the official opening day

Members also attended a half-day Assembly procedural information session on 6 May. This session focussed on the preparations for the official opening being held the next day, relevant procedures, and the constitutional significance of important traditions and ceremonies to be observed on the day. The topics covered during the session included:

- The sources of the Legislative Assembly's powers, rights and privileges;
- Relevant procedure and practice;
- What to expect on the opening day of Parliament;
- Chamber etiquette;
- The routine of business;
- The legislative process and amending bills;
- Opportunities for private Members;
- The work of Hansard.

The presentations incorporated videos developed by the Procedural Research and Protocol Unit (PR&P), in which current and former Members spoke candidly about learning the procedures of the Legislative Assembly, the opportunities in the House that Members have to represent their electorates and constituents, and how to approach consideration of legislation. Feedback from the new Members about the procedural induction was positive, with most indicating that it aided their understanding of the Assembly's rules and the opening day processes.

Familiarisation with Assembly practice and procedure

The inductions and information sessions held prior to the official opening were the initial steps in an ongoing program aimed at familiarising new Members and their staff with the specialised knowledge and skills needed to perform their roles effectively in the unique parliamentary environment. The program will continue into the next reporting period and reflects the Department's wider commitment to promoting greater awareness and understanding of parliamentary practice and procedure.

In May and June the Procedural Research and Protocol Unit and the Table Office jointly conducted procedural 'drop-in' sessions, on sitting days during lunchtimes, about the routine of business, the Budget process and the Business Paper. These will continue into the 2019/20 reporting period.

The program will also include a series of briefings for Members and staff, hosted jointly by the Legislative Assembly and Legislative Council, to be presented by agencies such as the Audit Office, the Electoral Commission and the Ombudsman on their role and functions.

Assembly Operations 2018/19

THE CHAMBER



68 Bills Introduced in the Legislative Assembly



36 Sitting Days



343 Hours of Sitting

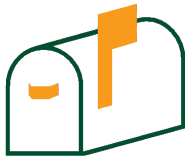


57 Bills Passed

TABLE SERVICES



663 General Notices of Motion given in the Legislative Assembly



1,973 written questions on notice



1,415 answers to written questions on notice



350 oral questions



259 petitions received



59 petitions received with more than **500** signatures



18 petitions received with more than **10,000** signatures

ELECTORATE OFFICES



1,328 maintenance and service jobs completed for Electorate Offices



22 Electorate Offices relocated or refurbished



356 Electorate Officers employed across NSW, supporting Legislative Assembly Members in their electorates



127 Electorate Office staff received formal training

COMMITTEES



24 reports tabled in the House



17 Committees administered



10 inquiries undertaken



5 hearings conducted



49 meetings and deliberatives held



61 witnesses appeared



490 submissions received to inquiries

PROCEDURE



6 procedural Digests published



4 training sessions held



3 public sector seminars held

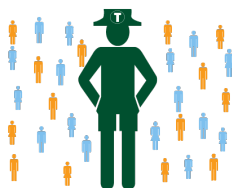


3 post-sitting briefing sessions held

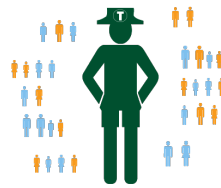


24 delegations hosted

PUBLIC ENGAGEMENT



22,127 people attended tours of the Legislative Assembly



666 public groups attended tours of the Legislative Assembly



33 average number of people within each group attended tours of the Legislative Assembly

Proceedings in the House 2018/19

The official opening of the new Parliament

Following the State General Election, and pursuant to the Governor's proclamation, the first session of the 57th Parliament of New South Wales was opened by the Governor, Her Excellency the Hon. Margaret Beazley AO QC, on 7 May 2019.

Aboriginal recognition

On the first sitting day, the Speaker acknowledged the presence in the gallery of representatives of the Stolen Generations survivors' organisations of New South Wales, and made a statement of acknowledgment and respect to the traditional owners of the land on which the Parliament meets – the Gadigal People of the Eora nation, and to any Aboriginal people present.

The Speaker then made a statement regarding the Stolen Generations in New South Wales, recognising the events suffered by Aboriginal people in New South Wales, the work of the Parliament in response to those events, and acknowledging the work still to be done.

The statements arose from the recommendations of a parliamentary Committee report that sought to address the enduring effects of past Government practices in relation to the Stolen Generations.

Joint sittings

Assembly Members attended the Legislative Council twice during the reporting period to participate in joint sittings. At each of these sittings, vacancies were filled in both the Legislative Council and in the Senate for New South Wales.

On 15 August 2018, the Hon. Cate Faehrmann was elected to the Legislative Council; and Dr Mehreen Faruqi was elected to the Senate.

On 8 May 2019, the Hon. Benjamin Franklin and the Hon. Rose Jackson were elected to the Legislative Council; and Senator Duncan Spender was elected to the Senate.

Legislation

Some of the bills introduced during the reporting period included:

24 May 2018 – The Government Sector Finance Bill 2018 was introduced as a cognate bill with the Government Sector Finance Legislation (Repeal and Amendment) Bill 2018 but was separated in the House following a suspension motion agreed to without debate. The Government Sector Finance Bill was passed and assented to on 24 October 2018. The Government Sector Finance Legislation (Repeal and Amendment) Bill was subsequently passed by both Houses and received assent on 22 November.

18 September 2018 – The Parliamentary Budget Officer Amendment Bill 2018, which originated in the Legislative Assembly, was passed by both Houses on 26 September 2018.

8 May 2019 – The Ageing and Disability Commissioner Bill 2019, which originated in the Legislative Assembly was amended by the Council. The Assembly agreed with some amendments and disagreed with others and the bill passed both Houses on 20 June 2019.

18 June 2019 - The Treasurer, the Hon. Dominic Perrottet MP, introduced the Appropriation Bill and two cognates into the Assembly. This included the State Revenue and Other Legislation Amendment Bill 2019 which relates to the State's finances, but was not an appropriation bill. Amendments were moved in the Legislative Council and the Assembly later agreed to the amendments.

Petition discussion

Subjects discussed in relation to petitions with over 10,000 signatories were: Stockton Beach, a corrections facility at Kembla Grange, koala habitats, residential developments at Kingscliff, Coffs Harbour boat ramp, single-use plastic bags, drought relief, South Coast railway services, a cruise ship terminal at Yarra Bay, recreational fishing, Luna Park, Myuna Bay Sport and Recreation Centre, child sex offences, train services in Orange and a public hospital at Forster/Tuncurry.

Commemorations and significant events

During the reporting year these included the conclusion, on 13 November 2018, of the series of Speaker's statements commemorating the centenary of World War 1. Following the final statement a bugler played the last post and Members and officers of the House stood in their places as a mark of respect. Over the course of the last four years, 77 statements were given, each marking significant events from 100 years ago and the impact of those events upon the Parliament and the people of New South Wales.



In support of the Chamber

The Table Office and the official records

For the staff of the Table Office the work involved in concluding one parliamentary term and commencing another necessitates meeting statutory deadlines as well as key dates in the parliamentary timetable. The transition involves administering a significant volume of parliamentary records, closing off all records for one Parliament and creating those for the new Parliament. All Members' profiles were updated both before and after the election to reflect the current status.

At prorogation, which signifies the end of the session, all outstanding business such as unmove notices, bills before the House and unanswered questions lapsed. In addition to setting up the House papers, systems and documents for the new session, the Table Office staff were heavily involved in the opening of Parliament. The Roll of the House which all members signed, on taking their seat, as well as the oaths or affirmations they took, were produced in the Table Office. The writs for the State General Election are not returned from the New South Wales Electoral Commissioner progressively so the process of updating records, notifying other parts of the Parliament's administration, and other stakeholders is a pressured exercise given the importance of maintaining an accurate and timely public record of the Legislative Assembly.

The production of the Sessional Returns, bound volumes containing the Votes and Proceedings as well as procedural statistics, Committee information, bills registers and other sessional summaries, for the first session of the 57th Parliament is ongoing.

Ensuring new databases work well for the public and staff

The Parliament moved to a new website platform in 2018. Legislative Assembly Committee staff tested updates to this platform and reviewed Committee records from 1997 onwards, which had been transferred to the new system. This project helped to ensure Committee information such as reports, transcripts and submissions were properly transferred and easily accessed.

The Department also launched a new internal database, the LA Hub. This shares key policies, practices and other relevant documents across the entire Department enabling important information to be found quickly and easily. Staff reviewed over 100 Committee resources to identify relevant documents to add to the database. Maintaining and developing the LA Hub is an ongoing project.

Improving internal systems

Other important initiatives in the Table Office included: a new production system for the Votes and Proceedings and further database changes to refine processes; committing to the

development of digital end-to-end business systems; e-tabling and the customisation and personalisation of information for users. This includes the development of Member and ministerial portals. See further information about the Parliamentary Information Management System (PIMS) project in Chapter 2.

Procedural and Support

Procedural Research and Protocol (PR&P) will continue to provide authoritative and accurate information for the Department and the Speaker to support the operation of the House, meet the protocol needs of the Assembly and engage with the community.

The 57th Parliament has seen the Speaker introduce a substantial reform agenda that will involve significant changes to the way the House operates. PR&P will support the House as new rules are introduced and the procedures of the House change by:

- Designing and delivering information sessions on the operation of new rules for Members and other stakeholders;
- Updating internet and intranet resources explaining House procedures;
- Supporting the development of technology infrastructure to support changes, including functionality to enable the House to accept e-petitions.

PR&P intends to expand the scope of its work to include:

- Identifying more opportunities to engage with universities and community groups to deliver information on how to engage with the New South Wales Parliament and its Members;
- Developing tools and resources to deliver tailored, effective programs for visiting delegations that meet their specific needs;
- Increasing the range of seminars available to the public sector to include specialised sessions on topics such as the legislative process;
- providing a detailed consideration of how laws are made and amended in the New South Wales Parliament.

Review of procedural publications

During the reporting period PR&P initiated comprehensive reviews of the following procedural publications in preparation for the commencement of the 57th Parliament:

- *A short guide to the procedures of the Legislative Assembly;*
- *Decisions from the Chair – Considered rulings;*
- *Practical procedure for the introduction and passage of bills in the Legislative Assembly;*
- *A Chair's guide to dealing with disorder in the House.*

The reviews were not completed, in part, due to anticipated changes to the Sessional Orders in the upcoming reporting period, which will likely have a consequential impact on the content of some of the publications. It is anticipated that the reviews of the publications will be completed and new editions published early in the next reporting period.

In support of Committees

The Committee system

Following the election the House established the same nine Legislative Assembly portfolio and standing Committees as in the previous Parliament and appointed members to the six joint statutory oversight Committees, plus the Assembly's Public Accounts Committee. A Joint Select Committee on Sydney's Night Time Economy was established on 29 May 2019. The work of the Committees administered by the Legislative Assembly is profiled in Chapter 2.

Using data and research to inform future Committee work

Staff reviewed the comparative performance of various Committees in the 55th and 56th Parliaments against criteria such as length of inquiries, number of submissions received, number of witnesses heard, and number of recommendations made. Staff also researched Committee work in other Parliaments to keep up-to-date with relevant issues. This work helps to identify trends and patterns to inform planning for Committees in the 57th Parliament, and workforce planning for the parliamentary term.

Working together to plan processes and events

Committees staff assisted other areas of the Assembly to plan key processes and events for the new Parliament. They supported the tender process for a new camera operator to record proceedings in the Legislative Assembly and Legislative Council Chambers by reviewing tender and contractual documents. They also helped the Commonwealth Women Parliamentarians New South Wales Branch secretariat to organise the following two events which are traditionally held at the start of each Parliament:

- 2019 female parliamentarians welcome breakfast;
- Stepping up, a young women's leadership workshop.



Committee staff consolidated and updated internal documents to assist Committee Chairs and Members with their work on Committees. The *Members' Guide to Committees*, updated in June 2019, provides an overview of the purpose of Committees, how they work, and detailed information on the different stages of an inquiry. It also includes relevant Standing Orders and procedural information that is useful for both new and returning Members. The guide was provided to all new incoming Committee Chairs. Two videos also were created to help new Members understand the role of Committees and the inquiry processes.

Preparing for the new Legislation Review Committee

Staff working for the Legislation Review Committee continued to review regulations published during the recess in order to assist the Committee when it was re-established in the 57th Parliament. Staff also developed internal guidance to help better identify issues in bills and regulations that are within the Committee's terms of reference. In addition, a new manual was prepared to assist with the administrative work of the Committee.

Community engagement and accessibility

Significant projects were undertaken to make Committee resources in the 57th Parliament more accessible to a larger audience. In particular, staff significantly updated the internal Committees style guide and Plain English writing resources. These new resources will help staff and Committee Members ensure that the main messages in reports are clear, can be easily read and understood. Staff updated information for the public about writing submissions and giving evidence as a witness at a public hearing. Fact sheets were re-designed so they are in Plain English and more accessible online, as well as giving a step-by-step guide to relevant Committee processes.

Committees also continued projects to extend their reach into the community through targeted social media strategies, including the production of new video content for Committee inquiries. The project to capture and digitise all Committee reports prior to 1997 for online publication will also continue during the 2019/20 financial year.

Committee staff induction

The induction program for new staff in the Committees area was also updated. The new resources and revised program are being trialled with new staff and will be further adjusted in response to feedback. Changes were made to several internal Committee processes to achieve greater efficiencies and effectiveness. For instance, the internal administration manual for Committees was the subject of a major rewrite. This document explains the administrative processes staff use to help Committees with their work and includes information on changes to the record-keeping database and website platform adopted with the move from Lotus Notes to SharePoint software.

2

Operations in a modern Legislative Assembly

- Table and Chamber Services
- Procedural Research and Protocol
- Electorate Office Services
- Committees



Table and Chamber Services

Vision and Plan for Digital Transformation

On 29 November 2018 a workshop was held to develop a digital vision for the future, plan how it might be achieved, and agree on priorities for change and expected benefits.

The following areas were looked at as part of the workshop:

- Personalising information and tools provided to Members, their staff and researchers;
- Developing information management systems so all information is fully digital and easily available;
- Changing how parliamentary systems are provided with the advent of cloud based, software as a service products.

The “Legislative Assembly Vision and Plan for Digital Transformation” was then developed to map our digital transformation projects.

2018-19 Sitting Days	
July 2018	0
August 2018	6
September 2018	6
October 2018	6
November 2018	6
December 2018	0
January 2019	0
February 2019	0
March 2019	0
April 2019	0
May 2019	6
June 2019	6
TOTAL	36

Proceedings, Records and Advice

The Table Office directly supports sittings of the House by preparing the information needed by Members and officeholders to participate in proceedings and manage the business of the House. The Office provides advice to Members of all parties on procedure and the Standing Orders, as well as custom and practice. The Table Office includes the staff of Chamber Support Services, who attend sittings in the House and provide front of House services for the Legislative Assembly.

The Table Office plays an important role in helping to manage the post-election process for the Legislative Assembly, coordinating with the Speaker’s Office, the Office of the Clerk and Corporate Services to deliver an induction program for new Members. The Table Office team also updates the Members’ database and website, and manages the records of the House, that is, the House Papers (Votes and Proceedings, the Business Paper, the Question and Answer Paper, and the Statutory Instruments Paper).

The Legislative Assembly sat for 36 days involving 343 sitting hours, during which 57 bills passed. The Department of the Legislative Assembly facilitated 1,973 written questions, 1,415 answers and 150 oral questions.

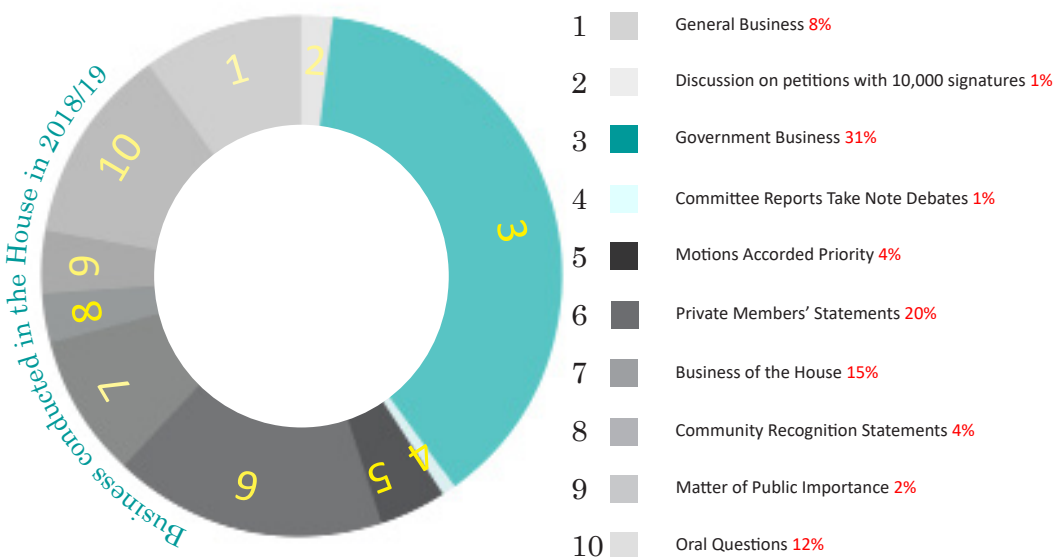
General Business	2014/15	2015/16	2016/17	2017/18	2018/19
General Notices of Motions (General Notices)	417	948	1,051	1,031	663
General Notices of Motions for Bills	10	19	14	16	19



Table and Chamber Services

Business conducted in the House in 2018/19

Sittings of the House



*Business of the House here includes types of business not otherwise referenced, including tabling of papers, personal explanations, condolence motions and Joint Sittings.

Activity	2014/15	2015/16	2016/17	2017/18	2018/19
Sitting Days	43	57	57	54	36
Hours of Sitting	371.27	476.58	480.9	486.23	343.20
Average hours per sitting	8.6	8.36	8.4	9.0	9.5
Bills introduced	75	104	77	96	68
Bills passed	67	88	64	79	57
Bills lapsed/disposed of	17	9	16	16	7
Entries in Votes and Proceedings	1,213	1,421	1,399	1,401	1,038
Written Questions on Notice (QON)	1,560	2,791	2,568	2,695	1,973
Answers written to QON	1,253	2,918	2,466	2,726	1,415
Oral Questions	400	574	571	540	350
Petitions	378	336	407	208	259
Petitions (500+)	54	64	32	54	59
Petitions (10,000+)	20	15	17	13	18
Tabled papers registered and archived	1,573	1,534	1,445	1,295	1,354
Committees	21/18	18	16	16	16/17

In total there were 36 sitting days across the reporting year, lower than in the three previous years. This is due to 2019 being an election year with the last sitting day of the 56th Parliament on 22 November 2018 and the first sitting day of the 57th Parliament on 7 May 2019.

Throughout the year, the Department provided procedural and administrative support to Members as they performed their parliamentary functions as legislators, community representatives and providing oversight and scrutiny of the Government.

These broad functions are represented in the statistics for the reporting year. For example, Members considered 68 bills that were introduced into the Assembly of which 57 were passed and seven either lapsed or were disposed of.

In terms of community representation, the petitions process saw 336 petitions lodged, and 259 petitions presented to the Assembly by Members on behalf of citizens in their electorates. Of these, 18 had 10,000 or more signatures, which is the threshold for holding a discussion in the House, and 59 had 500 or more signatures. Just over three and a half hours were spent discussing petitions during the reporting period.

Written questions are one of the important means by which Members scrutinise the Government and ensure Ministers remain accountable to Parliament for those matters for which they have responsibility. There were 1,973 written questions submitted during the year and 1,415 Ministerial replies received during the same period.

Another important oversight and accountability mechanism administered by the Assembly is the tabling of papers. The presentation of documents such as the annual reports of Government departments and agencies, places them on the public record and is a primary source of information on the activities and performance of Government. A total of 1,354 papers were tabled in the House during 2018/19.

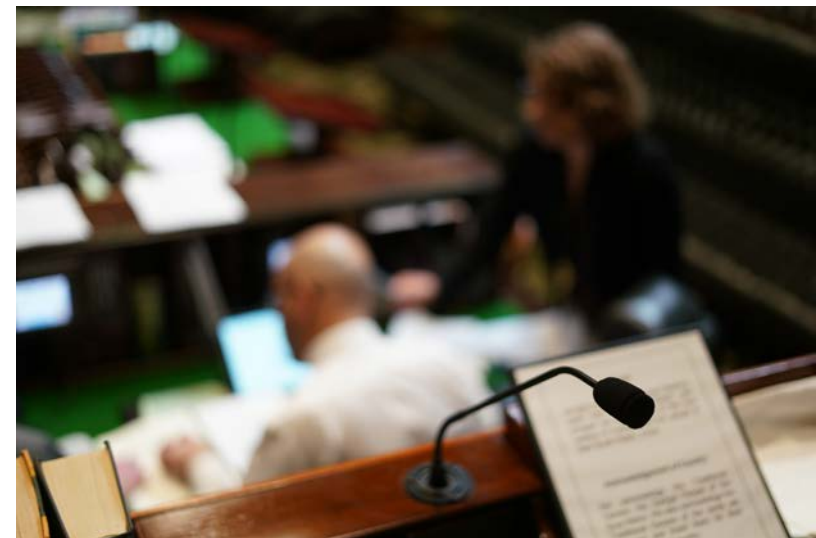
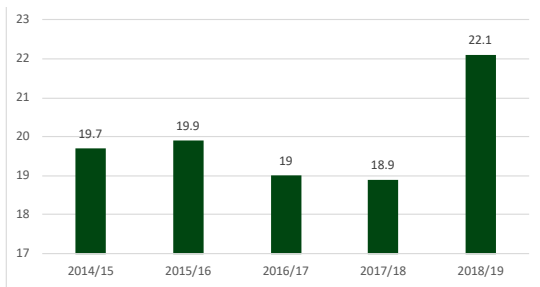
There were a total of 1,038 entries for Votes and Proceedings, the official record of a sitting day in the Assembly; relating to the number of minuted actions entered, such as the introduction of a bill, debate on a motion, or the tabling of a Committee report.

Table and Chamber Services

People's House - Open to the Public

There were 666 public group tours undertaken of the Legislative Assembly during the reporting period, comprising of a total of 22,127 people. The tour groups included: primary, secondary and central schools; colleges; universities; international students; Probus clubs/seniors; delegations; Members' guests and the general public.

No. of visitors on conducted tours '000s



Adopt a Member

As foreshadowed in the previous annual report, the Department of the Legislative Assembly undertook the data validation of the Members database migration as a collaborative effort. As one of the essential records of the House, senior management felt that the personal record for each former Member of the Assembly warranted checking to ensure a complete and error-free data migration.

The Members database holds the records of ca. 1,500 former Members. Every staff member of the Department of the Legislative Assembly was allocated on average 28 Members, with the task to check every entry and every date on their migrated profile against records from the old database.

The project was completed between June and December 2018 and confirmed that the data migration had been successfully completed. In addition, staff identified a number of data entry errors such as missing dates, start dates later than end dates or spelling mistakes. These errors will be progressively corrected.

We also developed a better appreciation of the individuals who were elected to the Assembly since it was established in 1856: their political and personal backgrounds; and their contribution to the institution of the New South Wales Parliament. As custodians of the Assembly's public records this task proved both rewarding and enjoyable.

Table and Chamber Services

Keeping an open House

The LA Front desk is the operational hub for the Assembly's front of house services. Open from 8:00 am to 6:00 pm on non-sitting days and until rising of the House on sitting days; it is usually the first point of contact for visitors as they enter the parliamentary building. From here our Attendants supply a wide range of services to Members of the Parliament and members of the public, including:

- Running scheduled tours for schools and clubs or informal tours for walk-in visitors;
- Setting up the Chamber for a sitting day to ensure its ready to broadcast proceedings and that daily parliamentary papers are distributed around the Chamber;
- Facilitating visitor access by allocating seating in the Chamber galleries;
- Preparing meeting rooms across the Parliament in a range of configurations according to client requirements; and
- On occasions, providing out of hours concierge duties for functions on both sitting and non-sitting days.

Engaging with the community: Debates on petitions

The New South Wales Legislative Assembly is one of the few jurisdictions where citizens can lodge issues directly with the House and set the agenda for a debate.

A petition is a direct means by which any citizen or group of citizens can place concerns before the Parliament. If a petition has 10,000 or more signatures, this triggers a 30 minute debate about the petition in the House. A Government Minister is required to provide a response to the terms of the petition during this debate.

First introduced in 2011, the petition debate has been a very successful means of public participation and engagement and has led to the collection of more than 1,350,000 signatures over the past eight years. Petitioners regularly travel to Parliament House to meet with their local Members and to watch the debate.

Looking to the future, we are developing a platform for electronic petitions (or e-petitions), to provide another mechanism for citizen's to highlight matters that are important to them and have a direct voice in the issues that are debated and discussed in the Assembly.

PIMS project

The Parliamentary Information Management System (PIMS) project continues to be a priority for the Department as it is crucial to realising the strategic goal of a digital Assembly. For this reason a one year temporary position of Table Office Projects officer was created with a focus on overseeing and coordinating the PIMS project for the Assembly. Over the course of the year, the project has continued to deliver results with the implementation of prorogation functionality, a new Tabled Papers system and the development of a Votes production model. With the end of a session and the start of a new Parliament in early 2019, the project focussed on delivering functionality that would allow all existing PIMS modules to implement this change. On 3 December, changes were made to the Bills, Members and Committees databases which ensured that all records in these databases would be allocated to the correct session. In addition, the modules were equipped with bulk functionality to allow changes to large volumes of records in minimal time. These changes were put to the test during the election period and the change from one session to the next in March has proved successful.

A large part of the financial year was spent on the Tabled Papers database, which is the Table Office's largest database comprising 43,000 records at the time of migration. Data validation was a priority, with 1,300 records checked by Assembly staff between late January and early February 2019. The records were selected to include all paper types over time to ensure any migration inconsistencies were detected. The new PIMS database is a joint database with the Legislative Council, reflecting the fact that most papers are tabled in both Houses. This means that going forward, instead of having two databases with many duplicate records, there will be a single database with "one true source" entries and both Houses adding information to records relevant to them. Over time, the size of the database will be significantly reduced compared to two individual databases. The new system was successfully deployed on 17 April 2019.

Since November 2018, the development of a new Votes production system has been prioritised. Producing the Votes is a key business output and currently relies on ageing technology, including macros. The new system was developed in an agile way, with showcases after each three-week development sprint. The minimum viable product was presented and ready for testing by the Houses in June 2019. Overall, the agile development experience was positive.

Looking ahead to the next financial year, the Votes system is scheduled to be implemented. Beyond that, the ambition is to transfer the remaining Table Office systems onto PIMS, concluding the data migration phase for the Table Office.

Procedural Research & Protocol

The Procedural Research and Protocol Unit (PR&P) provides high level procedural research and training, develops and implements knowledge management strategies, and manages the Legislative Assembly’s protocol program in conjunction with the Office of the Clerk.

Significant rulings from the Chair

During the reporting period PR&P prepared its regular publication collecting the significant rulings given by occupants of the Chair over the course of a week. The document, which is produced at the end of each sitting week, is circulated to the Speaker, the Speaker’s staff and the Clerk of the Legislative Assembly.

The purpose of the document is to make the Speaker, the Speaker’s staff and the Clerk aware of any instances where substantive rulings have been given by occupants of the Chair, with a view to promoting a consistent understanding and application of the House’s rules and other practices.

Twelve “Significant rulings from the Chair” documents were prepared and distributed during the reporting period.

Maintenance of the Precedents, Rulings from the Chair and Considered rulings databases

PR&P maintains the Precedents, Rulings from the Chair and Considered Rulings databases, which are updated after each sitting day. The databases are a key repository of the Legislative Assembly’s practice and procedures. They record the procedural and other events in the House and rulings of occupants of the Chair which demonstrate House practice, interpret the Standing Orders, or are otherwise noteworthy.

As at the end of the reporting year the records contained in the databases were up to date to the last sitting day of the period (20 June 2019).

Development of videos for the new Members’ procedure induction

During the reporting period PR&P, with assistance from staff of the Table Office and the Committee Office, developed a number of new videos to serve as an update of the 2015 “Working in the Chamber” video.

The project was commenced in September 2018 and completed in May 2019, in time for the videos to be used as part of the procedural induction for Members newly elected on 6 May 2019.

Thirteen Members from across the Government, Opposition and crossbench were interviewed for the videos on the following topics:

- The role of the Legislative Assembly and its value as an institution;
- Learning the procedures of the House;
- Opportunities for private Members; and
- Considering legislation.

It is anticipated that in the future the video footage will be re-purposed for other presentations about the work of the Legislative Assembly, including those given as part of the Public Sector Seminar series.

Some key activity statistics at a glance:

Activity	2014/15	2015/16	2016/17	2017/18	2018/19
Procedural training sessions	10	15	14	29	4
Public Sector Seminars held	1	4	4	4	3
Substantive responses to enquiries from other Parliaments/parliamentary organisations	12	25	24	29	26
Procedural Digests published	7	9	11	11	6

Procedural Research & Protocol

Procedural Digests

At the end of each sitting period PR&P produces a Procedural Digest, which is published on the Parliament's website and also sent directly to a mailing list, which includes Members, Members' staff, the Clerks-at-the-Table and other Chamber staff. The Digests provide a summary of significant procedural events that have taken place in the Legislative Assembly during the period covered. Where applicable, the relevant Standing Orders are noted and explanations are given of the practice and procedures that apply to the events being examined.

The Procedural Digests inform readers about what is going on in the House and give them a better understanding of House practice and procedures. It is an important resource for those involved in parliamentary proceedings wishing to increase their understanding of how the Assembly works. Six Procedural Digests were published during the reporting period. This is less than in the previous reporting period due to the Legislative Assembly sitting later in 2019 after the State General Election on 23 March 2019.

Separation of cognate bills and Assembly disagreement to Council amendments

Government Sector Finance Bill 2018 and cognate

On 24 October 2018 Standing and Sessional Orders were suspended to separate two cognate bills, the Government Sector Finance Bill 2018 and the Government Sector Finance Legislation (Repeal and Amendment) Bill 2018. The suspension motion was passed on the voices, without debate. The suspension also permitted the Government Sector Finance Bill to be presented to the Governor for assent, prior to the Assembly concluding consideration of Legislative Council amendments to the Government Sector Finance Legislation (Repeal and Amendment) Bill and the Parliament passing that bill.

On 14 November the Legislative Assembly considered the Council's amendments to the Government Sector Finance Legislation (Repeal and Amendment) Bill, to which the Assembly subsequently disagreed. The motion to disagree to the Council's amendments was passed on the voices.



Procedural Research & Protocol

In a second motion to send a message to the Council advising it of the Assembly's resolution, which was also passed on the voices, the Treasurer gave reasons for the Assembly disagreeing to the Council's amendments, including the:

- Constitutional primacy of the Assembly in relation to financial matters;
- Assembly's significant and long-standing role in relation to the scrutiny of public finance; and
- Amendments being outside the scope of the bill.

The Council did not insist on its amendments and the bill passed the Parliament that day and was assented to by the Governor on 22 November.

Ageing and Disability Commissioner Bill 2019

On 8 May 2019, being the second sitting day of the new Parliament, the Hon. Gareth Ward MP, the Minister for Families, Communities and Disability Services, introduced the Ageing and Disability Commissioner Bill 2019. The bill was to establish the office of Ageing and Disability Commissioner to protect and promote the rights of adults with disability and older adults from abuse, neglect and exploitation. The passage of this bill raised a number of significant issues relating to the power of private Members and the Legislative Council to propose amendments for the expenditure of money and the efforts taken to reach an agreement on the final form of the bill.

On 29 May, after a number of Opposition amendments had been moved and defeated, the crossbencher Mr Phil Donato MP, Member for Orange, moved an amendment to the bill proposing the Government provide \$20 million funding each year to non-government organisations to provide advocacy services to adults with a disability. Following a point of order the Speaker ruled Mr Donato's amendment out of order, noting the restrictions under the Constitution Act 1902 and Standing Orders on private Members to move amendments for the expenditure of money.

The bill then passed the Assembly unamended and forwarded to the Legislative Council for its consideration.

On 18 June the bill was returned by the Legislative Council requesting the Assembly agree to 35 proposed amendments.

On 19 June, in considering the amendments the Assembly agreed to 29 of the amendments. The Minister then moved that the remaining amendments be disagreed to.

One of the Council's amendment disagreed to was the same in substance as Mr Donato's amendment, which had been ruled out of order. The Leader of the House also stated that all appropriation measures must originate in the Assembly and that they must be moved by a Minister or supported by a message from the Governor.

In informing the Council of its disagreement to the Council's amendments the Assembly conveyed its reasons for doing so.

In response, by message, the Council informed the Assembly that it did not insist on four of its amendments but insisted on its amendments relating to the independence of the Commissioner and the funding for disability advocacy services.

The next day, 20 June, the Assembly unusually suspended Standing and Sessional Orders to permit the Consideration in Detail to immediately deal with the two remaining disputed amendments.

To achieve an agreement between the Houses on a final version of the bill, the Assembly proposed:

- To agree to the Council's amendment about the independence of the Commissioner;
- To insist on its disagreement a second time to the amendment proposing the financial measure; and
- A further amendment that the Commissioner prepare a report about funding arrangements for independent specialist advocacy, information and representative organisations for people with disabilities in New South Wales by the end of the year.

The bill passed later that day with the Council's agreement and assented to by the Governor on 25 June 2019.

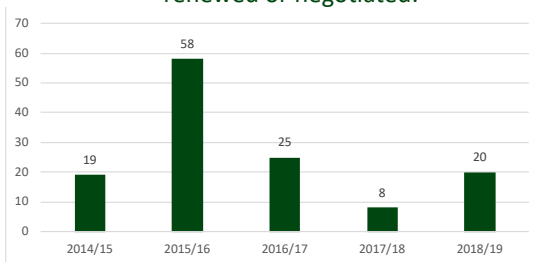


Electorate Office Services

Electorate Office (EO) Services, managed by the Corporate Services Unit, has primary responsibility for the management of the 98 electorate offices across the State. On behalf of the Department, EO Services:

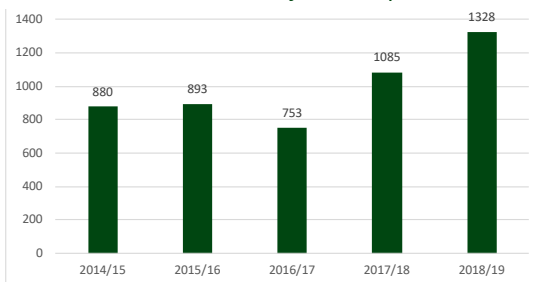
- Arranges for the preparation and execution of leases – including the exercise of lease options and the negotiation of renewals. In the 2018/19 financial year, 20 leases were either entered into, options exercised or leases renewed.

No. of Electorate Office leases renewed or negotiated:



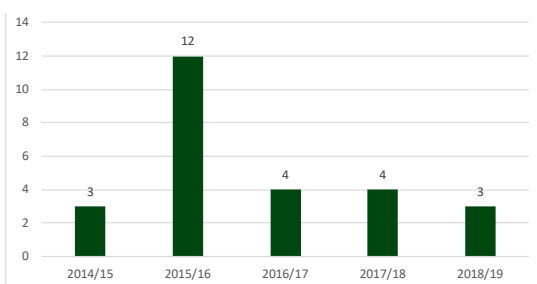
- Coordinates the ongoing maintenance and repair of offices, including managing the contracts for routine services such as cleaning and recycling, waste disposal, maintenance of fire equipment, air conditioning service and telephone support. EO Services also manages ad hoc requests for services that come through on a regular basis, dealing with a wide range of routine maintenance and repair matters.

No. of maintenance jobs completed:



- Manages major refurbishments and relocations. In the 2018/19 financial year, three electorate offices were relocated.

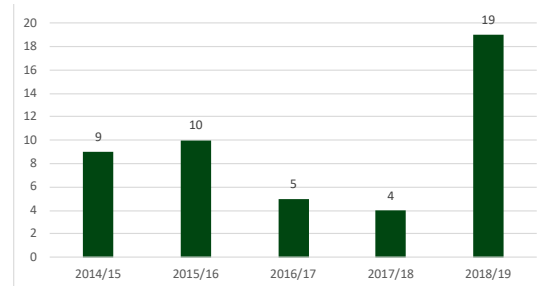
No. of Electorate Offices relocated:



- EO Services undertook additional refurbishments in electorate offices such as painting, and carpet and furniture replacements with funds made available by a decreased

number of electorate office relocations. Nineteen electorate offices were refurbished in 2018/19.

No. of Electorate Offices refurbished:



The Corporate Services Unit of the Legislative Assembly worked closely with the Department of Parliamentary Services during the reporting period to provide support to Members both in Parliament and in their electorates.

The unit contributed to the Parliament-wide development of policies and guidelines in collaboration with the Legislative Council and the Department of Parliamentary Services. This included the Return to Work Program, which outlines the procedures for handling work-related injuries both at Parliament and in the electorate offices.

Electorate Office Handover

Thirteen electorate offices were handed over during the reporting period, one due to a by-election, the other 12 were handovers after the State General Election on 23 March 2019.

An electorate Office handover involves the replacement of signage, updating security arrangements and induction of new staff to the office space.

The 2018/19 overall expenses regarding the activities managed by Electorate Office Services were as follows:

Electorate Office Services	Amount \$
Rent/leases/outgoing	6,064,340.28
Building and Maintenance	399,425.98
Electricity and Gas	400,697.72
Waste Disposal	67,238.94
Office Equipment/furniture	102,061.22
Security	60,136.28
Valuations and legal fees	26,229.79
Refurbishment and fit-out	932,899.91
Cleaning	685,549.60
Telephone	253,793.87
TOTAL	8,992,373.59



Electorate Office staff support

As at 30 June 2019 there were 356 Electorate Officers employed across NSW to support Members in the performance of their parliamentary duties. Under a Determination of the Parliamentary Remuneration Tribunal, each Member is entitled to engage full-time equivalent staff of one Senior Electorate Officer and two Electorate Officers. Further provision is made for Members representing geographically large electorates with disparate population centres to have additional staff to support them. A total of 216 casual staff were also employed during the period. Casual staff may be used for example when permanent/temporary staff take leave or attend training which is approved by the Assembly.

Electorate Officer Induction and Training

Work in electorate offices involves direct engagement with constituents and dealing with a diverse range of often complex matters. To assist staff in being prepared to manage the competing demands of their role, Corporate Services offers a range of training courses.

Induction for new staff

Induction is a whole-day training course held at Parliament House for new electorate office staff. It is essential that all staff attend the day to not only familiarise themselves with Parliament and its staff, but to be informed about the services and products that applies to the work they undertake in the electorate office. During the 2018/19 period five induction sessions were held with a total of 76 staff attending.

Foundations for thriving in your parliamentary role

This is a one-day course that provides participants with tools and techniques to thrive in the unique and challenging

environment of the electorate office. It focuses on managing stress, boosting personal resilience and dealing with challenging behaviours. Two training sessions were held in 2018/19 with 21 staff attending.

Leadership essentials for Senior Electorate Officers

This one-day tailored workshop for Senior Electorate Officers covers essential tools for effective people management. Electorate offices are unique working environments with small teams managing large volumes of constituent inquiries and facilitating the work of local Members. Two training sessions were held in 2018/19 with 15 staff attending.

Career Transition Workshop

This course is specifically designed to support Electorate Officers transitioning to a new career. The course provides skills such as redesigning resumes, addressing job criteria, and interview techniques. Two sessions were held in 2018/19 with 15 staff attending.

Electorate Office Liaison

EO Newsletter

The EO Newsletter, published by Corporate Services, incorporated material from across Parliament and electorate offices to provide electorate office staff with useful information such as: updates on training, policy and procedure; news of events in Parliament that may be of interest; and other relevant information from across departments such as Members' Entitlements. Recently, the newsletter ran a series of articles that invited electorate offices to showcase their electorate.

Electorate Office Services

Electorate Officer Reference Group

The Electorate Officer Reference Group (EORG) is the chief consultative body and liaison between the Parliament and the electorate offices. The new EORG established following the March State General Election had an increase of 10 electorate officer Members on the previous EORG, taking the total number of Members to 23.

The Group provides a forum for discussion on issues of concern. It enables representatives from the parliamentary departments to discuss and advise on those issues as well as provide information and consult on new initiatives and equipment updates.

Work Health and Safety

WHS Inspections of Electorate Offices

All 98 electorate offices were inspected during the reporting period and the results of the inspections were reviewed and consolidated. Actions resulting from the inspections commenced in the reporting period and will continue to progress into the next financial year.

Asbestos Management

Extensive work was undertaken to ensure all 98 electorate offices were inspected for asbestos. Asbestos registers and asbestos management plans were obtained and provided to those offices identified as containing asbestos.

A guideline titled “Managing Asbestos Safely in Electorate Offices” and a Contractor Sign-in Sheet were developed and published on the intranet, as well as sent to those electorate offices containing asbestos material. The guideline provides valuable information on making sure that asbestos is not disturbed, and the sign-in sheet helps manage the contractor interface to ensure that work is undertaken safely.

The EO Services property management platform, HEAT, was enhanced to incorporate the management of asbestos when engaging contractors to undertake work at electorate offices. All electorate office addresses where asbestos has been identified automatically indicate that asbestos is present and have asbestos registers and asbestos management plans linked for easy access. Reminders are also sent automatically when the registers and plans require review, work health and safety legislation requires that a review is undertaken at least every five years. An email to the contractor automatically contains advice that asbestos is present at the property.

Evacuation Plans

The review and updating of electorate office evacuation plans commenced during the reporting period and will continue into the next financial year.

CCTV Installation

Consultation occurred with Members and Members’ staff regarding the installation of CCTV in their electorate offices.

The installation of CCTV commenced in the reporting period and will continue into the next financial year to those electorate offices that agreed to its installation.



Electorate Office Services

The Gateway

The LA electorate offices intranet site was redesigned to provide Members and their staff with easy access to relevant information on the NSW Parliament intranet site located under six segments:

- About the electorate office: e.g. Electorate Office Guide, Disposal of Equipment, Volunteers in Electorate Offices;
- Information relating to Members, e.g. Members' Entitlements, Current Reports and Determinations, Legislative Assembly Members' Guide;
- Information for electorate office staff: Code of Conduct for Members' staff, Conditions of Employment Brochure, Electorate Officers – Salary Rates;
- Forms for Members and their staff: Electorate Officers Training – Sustenance and Expense Reimbursement Claim form;
- WHS & Security: WHS Information for New Staff, Return to Work Program;
- Training: e.g. Electorate Office Induction, Foundation for thriving in your parliamentary role.
- EO Reference Group: Minutes of meetings.
- EO News: EO Newsletters.

Access was also provided to an Electorate Office Parliamentary services contacts directory, Training Calendar, forms for logging security or WHS incidents online, as well as being able to email directly to Electorate Office Services.

is » LA » Electorate Offices

LA Electorate Offices Gateway

Welcome to the LA Electorate Offices Gateway. It provides access to all the information held on the NSW Parliament Intranet for Members and staff. Other information such as emailing job requests, contact information, events and training is located on the right.

About your electorate office



Information relating to Members



Information for electorate office staff



Forms for Members and their staff



WHS & Security



Training



Email Job Requests



Email us a description of your job request (e.g. repairs, maintenance, extra keys)

Directory Assistance



Electorate Office Contacts (Directory of Parliamentary services)

Log an Incident



Log a Security Incident



Log a WHS Incident

For Your Diary

EO Training Calendar 2019

Refer to the Training section for more information about the available training.

Security Protocol

A Security Protocol between the Legislative Assembly and Department of Parliamentary Services was finalised to outline procedures and responsibilities between the two departments in relation to security events in electorate offices.

Installation of dual computer monitors in electorate offices

In response to considerable interest by Members and their staff, dual monitors were purchased and installed for each Member and Electorate Officer across the 98 electorate offices during the reporting period.

The dual monitors purchased operate from a single computer, allowing additional information to be easily accessed without having to compromise on space.

Monitor stands were also purchased and made available to electorate offices as part of the initiative.

Committees

The focus for the Committees in 2018 was completion of inquiries and reporting before the Parliamentary session concluded and the expiration of the 56th Legislative Assembly. Thirteen Committees administered by the Legislative Assembly completed inquiries and reported between July 2018 and November 2018 making it a busy period for staff and Members.

Five oversight Committees completed annual reviews of their oversighted bodies, including the Joint Standing Committee of the Office of the Valuer-General, the Committee on the Ombudsman and the Law Enforcement Conduct Commission, the Committee on Children and Young People, Independent Commission against Corruption Committee, and the Committee on the Health Care Complaints Commission.

Some Committee inquiries focussed on quite technical areas where the submissions, witnesses and evidence was predominantly provided by professional groups and experts, such as the review of the operation of the Legislation Review Act (Legislation Review Committee), the performance of Health care delivery (Public Accounts Committee) the release of land (Environment and Planning), and the impact of expenditure caps for local government election campaigns (Electoral Matters). Other inquiries brought Committees face-to-face with Members of the public and people affected by the inquiry subject.

The Community Services Committee inquiry into Support for new parents and babies in NSW looked at areas of disadvantage in relation to babies' health outcomes, models of support for parents in other jurisdictions and how technology could improve services. The Committee made 34 recommendations to improve the coordination of services for new parents; fix gaps in services; make services more accessible; help parents who need extra support; improve the capacity of health and child protection staff; and use data to improve services.

The Committee on Children and Young People tabled its report, Prevention of youth suicide in NSW with 27 recommendations covering areas including: governance and coordination; improving data collection; making services more accessible; improving awareness, training and education; and strategies for vulnerable and at-risk children and young people.

The Law and Safety Committee tabled its report on the Adequacy of youth diversionary programs in NSW. It contained 60 recommendations and 17 findings aimed at preventing young people's entry into, and entrenchment in, the criminal justice system. They spanned a range of areas including youth justice processes, court and police practice,

drug and alcohol rehabilitation and reducing Aboriginal over-representation in the criminal justice system. Committees' staff worked on a range of strategic projects covered in this section and other sections of this annual report in addition to their main role in providing secretariat support to the Committees and Joint Committees of the NSW Parliament. These projects included:

Preserving the history

During the reporting period, staff helped with projects to preserve and record the history of the Parliament and its Committees. Staff examined how the Legislative Assembly used Committees to manage and investigate a range of topical issues in the 19th century, which included the establishment of the:

- Public Works Committee, to examine and report on the benefits of proposals for railways, bridges, canals and other major projects; and
- Elections and Qualifications Committee, to consider petitions against electoral outcomes on grounds such as corruption, maladministration and misconduct.

Staff also looked at how Committees were used to consider claims lodged by individuals and groups for remedying grievances, many of which would now be dealt with by agencies, courts and tribunals established for dealing with such claims. Staff helped the Public Accounts Committee update the previously tabled report on its history between 1902 and 2003 by including its activities up to 2018. The LA Committees' section has a number of hard copy historical records such as hearing transcripts, meeting minutes and Committee reports. Staff worked on digitising this information for a range of Committees. This project mostly captured records between 1982 and 2000, and in some cases, as far back as 1939 Committee staff also worked on a larger departmental project to produce a book on the history of Parliament House.

Better Information Management

The Parliament moved to a new website platform in 2018. LA Committees staff tested updates to this platform and reviewed Committee records transferred to it back to 1997. This project helped to ensure Committee information such as reports, transcripts and submissions were properly transferred and are easy to access.

The Department launched a new internal database, the LA Hub. This shares key policies, practices and other relevant documents across the entire Department so important information can be found quickly and easily. Staff reviewed over one hundred Committee resources to identify relevant documents to add to the database. This is an ongoing project.

Committees

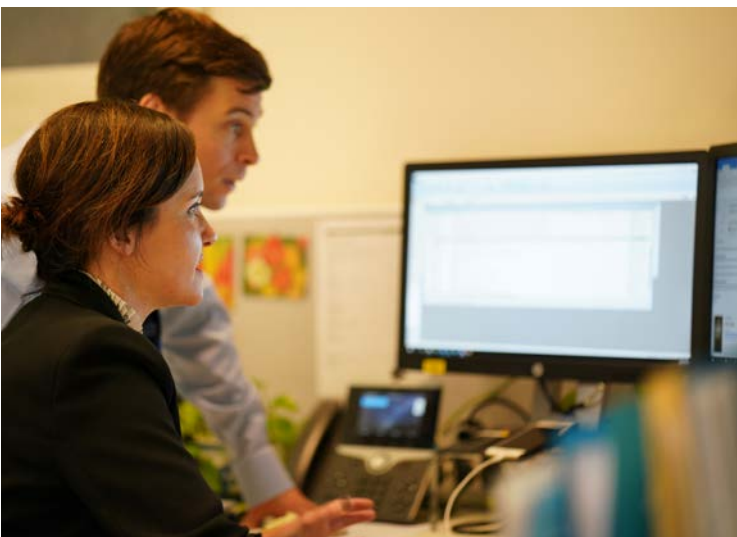


Improving internal processes

The Committees unit updated several internal processes to help staff work more effectively and efficiently.

Staff significantly re-wrote the internal Committees administration manual. This document explains the administrative processes staff use to help Committees with their work. This included explanations of changes to processes for the new record-keeping database and website platform.

Staff also updated the induction program for new staff in the Committees area to better meet their needs. The revised program is being trialled with new staff and will be further adjusted in response to feedback.



Working with other areas of the Parliament

Several staff members from the LA Committees unit were seconded to help other areas of the Parliament during the recess period. These opportunities allow staff to learn about other processes in the Parliament and develop new skills.

A staff member worked on various projects in the Corporate area of the department from November 2018 to July 2019, such as:

- Projects related to the election;
- Working on a complete re-design of the electorate offices section on the intranet to create the LA electorate offices Gateway;
- Testing of upgrades to the HEAT database and data management of the system;
- Identifying material to include in the LA Hub database;
- Projects to install CCTV cameras in electorate offices and update their evacuation plans.

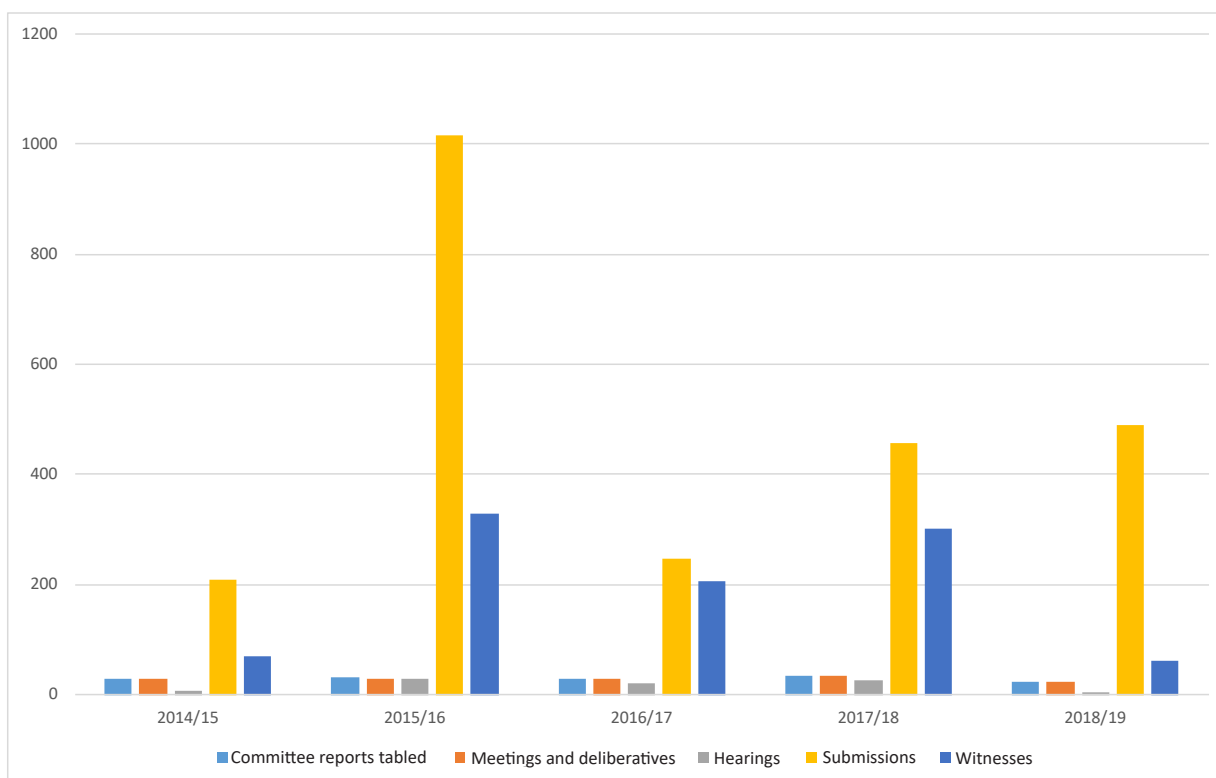
Another staff member was seconded for six months from November 2018 to the Parliamentary Research Service in the Department of Parliamentary Services. She contributed to the development of the key issues for the 57th Parliament paper, specifically on topics relating to underemployment, social housing and the future of work in New South Wales.

An LA Committees staff member was also seconded as the Administration Co-ordinator for the Parliamentary Budget Office from November 2018 to May 2019. She assisted with a range of tasks including receiving proposed election policies from the Coalition and New South Wales Branch of the Australian Labor Party, which she delegated to a team of experts to analyse and cost.



Committees

Overview of Committee Activities 2018-19



Activity	2014/15	2015/16	2016/17	2017/18	2018/19
Committee Reports Tabled	30	32	30	34	24
Meetings & Deliberatives	77	132	108	104	49
Hearings	7	30	20	26	5
Submissions	210	1,017	247	457	490
Witnesses	69	328	205	301	61

The duration of Hearings in hours compared to the previous years is as follows:

2014/15	2015/16	2016/17	2017/18	2018/19
27:52	113:10	75:53	116:08	19:58

Case Study: Investment Industry and Regional Development



This financial year the Legislative Assembly Committee on Investment Industry and Regional Development continued to focus on promoting engagement with local communities and stakeholders in regional New South Wales. This follows on from the Committee's work on the Zonal Taxation Inquiry – which held a Sydney hearing that heard from four regionally-located witnesses via teleconference or videolink, including Regional Development Australia Orana, Broken Hill City Council, the Western Division Councils of NSW, and Tweed Shire Council.

In August 2018, the Committee published their report on Support for Start-ups in Regional New South Wales. The report looked into how the NSW Government could better support the creation and growth of start-ups in regional areas around NSW.

Throughout the inquiry, the Committee ensured it consulted widely and engaged with key stakeholders located in from all areas of NSW's regions including a:

- Site visit to Albury and Wagga Wagga with visits with local start-up hub Possumworks, Regional Development Australia Murray, Albury Northside Chamber of Commerce and Charles Sturt University Agritech Incubator in their Wagga Wagga campus;
- Regional hearing and site visit in Coffs Harbour which heard from Regional Development Mid North Coast, Coffs Harbour City Council, local start-ups The Plastic Collective and ShotTrack, Southern Cross University, and visits with the Coffs Harbour Innovation Centre at the Coffs Harbour Technology Park;
- Site visit to the recently opened Sydney Start-Up Hub;
- Hearing at NSW Parliament House that included metropolitan and regional witnesses including Sydney School of Entrepreneurship, University of Newcastle, University of Wollongong, Foundation for Young Australians and the Department of Industry.



Following its widespread consultation, the Committee made key recommendations to improve grant application processes, a focus on regional competitions to provide networking and mentorship support, and encouraging school-age entrepreneurial education.

Individual Committees A-Z

Children and Young People

Membership

56th Parliament

Ms Melanie Gibbons MP (Chair)
Mr Damien Tudehope MP (Deputy Chair)
Ms Jodie Harrison MP
Mr Michael Johnsen MP
The Hon. Greg Donnelly MLC
The Hon. Wes Fang MLC
The Hon. Paul Green MLC

57th Parliament

Mr Matthew Mason-Cox MP (Chair)
Ms Felicity Wilson MP (Deputy Chair)
Ms Abigail Boyd MLC
The Hon. Greg Donnelly MLC
Ms Jodie Harrison MP
Ms Robyn Preston MP
Mr Dugald Saunders MP

Community Services

Membership

56th Parliament

Mr Kevin Conolly MP (Chair)
Mr Bruce Notley-Smith MP (Deputy Chair)
Ms Steph Cooke MP
Ms Trish Doyle MP
Mr Alex Greenwich MP
Mr David Harris MP
Ms Felicity Wilson MP

57th Parliament

Ms Wendy Lindsay MP (Chair)
Mr Dugald Saunders MP (Deputy Chair)
Mr Justin Clancy MP
Ms Trish Doyle MP
Ms Melanie Gibbons MP
Mr David Harris MP
Ms Jenny Leong MP

Highlights

In August 2018 the Committee tabled its Review of the 2017/18 Annual Report of the Advocate for Children and Young People and the Children's Guardian. The review examined the role of the Advocate for Children and Young People, in particular the launch of its strategic plan for children and young people and how the Advocate has engaged with children and young people throughout the reporting period. The review also continued to monitor the Guardian's functions in relation to the Working with Children Check.

In November 2018, the Committee tabled its report, Prevention of youth suicide in NSW. The report contained 27 recommendations covering areas including: governance and coordination; improving data collection; making services more accessible; improving awareness, training and education; and strategies for vulnerable and at-risk children and young people.

Highlights

The Committee continued its inquiry into support for new parents and babies in New South Wales. The inquiry looked at ways to improve the physical and mental health of new parents and babies. It also looked at areas of disadvantage in relation to babies' health outcomes, models of support for parents in other jurisdictions and how technology could improve services.

The Committee's report, tabled in November 2018, made 34 recommendations addressing these concerns. The recommendations focussed on the needs of all new parents, not just first-time parents. The aim of the recommendations was to improve the coordination of services for new parents;

In February 2019, the Government provided a response to the Committee's report where it supported or supported in principle all of the Committee's recommendations.

Meetings	3
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	2
Government responses	1

fix gaps in services; make services more accessible; help parents who need extra support; improve the capacity of health and child protection staff; and use data to improve services.

The Committee is awaiting the Government's response to its recommendations.

Meetings	2
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	1
Government responses	0

Individual Committees A-Z

Electoral Matters

Membership

56th Parliament

The Hon. Dr Peter Phelps MLC (Chair)

The Hon. Robert Borsak MLC (Deputy Chair)

Ms Steph Cooke MP (from 20 September 2018)

Mr Adam Crouch MP

The Hon. Ben Franklin MLC

Mr Andrew Fraser MP

The Hon. Courtney Houssos MLC

The Hon. Peter Primrose MLC

Mr Jai Rowell MP

Mr Paul Scully MP

Mr Mark Taylor MP (until 20 September 2018)

57th Parliament

Mr Lee Evans MP (Chair)

Ms Felicity Wilson MP (Deputy Chair)

The Hon. Robert Borsak MLC

The Hon. Catherine Cusack MLC

The Hon. Ben Franklin MLC

Mr Christopher Gulaptis MP

The Hon. Courtney Houssos MLC

The Hon. Peter Primrose MLC

Mr Paul Scully MP

Mr Nathaniel Smith MP

Environment and Planning

Membership

56th Parliament

Mr James Griffin MP, Member for Manly (Chair from 26 September 2018)

Mr Jai Rowell MP, Member for Wollondilly (Chair until 20 September 2018)

Mr Geoff Provest MP (Deputy Chair)

Mr Anoulack Chanthivong MP

Mr James Griffin MP (from 20 September 2018)

Mr Jamie Parker MP

Mr Mark Taylor MP

Highlights

On 15 August 2018 the Committee resolved to conduct an inquiry into the impact of expenditure caps for local government election campaigns, following a referral from the Premier. As part of the inquiry, the Committee received 10 submissions and held a public hearing in September 2018, taking evidence from six witnesses.

The Committee tabled its report on 26 October 2018 and made nine recommendations to substantially amend sections 31(3) – 31(9) of the Electoral Funding Act 2018. Recommendations were made to change the level of expenditure caps for Local Government elections to be linked to the number of enrolled electors for a particular Local Government area or ward. Other recommendations sought to simplify the rules relating to expenditure caps to make it easier for candidates to know how much they are able to spend, allow for some additional spending for mayoral candidates, and link expenditure caps for third parties to those of candidates.

In September 2018, both Houses of Parliament resolved to amend the establishing terms of reference for the Committee. This was required due to the previous terms of reference referring to legislation that had subsequently been repealed.

57th Parliament

Mr Alex Greenwich MP (Chair)

Ms Felicity Wilson MP (Deputy Chair)

Mr Anoulack Chanthivong MP

Mr James Griffin MP

Mr Nathaniel Smith MP

Highlights

During the reporting period, the Committee continued its inquiry into land release and housing supply in NSW, referred by the Hon. Anthony Roberts MP, Minister for Planning and Housing, in mid-2017.

The amendment passed by both Houses replaced reference to the repealed Act with references to the Electoral Act 2017 and the Electoral Funding Act 2018. This allowed the Committee to continue to carry out its functions properly.

On 29 November 2018, the Committee facilitated a seminar conducted by the Election Regulation Research Network on the topic of the rise of convenience voting in Australia.

On 14 December 2018, the Government made the Local Government (General) Amendment (Elections) Regulation 2018. This regulation put in force the recommendations made by the Committee in its report into preference counting in Local Government elections in NSW, including replacing the random sampling of ballots and replacing it with the Weighted Inclusive Gregory proportional representation method when transferring preferences.

Meetings	4
Hearings	1
Witnesses	6
Submissions	10
Inquiries undertaken	1
Reports	1
Government responses	0

This inquiry focussed on how land is developed after it is rezoned and the processes for delivering houses in NSW. It considered the differing requirements of Greater Sydney and regional NSW, including the creation of the Greater Sydney Commission to coordinate metropolitan planning.

The Committee tabled the report of its inquiry on 25 October 2018, making 11 recommendations and 13 findings, and is awaiting the NSW Government's response.

Meetings	3
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	1
Reports	1
Government responses	0

Individual Committees A-Z

Health Care Complaints

Membership

- Mr Adam Crouch MP (Chair)
- Mr James Griffin MP (from 20 September 2018, Deputy Chair from 25 October 2018)
- Mr Mark Taylor MP (Deputy Chair until 14 August 2018)
- Mr Austin Evans MP
- Ms Kate Washington MP
- The Hon. Lou Amato MLC
- The Hon. Mark Pearson MLC
- The Hon. Walt Secord MLC

57th Parliament

- Mr Gurmeh Singh MP (Chair)
- Dr Joe McGirr MP (Deputy Chair)
- The Hon. Leslie Williams MP
- Ms Kate Washington MP
- The Hon. Lou Amato MLC
- The Hon. Mark Pearson MLC
- The Hon. Walt Secord MLC

Highlights

The Committee tabled its review of the Health Care Complaints Commission (HCCC) annual report 2016/17 in October 2018. The Committee recommended that the HCCC develops new initiatives to identify, target and engage with membership-based organisations for unregistered health practitioners. The Government supported this recommendation and highlighted the HCCC’s work in progressing initiatives to engage more with these practitioners.

The Committee also continued its inquiry into cosmetic health service complaints in NSW. In August 2018, the Committee held two public hearings at Parliament House. The Committee heard from 33 witnesses including representatives of the medical profession, Government agencies, the HCCC and the legal profession.

The Committee tabled its report in November 2018 which made 16 recommendations to address issues of concern in this area. In particular, the Committee’s recommendations were aimed at: improving public awareness in the area of cosmetic health services; ensuring the HCCC’s powers and functions are appropriate to deal with the challenges presented by this industry; and strengthening the legislative and regulatory frameworks to better protect the public.

The Government supported, or supported in principle, all of the Committee’s recommendations.

Meetings	4
Hearings	2
Witnesses	33
Submissions	0
Inquiries undertaken	2
Reports	2
Government responses	2



Independent Commission Against Corruption

Membership

56th Parliament

Mr Damien Tudehope MP (Chair)
 Mr Geoff Provest MP (Deputy Chair)
 Mr Austin Evans MP (from 20 September 2018)
 Mr Ron Hoenig MP
 The Hon. Kevin Humphries MP
 The Hon. Trevor Khan MLC
 Mr Paul Lynch MP
 Ms Tania Mihailuk MP
 Reverend the Hon. Fred Nile MLC
 Mr Mark Taylor MP (until 14 August 2018)
 The Hon. Lynda Voltz MLC

57th Parliament

Mrs Tanya Davies MP (Chair)
 The Hon. Taylor Martin MLC (Deputy Chair)
 Mr Justin Clancy MP
 Mr Mark Coure MP
 Mr Ron Hoenig MP
 Ms Tania Mihailuk MP
 Mr Jamie Parker MP
 The Hon. Rod Roberts MLC
 Mr Dugald Saunders MP
 The Hon. Adam Searle MLC
 Mrs Wendy Tuckerman MP

Highlights

On 18 October 2018, the Committee tabled its report reviewing the 2016/17 annual reports of the ICAC and Inspector of the ICAC. The report contained two recommendations. The first was that in its future annual reports, the ICAC include details of:

- The specific areas of the public sector found by the ICAC to be at high risk of corruption as a result of the proactive exercise of ICAC’s jurisdiction;
- Any areas of emerging and potential public sector corruption risk identified by ICAC as a result of proactive exercise of its jurisdiction;
- The high level details of the methodologies, systems and processes used by the ICAC in proactively exercising its jurisdiction.

On 15 November 2018, the ICAC Chief Commissioner responded that this recommendation was appropriate and that, once implemented, it would represent a suitable means for identifying emerging trends and high-risk areas of corruption that require effective corruption control strategies. He also noted that any public discussion or exposure of the methodologies, systems and process used by the ICAC to proactively exercise its jurisdiction would need to be limited or at a high level to ensure that the integrity and effectiveness of its operations is maintained.

The Committee was also concerned that currently the Inspector’s power to audit the ICAC’s operations is hampered by the provisions governing access to telecommunications material set out in the Telecommunications (Interception and Access) Act 1979 (Cth).

Therefore, its second recommendation was that the NSW Attorney General write to the Commonwealth Attorney General:

- Re-affirming the NSW Government’s support for an amendment to the Telecommunications (Interception and Access) Act 1979 (Cth) to enable Inspectors of law enforcement and integrity agencies to access telecommunications material for audit purposes; and
- Seeking an update on this issue.

During the reporting year the ICAC also responded that arrangements were in place to cover the two recommendations made by the Committee in its Review of the 2014/15 and 2015/16 annual reports of the ICAC, tabled March 2018.

In November 2018, the Chair, Mr Tudehope, also met with a delegation from the Committee of Justice of the Vietnam National Assembly. This was a valuable opportunity for participants to share information about the anti-corruption initiatives that currently exist in Australia and Vietnam.

Meetings	1
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	1
Government responses	1



Individual Committees A-Z

Investment, Industry and Regional Development

Membership

56th Parliament

Mr Michael Johnsen MP (Chair)
Mr Greg Aplin MP (Deputy Chair)
Mr Clayton Barr MP
Mr Adam Crouch MP
Mr David Harris MP
Mr Jai Rowell MP
Ms Tamara Smith MP

57th Parliament

Mr Justin Clancy MP (Chair)
Mr Peter Sidgreaves MP (Deputy Chair)
Mr Clayton Barr MP
Ms Steph Cooke MP
Mr Philip Donato MP
Mr David Harris MP
Mr Geoff Provost MP

Highlights

In August 2018, the Committee tabled its report, Support for Start-ups in Regional NSW. The report examined how Government can support the innovation, launch and growth of the start-up sector outside of metropolitan Sydney and across regional NSW.

The report made four findings and eight recommendations, focussing on improving communication of Government programs; streamlining grant and loan application processes, assessment turnaround times and feedback; encouraging entrepreneurship in schools and tertiary education; and opportunities for networking and mentoring.

In December 2018, the Government provided a response to the Committee's report on Zonal Taxation. That report was tabled in May 2018 and contained one finding and eight recommendations that aimed to support businesses and employment in regional New South Wales.

In January 2019, the Government provided a response to the Committee's report on Support for Start-ups in Regional NSW. The response noted the Government's support for collaboration between regional entrepreneurs and education institutions and the importance of entrepreneurial learning for all students across NSW.

The Committee was re-established in June 2019 for the 57th Parliament.

Meetings	2
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	1
Government responses	2

Law and Safety

Membership

56th Parliament

Mr Geoff Provost MP (Chair)
Ms Steph Cooke MP (Deputy Chair)
Mr Edmond Atalla MP
Ms Jenny Leong MP
Mr Damien Tudehope MP

57th Parliament

Mrs Wendy Tuckerman MP (Chair)
Mr Mark Taylor MP (Deputy Chair)
Mr Edmond Atalla MP
Ms Steph Cooke MP
Ms Tamara Smith MP

Highlights

On 5 July 2018, the Committee undertook a follow-up site visit to Reiby Juvenile Justice Centre, Airds for its inquiry into the adequacy of youth diversionary programs. It discussed issues of relevance with detainees and toured the Centre's Waratah Pre-Release Unit which provides a structured pre-release program to prepare detainees for their return to the community.

On 20 September 2018, the Committee tabled its report for the inquiry. It contained 60 recommendations and 17 findings aimed at preventing young people's entry into, and entrenchment in, the criminal justice system. They spanned a range of areas including youth justice processes, court and police practice, drug and alcohol rehabilitation and reducing Aboriginal over-representation in the criminal justice system.

Meetings	1
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	1
Government responses	0

Individual Committees A-Z

Ombudsman, the Law Enforcement Conduct Commission and the Crime Commission

Membership

56th Parliament

Mr Lee Evans MP (Chair)
Mr Stephen Bromhead MP (Deputy Chair)
Mr Paul Lynch MP
Dr Hugh McDermott MP
The Hon. Trevor Khan MLC
The Hon. Wes Fang MLC
The Hon. Adam Searle MLC

57th Parliament

Mr Dugald Saunders MP (Chair)
The Hon. Niall Blair MLC (Deputy Chair)
Mr Mark Coure MP
Mr Paul Lynch MP
Dr Hugh McDermott MP
The Hon. Lou Amato MLC
The Hon. Adam Searle MLC

Legislation Review

Membership

56th Parliament

Ms Felicity Wilson MP (Member from 20 September 2018, Chair from 25 September 2018)
Mr James Griffin MP (Chair and Member to 20 September 2018)
Mr Lee Evans MP (Deputy Chair)
Ms Melanie Gibbons MP
Mr Michael Johnsen MP
Mr David Mehan MP
The Hon. Natasha Maclaren-Jones MLC
The Hon. Shaoquett Moselmane MLC
Mr David Shoebridge MLC

Highlights

The Committee tabled its report on the 2018 review of oversight bodies' annual reports in August 2018. The report focussed on issues arising from the establishment of the Law Enforcement Conduct Commission (LECC). The Committee recommended extra funding for the LECC to cover the cost of the new positions of Commissioner for Integrity, Commissioner for Oversight, and Chief Executive Officer. The Committee also recommended more funding to allow the LECC to create more positions in its critical incident team.

Changes to improve the LECC's investigative capacity were also covered in the report, with the Committee recommending a change to the LECC Act to allow the Commissioner for Oversight to conduct private examinations. The Committee also recommended that the Minister for Police consult with stakeholders on the appropriateness of allowing the LECC to undertake joint investigations with the NSW Police Force.

The Government's response noted the Committee's funding recommendations. The response stated that the recommendation to allow the Commissioner for Oversight to conduct private examinations would be considered as part of the statutory review of the LECC Act. The response also advised that the Minister would consult with stakeholders about allowing the LECC and NSW Police Force to conduct joint investigations.

Meetings	3
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	1
Reports	1
Government responses	1

57th Parliament

Ms Felicity Wilson MP (Chair)
The Hon. Trevor Khan MP (Deputy Chair)
Mr Lee Evans MP
Ms Wendy Lindsay MP
Mr David Mehan MP
The Hon. Shaoquett Moselmane MLC
Mr David Shoebridge MLC
Ms Leslie Williams MP

Highlights

The Committee tabled eight Legislation Review Digests during the reporting period, one for each sitting week in the second half of 2018. The Committee considered and reported on 72 bills and examined 152 regulations.

In November 2018, the Committee tabled its report on the inquiry into the operation of the Legislation Review Act 1987. The inquiry was the first comprehensive review of the Committee's powers since the enactment of the Legislation Review Act in 1987. The Committee made one finding and four recommendations aimed at strengthening rights scrutiny in New South Wales.

Meetings	10
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Digests	8
Reports	1
Government responses	0

Individual Committees A-Z

Office of the Valuer General

Membership

56th Parliament

Mr Geoff Provest MP (Chair)

The Hon. Kevin Humphries MP (Deputy Chair)

Mr Stephen Kamper MP

The Hon. Gregory Pearce MLC (until 23 November 2017)

The Hon. Natalie Ward MLC (from 23 November 2017)

The Hon. Ernest Wong MLC

57th Parliament

Mr Nathaniel Smith MP (Chair)

The Hon. Scott Farlow MLC (Deputy Chair)

Mr Stephen Kamper MP

Mr Geoff Provest MP

The Hon. Mick Veitch MLC

Highlights

During the reporting period, the Committee conducted its annual review of the Valuer General's Office and tabled a report covering the operations of the Valuer General's Office from 2016 to 2017 on the Twelfth General Meeting with the Valuer General.

The Committee's examination was conducted following a number of legislative and regulatory changes in the policy environment governing the work of the Office of the Valuer General. It provided the first opportunity to assess the operational environment after Valuation Services was transferred to Property NSW, as part of the Department of Finance, Services and Innovation.

In the report, the Committee noted that the Valuer General had managed the variety of legislative and administrative challenges facing him in a totally professional, effective and timely fashion. This included improvements in educational outreach, public accountability and overcoming shortcomings in the compulsory acquisition process. The Committee made a total of six recommendations and is still awaiting a Government response following the State General Election conducted in 2019.

The Committee was re-established in June 2019.

Meetings	2
Hearings	1
Witnesses	5
Submissions	1
Inquiries undertaken	1
Reports	1
Government responses	1

Public Accounts

Membership

56th Parliament

Mr Bruce Notley-Smith MP (Chair)

Mr Mark Taylor MP (Deputy Chair, until 14 August 2018)

Mr Stephen Bromhead MP (Deputy Chair, from 27 September 2018)

Mr Adam Crouch (from 20 September 2018)

Michael Daley MP (until 10 August 2017)

Mr Lee Evans MP

Mr Ryan Park MP (from 10 August 2017)

Mr Greg Piper MP

57th Parliament

Mr Greg Piper MP (Chair)

Mrs Tanya Davies (Deputy Chair)

Mr Adam Crouch MP

Mr Lee Evans MP

Mr Ryan Park MP

Ms Felicity Wilson MP

Highlights

During the reporting period, the Committee continued its detailed scrutiny of performance audits conducted by the Audit Office by reporting on a series of 10 such audits covering a diverse group of Government agencies.

The Committee made 14 recommendations across a wide range of program areas, including: improving program evaluation processes, providing more information on the CBD and South East Light Rail project, addressing rail punctuality and public information provision, and strategies for the management of school infrastructure.

The Committee also tabled its report on a separate inquiry into the Management of Health Care Delivery. The report paid particular attention to the provision of mental health services and whether appropriate accountability mechanisms are in place to effectively and efficiently target the wellbeing of patients with a mental illness.

The report also made recommendations about the collection and use of data, which plays a vital role in the efficacy of health care service delivery.

In the course of the inquiry, particular issues were raised in relation to data privacy and the integrity and confidentiality of patient records, which resulted in specific recommendations. All recommendations were supported in the Government's response to the report.

The Committee was re-established in June 2019.

Meetings	4
Hearings	1
Witnesses	17
Submissions	16
Inquiries undertaken	1
Reports	2
Government responses	3

Individual Committees A-Z

Road Safety (Staysafe)

Membership

56th Parliament

Mr Greg Aplin MP (Chair)
The Hon. Scott Farlow MLC (Deputy Chair)
Dr Mehreen Faruqi MLC (until 14 August 2018)
Mr Adam Crouch MP
The Hon. Thomas George MP
Mr Nick Lalich MP
Ms Eleni Petinos MP
The Hon. Daniel Mookhey MLC

57th Parliament

The Hon. Lou Amato MLC (Chair)
Ms Robyn Preston MP (Deputy Chair)
Mr Stephen Bromhead MP
Mr Roy Butler MP
Mr Christopher Gulaptis MP
Mr Nick Lalich MP
The Hon. Daniel Mookhey MLC
Rev. the Hon. Fred Nile MLC
The Hon. Gabrielle Upton MP

Highlights

In August 2018 the Committee self-referred a review of road safety issues for future inquiry. This review was conducted to identify issues of stakeholder concern which had not been dealt with by the Committee in the 56th Parliament, with the aim of listing potential inquiry topics for the information of the Committee in the 57th Parliament. The Committee received 34 submissions proposing issues across all aspects of road safety, regulation and use.

The Committee tabled the report of its review on 13 November 2018, highlighting two issues as worthy of inquiry; first aid training for learner drivers and community-specific road safety campaigning. It also highlighted four issues for further consideration; local road funding, older road users' needs, crash investigation and data collection, and heavy vehicle industry regulation.

The NSW Government's response to the Committee's report on heavy vehicle safety and the use of technology to improve road safety, was tabled on 22 November 2018. Of the eight recommendations, the Government supported five, with another supported in part and two supported in principle.

Meetings	5
Hearings	0
Witnesses	0
Submissions	34
Inquiries undertaken	1
Reports	1
Government responses	1

Transport and Infrastructure

Membership

56th Parliament

Ms Eleni Petinos MP (Chair)
Mr Bruce Notley-Smith MP (Deputy Chair)
Mr Glen Brookes MP
Ms Jodi McKay MP
Mr Greg Warren MP

57th Parliament

Ms Robyn Preston MP (Chair)
Mr Gurmeh Singh MP (Deputy Chair)
Ms Jodi McKay MP
Ms Eleni Petinos MP
Mr Greg Warren MP

Highlights

On 22 November 2018, the Government supported six of the recommendations made in the Committee's report into commuter car parking in NSW and supported in principle the remaining five. This included expanding the number of Park&Ride Opal activated car parks, increasing the number of on-demand transport services available, and integrating commuter car parking information as part of the development of Mobility as a Service apps.

Due to the calling of the State General Election and the Committee completing its previous inquiry close to the end of the previous reporting period, the Committee did not undertake any activity during this reporting period. It was then re-established on 20 June 2019.

Meetings	1
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	0
Government responses	1

Standing Orders and Procedure Committee

Membership

56th Parliament

The Hon. Shelley Hancock MP (Chair)
 Mr Stephen Bromhead MP
 Mr Michael Daley MP
 Mr Andrew Fraser MP
 The Hon. Thomas George MP
 Ms Melanie Gibbons MP
 Mr Nick Lalich MP
 Mr Paul Lynch M
 Mr Chris Patterson MP
 Mr Greg Piper MP
 The Hon. Anthony Roberts MP

57th Parliament

The Hon. Jonathan O’Dea MP (Chair)
 The Hon. Andrew Constance MP
 Ms Steph Cooke MP
 Mr Mark Coure MP
 Mr Adam Crouch MP
 Mr Michael Daley MP
 Mr Lee Evans MP
 Mr Nick Lalich MP
 Mr Paul Lynch MP
 Mr Greg Piper MP
 The Hon. Leslie Williams MP

Highlights

The Committee conducts inquiries and reports on any matter relating to the Standing Orders or the procedures of the House and its committees.

The Committee was appointed before other Assembly-administered Committees in response to a letter from the Premier of New South Wales, the Hon. Gladys Berejiklian MP, requesting that it undertake an inquiry into the modernisation and reform of Legislative Assembly practices and procedures.

The inquiry is ongoing.

Meetings	6
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	1
Reports	0

Standing Committee on Parliamentary Privilege and Ethics

Membership

56th Parliament

Mr Mark Taylor MP (Chair)
 Mr Michael Johnsen MP (Deputy Chair)
 Mr Greg Aplin MP
 Mr Kevin Conolly MP
 Mr Ron Hoenig MP
 Mr Damien Tudehope MP

57th Parliament

Mr Peter Sidgreaves MP (Chair)
 Mr Adam Crouch MP (Deputy Chair)
 Mr Kevin Conolly MP
 Mr Ron Hoenig MP
 Mr Michael Johnsen MP
 Mrs Wendy Tuckerman MP

Highlights

The Committee considers and reports upon any matters relating to privilege which may be referred to under Standing Order 92 or by resolution of the House.

The Committee also has functions under Part 7A of the Independent Commission Against Corruption Act 1988 relating to Parliamentary ethical standards, including reviewing the Members Code of Conduct.

During the reporting period the Committee concluded its review of the Pecuniary Interests Register, with the tabling of its final report on 22 November 2018. The Committee also met with the Parliamentary Ethics Adviser, Mr John Evans PSM, to review his annual report for the year ended 30 June 2018, which was tabled in the Legislative Assembly in November 2018.

Meetings	6
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	1

Individual Committees A-Z

Sydney's Night Time Economy

Membership

57th Parliament

The Hon. Natalie Ward MLC (Chair)
Mr Alex Greenwich MP (Deputy Chair)
Mr Kevin Conolly MP
Ms Cate Faehrmann MLC
The Hon. Ben Franklin MLC
The Hon. John Graham MLC
The Hon. Mark Latham MLC
Mr Geoff Provest MP
Ms Felicity Wilson MP
Mr Guy Zangari MP

Highlights

On 29 May 2019, a resolution was passed by both Houses to establish the Joint Select Committee on Sydney's Night Time Economy. This resolution set out the Committee's terms of reference, its membership and a reporting deadline of 30 September 2019. The Committee was tasked with examining what options are available at night in Sydney, and how to ensure these offerings are diverse, safe and innovative.

Once the Committee had been established, relevant stakeholders, community groups and individuals were invited to make submissions and share their views on what Sydney's night-time economy should look like.

Meetings	2
Hearings	0
Witnesses	0
Submissions	429
Inquiries undertaken	1
Reports	0
Government Responses	0

Case Study: Sydney's Night Time Economy



The Joint Select Committee on Sydney's Night Time Economy, established to examine what options are available at night in Sydney, and how to ensure these offerings are diverse, safe and innovative, undertook a site visit to a number of Sydney CBD and Kings Cross establishments on the evening of 13 June 2019. These site visits were undertaken to ensure there was an understanding of the current night time economy, this included listening to what venue owners and operators had to say.

The Committee also met with representatives from New South Wales Police and St Vincent's Hospital Sydney on 26 June 2019. The Committee listened to the views and first-hand experiences of emergency services workers and medical professionals to gain the right balance between community safety and the night-time economy.

3

Stewardship and Capacity Building



Overview

In 2016 with the imminent retirement of the then Clerk, the Department formalised its strategy for retention and succession planning as a key objective in the Department’s strategic plan for 2016 to 19. In the intervening period, the Department has experienced significant impact of the ‘baby boomer’ generational change on the ranks of senior personnel, all possessing 25 years or more parliamentary experience.

Key policies implemented following the 2010 restructure have enabled the Department to meet these leadership changes, while maintaining high standards of advice to members and support for Assembly operations. Relevant policies include the “Procedural Knowledge”, “Leadership and Management Development Policy (2007)”, the “Staff Assignment Policy (2010)”, and the “Retention and Succession Strategy (2016)”.

Managing and planning for the needs of a small, multi-generational and multi-disciplinary workforce is essential for the smooth running of the Assembly and the achievement of strategic outcomes and priorities.

The Retention and Succession Strategy has been key to identifying:

- Critical roles in mapping a pathway to senior leadership positions;
- The competency framework of capabilities and behaviours required at different levels, including those specific to the Clerkly profession.

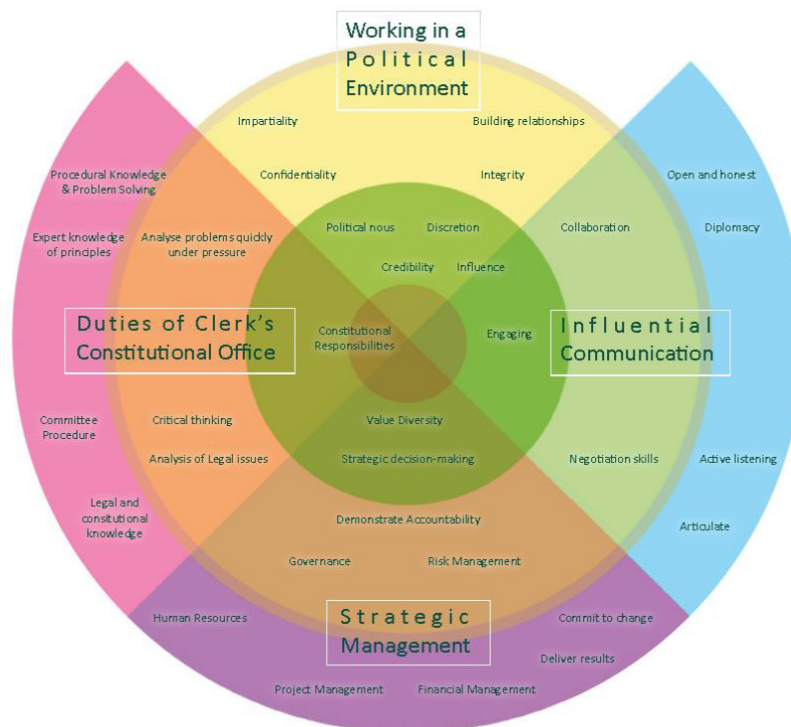
Ongoing workforce analysis highlights that workforce management and planning across *all* levels of the Department is essential to maintain the expertise, flexibility and resilience needed to support the Members of the Assembly, and proceedings in the House and Committees. This will be a crucial area for the Department to monitor and evaluate during the 57th Parliament.

The ensuing pages of the annual report outline the extent to which staff of the Assembly have put themselves forward to assume new responsibilities, working collaboratively in different business units, and using unfamiliar systems and new technologies in the process. In a dynamic and rapidly evolving work environment, emerging trends include the need for senior officers to maintain their expert knowledge, strategise and lead change, integrate new technologies, and promote knowledge and information management in all areas.

It is evident from these entries that there are two main sources through which officers of the Assembly continue to acquire the knowledge and hone the skills required for their roles and careers:

- Professional Associations, such as ANZACATT, and similar bodies outside Australia, some offering formal study and courses; and
- Professional development opportunities, in particular rotation through roles within different business units, higher duties, secondments and staff exchanges.

The officers who have taken up such opportunities have contributed on their return: increasing their contributions to both departmental and Parliament-wide projects; improving business systems; and sharing their new-found knowledge and experience with their colleagues, thus strengthening their workplace and the institution.



Professional Development Associations

Presiding Officers & Clerks Conference (POCC)

Five delegates from the Parliament of New South Wales travelled to Wellington, New Zealand for the 49th annual Presiding Officers and Clerks Conference (POCC) held from 8 to 13 July. Hosted in Sydney last year, the POCC continues to provide an opportunity for Presiding Officers and Clerks across Australia, New Zealand, and the wider Pacific community to connect with and learn from one another.

The conference took place at the New Zealand Parliament in Wellington, also known as the Beehive. Delegates, including the Legislative Assembly's own Mr Adam Crouch MP, at the time a Temporary Speaker, delivered information on various topics. Mr Crouch gave a paper, entitled "Security at the New South Wales Parliament – recent improvements and future advancements".

The POCC also provided an opportunity for our delegates to engage with representatives from the Parliament of the Autonomous Region of Bougainville and the National Parliament of Solomon Islands, our twinned Parliaments.

Next year's POCC will take place at the Queensland State Parliament.

Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT)

The Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) comprises Parliamentary officers from each House of Parliament in Australia and New Zealand. The Association creates development opportunities for Clerks as well as opportunities to network with colleagues from around Australia and New Zealand through the like associations of the British Commonwealth, Canada and the USA. There is an annual ANZACATT professional development seminar which offers staff a unique opportunity to expand their knowledge of the foundations of parliamentary systems, practice and procedure in Australia and New Zealand. The seminar format extends to the administrative and management practices essential to the effective operation of Parliament.

The Legislative Assembly currently has two ANZACATT officeholders: Leslie Gonye, Vice President; and Elaine Schofield, Public Officer and Returning Officer.

ANZACATT Professional Development Seminar

The annual ANZACATT professional development seminar held in Hobart, in 2019 and hosted by the Parliament of Tasmania, was a valuable opportunity to meet, catch up and share views with colleagues from other jurisdictions.

Six representatives from the Legislative Assembly attended, with presentations made by:

- Helen Minnican on Parliament and public value: challenges in relations between Parliament and the Executive;
- Les Gonye on Precincts, Secure and Open;
- Carly Maxwell on ICAC Committee: Operation Hale Inquiries.

The seminar was entitled "Parliamentary Sovereignty: a law unto itself". The program was a perfect balance of excellent formal presentations given by parliamentary officers and guest speakers, informal discussions and a debate on whether bicameral or unicameral legislatures are superior.

Parliamentary Law, Practice and Procedure Course

ANZACATT also promotes through the University of Tasmania the Parliamentary Law, Practice and Procedure course: a unit of tertiary study open to parliamentary officers of the parliaments of Australia and New Zealand.

The Legislative Assembly had three attendees in 2018: Clara Hawker, Emma Wood, and, Stephanie Mulvey. Their research papers respectively were:

- *Follow the dollar powers as an effective accountability mechanism for Public Accounts Committees and Auditors-General;*
- *Expulsion of Members of Parliament;*
- *Should the NSW Parliament have punitive powers? Imagining how Member misconduct matters from other jurisdictions may have played out in New South Wales.*

Their papers were graded with a distinction and are to be published on the ANZACATT website.

Helen Minnican, the Clerk of the Legislative Assembly, also attended as a participant on the Clerk's Panel. This session



provides course participants the opportunity to gain insights into the range of work Clerks have to do as the Clerks share their experiences. It also provides parliamentary officers with the chance to quiz the respective Clerks.

Additionally, Elspeth Dyer built on her previous participation in the PLPP course to enrol in the Graduate Certificate in Parliamentary Law and Practice offered by the University of Tasmania. She successfully completed the course this year with distinction.

Professional Development Program for Parliamentary Staff

Since 2013, the Commonwealth Parliamentary Association has run a program aimed at giving mid-level parliamentary staff a better appreciation of the roles and responsibilities of Parliaments worldwide and a greater understanding of the workings of their own Parliaments.

Jonathan Elliott undertook this one-year course as a CPA-sponsored participant, successfully completing it in June 2019.

The program began with a one-week residential seminar at the Centre for Parliamentary Studies and Training in Nairobi, Kenya. This was followed by five expert-moderated, e-learning courses on: parliamentary administration, parliamentary research and IT, parliamentary committees, public financial management and corporate management of parliaments. Jonathan completed his coursework with distinction.

Collaborating and contributing across jurisdictions

Staff exchanges and training

This financial year saw the continuation of staff visits between the New South Wales and Victorian Parliaments. These exchanges are valuable professional development opportunities in the specialised field of parliamentary practice and procedure. The two Parliaments are similar: both are bicameral and have a comparable number of members, and both are implementing similar versions of the Parliamentary Information Management System (PIMS). Following on from last year's Committee staff exchange, this year's focus was on procedure. Legislative Assembly staff members Rohan Tyler, Manager, Procedural Research and Protocol, and Tanja Zech, Parliamentary Officer Table (Projects), together with Legislative Council colleagues John Young and Monica Loftus, participated in the three-day program in July 2018.

The visit was scheduled for a sitting week to allow the observation of sitting day practices. Program participants were given exposure to the full range of practices, procedures and systems of the Victorian Houses and explored the differences with the New South Wales Parliament.

From 13 to 15 November 2018, a delegation of Victorian procedure staff undertook a program at the New South Wales Parliament in return. The program also coincided with a sitting week, allowing the guests to observe both Houses in session. Legislative Assembly procedure staff conducted overview sessions and answered questions on the procedures, practices and systems of the Table Office.

During both visits, Assembly staff were able to compare their own practices with Victorian approaches, resulting in reviews and suggestions for improvement.

Staff across the Department were also provided with a range of formal professional development and internal training opportunities. Training courses are discussed at an individual level, with staff and managers determining training priorities through annual performance development program plans. Through our partners, the Institute of Public Administration Australia (IPAA) and other training providers, staff participated in courses on:

- Great Managers Academy Program;
- Computer systems: Windows 10;
- Dealing with nerves;
- Breathing technique and muscle relaxation;
- First impressions and how we look;
- Neutral body stance; eye contact;
- Vocal techniques; and how we say it;
- First Aid;
- Plain English report writing.

Sharing information with other Parliaments

To strengthen ties with other jurisdictions through the sharing of knowledge and experiences, Procedural Research & Protocol (PR&P) coordinates responses to requests for procedural and administrative information from other parliaments on behalf of the Legislative Assembly.

The majority of these requests come via the Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) List Server, which is an online facility that enables Australian and New Zealand Parliaments to ask questions and share information with each other.



During the reporting period PR&P coordinated 26 responses to requests for information on topics such as the use of AUSLAN interpreters in the Chamber, the process of drafting Standing and Sessional Orders, and procedural issues and administrative arrangements for Committees.

Contributing to parliamentary publications

On behalf of the New South Wales Parliament the PR&P also coordinates submissions to parliamentary publications in collaboration with colleagues from the Legislative Council. Contributing to these publications gives the Assembly officers a forum to share recent procedural and administrative developments that have occurred in our jurisdiction.

During the reporting period PR&P contributed material to the:

- January-June 2018 and July-December 2018 editions of *Parliament Matters*, the half-yearly bulletin of the Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT);
- 2018 edition of *The Table*, the journal of the Society of Clerks-at-the-Table in Commonwealth Parliaments.

Post sitting workshops

The series of Legislative Assembly post-sitting week workshops for those officers who serve at the Chamber Table continued.

The series aims to strengthen procedural knowledge and improve practical skills by reviewing and analysing procedural events to establish the principles behind the events. These are coupled with practical exercises. The sessions also simulated situations likely to be faced in the Chamber.

Four sessions were held in the second half of 2018.



Australian & New Zealand Parliamentary Information Technology (ANZPIT) conference

An Assembly representative attended the ANZPIT conference held in Hobart from 3 to 5 October 2018. The purpose of the conference is for parliamentary staff from Australia and New Zealand to share knowledge and ideas about information and communication strategies and projects.

Information presented at the conference included:

- Embedding multi-disciplinary teams consisting of staff with different professional backgrounds who have different areas of expertise;
- Delivering projects using the agile project management methodology which focuses on continuous improvement in the development of products and services;
- Utilising the ServiceNow platform to automate business processes;
- Partnering with tertiary institutions on initiatives where it is beneficial to do so;
- Implementing a visitor kiosk that can be used by visitors and contractors alike.

Australasian Study of Parliament Group (ASPG)

The Australasian Study of Parliament Group (ASPG) is a non-partisan body established in 1978 to encourage and stimulate research, writing, teaching and discussion about parliamentary institutions in Australia, New Zealand and the South Pacific.

The ASPG has chapters in all states and territories of Australia and New Zealand. Its membership consists of parliamentarians, parliamentary officers, academics, teachers, journalists, students and other interested individuals.

During the reporting period the Department of the Legislative Assembly continued to support the activities of the New South Wales Chapter of the ASPG. Tanja Zech was elected to the Executive Committee of the state branch at its annual general meeting in November, and Cheryl Samuels continued to serve as Secretary to the ASPG National Executive body.

The ASPG holds an annual conference and a number of staff from the Department of the Legislative Assembly and the Office of the Speaker attended. Held in Brisbane from 18 to 20 July the conference had the theme of "Truth in Parliament in a post-truth world".

Mr Jonathan O'Dea MP presented a paper, entitled Trust and political behaviour in parliaments, the media and the general community, and Mr Gareth Ward MP presented a paper, entitled The rise of the keyboard commando Member, in conjunction with Sean O'Connor, Clerk-Assistant, Chamber and Serjeant-at-Arms, Legislative Assembly of the Northern Territory.

The New South Wales Chapter also hosted or sponsored the following events:

- 25 July: Recap of the presentations given at the January 2018 ANZACATT Professional Development Seminar and the July 2018 Presiding Officers and Clerks Conference;
- 14 August: Indignation in the Colony – the failed assassination, a presentation by Dr Paul Brunton, Emeritus Curator, State Library of New South Wales;
- 16 October: Women and the Law – The century of the Women’s Legal Status Act 1918, a presentation by Professor Anne Twomey, Professor of Constitutional Law, University of Sydney;
- 19 November: Presentations from the Speakers of the National Parliament of Solomon Islands and the Autonomous Region of Bougainville House of Representatives;
- 19 March: Recap of the presentations given at the January 2019 ANZACATT Professional Development Seminar.

CAPAC Pacific Workshop 2019

The Commonwealth Association of Public Accounts Committees held a regional workshop for the Pacific region. The workshop focussed on how Committees can effectively scrutinise the value for money in public spending, hold their Governments to account for the delivery of public services, and strengthen regional collaboration and coordination.

Jonathan Elliott attended the workshop and joined with the Auditor General, Fiji, to present a session on Strengthening Strategic Relationships, which looked at how the relationship between a Public Accounts Committee and their corresponding Supreme Audit Agency is essential to the overall effectiveness of the Committee.

Recognising achievement

Great Managers Academy course 2018/19

From September 2018 to July 2019 Leon Last, Rohan Tyler and Tanja Zech, along with colleagues from the Department of Parliamentary Services and the Legislative Council, undertook the Great Managers Academy course, a nine-month leadership program for staff of the Parliament. This was the second time the course had been run since its inception in 2017, and the first occasion on which staff from both the Legislative Assembly and the Legislative Council participated. Over the duration of the course, participants attended monthly face-to-face leadership forums, which served to reinforce the lessons learned through regular e-learning modules. The forums and modules covered



the course’s three key learning areas: personal leadership, team leadership, and business leadership.

In addition to the coursework participants collaborated on workplace projects, which examined such topics as: enhancing recruitment practices, new directions in workplace flexibility and strategies for continued staff engagement. The workplace projects culminated in the three project groups presenting to senior management of the Parliament on their recommendations in each area for the senior management team’s consideration.

Outside of the coursework and the workplace projects, participants also benefitted from the opportunity to engage, collaborate and share information with colleagues from across the parliamentary departments. This was supported through a mentoring program with previous course participants.

Parliamentary Service

On 15 November 2019 the Parliament presented its annual Parliamentary Service Awards to acknowledge and celebrate contributions made by long-serving staff. The awards were presented by the Speaker, Members and the Clerk. The Legislative Assembly is proud to congratulate:

40 years – Leslie Gonye

30 years – Catherine Watson

20 years – David Auert

15 years – Natasha Zammit

10 years – Jason Arditi, Leon Last, Carly Maxwell, Manuela Sudic.



Staff Secondments

A number of staff took up the opportunity of secondments during the year, especially during the interregnum. These placements expand the experience of the staff and their knowledge of practices and trends elsewhere.

Staff secondments take place through internal recruitment offers with staff joining other parliamentary departments for periods up to six months: one Committee Manager assisted the Legislative Council Committees office; one Research Officer joined the Library Research Service; one Administration Officer joined the Parliamentary Budget Office for eight months; and one Committee Manager joined a Government agency for six months.

Following are insights of the experiences and benefits gained from secondments of two Assembly Committee staff members:



Jenny Gallagher, Committee Officer, was seconded to the Parliamentary Budget Office as the Administration Coordinator.

What was the greatest benefit?

The process being so open; all election promises being publically costed and available for scrutiny, supports the Parliament's reputation as being open and accountable.

What did you enjoy most about the placement?

I met and worked with new people who all brought different knowledge and skills to the workplace. I saw a different side of the parliamentary process and, the work that parties put into preparing for an election was not something I had experienced before.

How did it help your development as a parliamentary officer?

Managing a consistently large volume of work (receiving, delegating and following up on election policy costing requests) reinforced my management of priorities, time, accurate recordkeeping and workflow practices, which are relevant to Committee inquiries.

Learning new skills and improving existing skills in receiving, delegating and managing requests, meeting deadlines and making sure everything was running smoothly, to allow the Parliamentary Budget Officer and analysts to focus on their work. Seeing how potential policies are formulated, amended and adapted was insightful.

The experience broadened my knowledge and experience of the parliamentary process.



Madeleine Dowd, Research Officer was seconded to the Parliamentary Research Service as a Research Officer.

What was the greatest benefit?

A benefit of my secondment to the research service was expanding my skillset by working on research requests and publications, which differed to the research typically done in Committees. This included working with large data sets, responding to requests on a variety of topics and writing short, concise papers.

Additionally, getting to know my colleagues in the research service, and the library more broadly, allowed me to understand the work across Parliament, and bring that knowledge back to the Assembly.

What did you enjoy most about the placement?

I enjoyed responding to research requests, working on the 2019 Key Issues Paper (released following the election), and working with the extremely talented, expert researchers in the service.

How did it help your development as a parliamentary officer?

I was able to expand the type of research I do, as well as work on new ways of writing for different audiences. Developing new skills is a great benefit to my work in Committees, and being able to respond effectively and flexibly to a range of tasks. Having a deeper understanding of the invaluable resource that is the research service, and the library more broadly, is very useful to my development, as I am able to draw on relevant publications, and build on new relationships, in a productive way.

4

Engagement and Inter-Parliamentary Relations



Recognition of Aboriginal Culture and Heritage on Opening Day

For the opening of the 57th Parliament there was a demonstrated recognition of Aboriginal culture and heritage. Both Presiding Officers made identical statements in their respective Houses. This statement was developed in consultation with Stolen Generations Organisations to ensure that it was properly informed and reflected survivor expectations. The statements are available on the Parliament's website.

The statement included steps already taken by the Parliament of New South Wales to acknowledge heritage and culture. These include the Aboriginal Land Rights Act 1983 and the amendment of the Constitution Act in 2010 to formally acknowledge Aboriginal people and their ongoing connection to traditional lands and waters and their contribution to the identity of New South Wales.

New South Wales Parliament was the first legislature to issue a formal apology to the Stolen Generations (in 1997) and was also the first state to enact an Aboriginal Languages Act (in 2017). These were also mentioned in the statement.

The Presiding Officers closed the statement by renewing the commitment of the Parliament to support Aboriginal people to strengthen and share their culture and heritage.

In addition the Parliament invited a number of representatives of the Stolen Generations Organisations to attend the opening and then split into two groups to be able to be present in both Chambers and hear the statements which were read at approximately the same time.

Attending the Opening Day pictured below, from the left are: Peter Birch, Senior Project Officer, Aboriginal Affairs New South Wales, in the middle Uncle Michael James Widdy Welsh, #36 (Kinchela Boys Home Aboriginal Corporation) and at the far right Les Gonye, Deputy Clerk and Serjeant-at-Arms of the Department of the Legislative Assembly.



The opening day of a new Parliament in recent times has included a smoking ceremony.

WWI Commemorations

The Parliament of New South Wales concluded its Centenary of Anzac (2014-2018) commemorations by marking the centenary of the signing of the Armistice, and honouring all who served in the First World War, with an exhibition entitled The Anzac Legacy in New South Wales: Then and Now.

Displayed at the exhibition were artefacts, photographs, rare documents, New South Wales honour rolls and a collection of the Parliament's own Centenary Statements. Also featured are the stories and experiences of Indigenous servicemen and the journey towards recognition.

It has long been the custom of the Legislative Assembly to commemorate significant anniversaries or occasions with a photograph of the House in Session or a montage of photographs of all Members.

In 2018 the Speaker requested that a montage of photographs of all Members be created in a commemorative frame to mark the centenary since the armistice was signed between the Allies of World War I and Germany at France on 11 November 1918.

The Armistice Frame includes images of all Members present in the Legislative Assembly on 11 November 2018. It features calligraphy and a waratah, the state flower, hand-painted by Margaret Layson, one of Sydney's most prominent calligraphy teachers. The Armistice Frame now hangs in the Legislative Assembly Foyer and can be seen by all visitors entering the building. It was the final commemorative event held by the Legislative Assembly to mark the centenary of the Armistice.

Centenary Statements

Between 2014 and 2018, the Presiding Officers opened each sitting week by reading a statement to their respective Houses. These statements, known as the Centenary Statements reflected upon the diverse experiences of Australians during the First World War, both on the frontline and at home.

The last of these statements was read by the Speaker on 13 November 2018. Utilising Hansard from the time, the Speaker recounted the reception of Armistice in the Legislative Assembly, noting the House decision to adjourn in celebration and give "three cheers for the boys at the front and three cheers for Australia".

The House marked the final Centenary Statement and closing of the Centenary of Anzac (2014-2018) by standing while a bugler sounded the Last Post, followed by a minute's silence and then the rouse bugle call.

These statements were published into a commemorative book.

A Biography of Parliament House

Parliament House on Macquarie Street is now in its oldest parts just over 200 years old, counting from the completion of the Rum Hospital in 1816. The most recent account of the building's history, entitled Australia's First Parliament, was published on the completion of major restoration and expansion works some 40 years ago.

Since then, Parliament House has changed in many ways, as have expectations of how its history should be presented. For these reasons, the Legislative Assembly is leading a project to produce a new book on Parliament House.

The new book will be an illustrated biography of Parliament House, with a consistent voice and written in accessible, plain English. It will focus on the development of the building as a social history, with particular attention to the personalities and circumstances driving the Parliament's growth and conservation as well as its status as the State's legislature.

Research and drafting for the chapters and small features throughout the book have well progressed during the reporting period, and fresh photographs were taken around the building as well as of hidden gems in the Parliament's archives. The final book is expected to be published by the middle of next year.



Assembly communications

Communications team

The Communications team brings together nine staff members representing all business units across the Legislative Assembly to develop content for social media, the website and other publications. The year has seen a significant increase in content output as well as improved cross-agency collaboration.

Social media coverage included the 2019 State General Election, establishment of the 57th Parliament and educational content about parliamentary practice and procedure. This was achieved through the NSW Parliament’s social media accounts: Twitter, Facebook and YouTube, as well as its website and other publications.

Team members engaged with communications representatives from different departments and agencies, including the Office of the Governor, the Department of Premier and Cabinet and the Electoral Commission. Team members also met regularly with other interdepartmental communications specialists through a Community of Practice group established by the Department of Premier and Cabinet.

Social Media Channels

Twitter

The Department is using Twitter to provide:

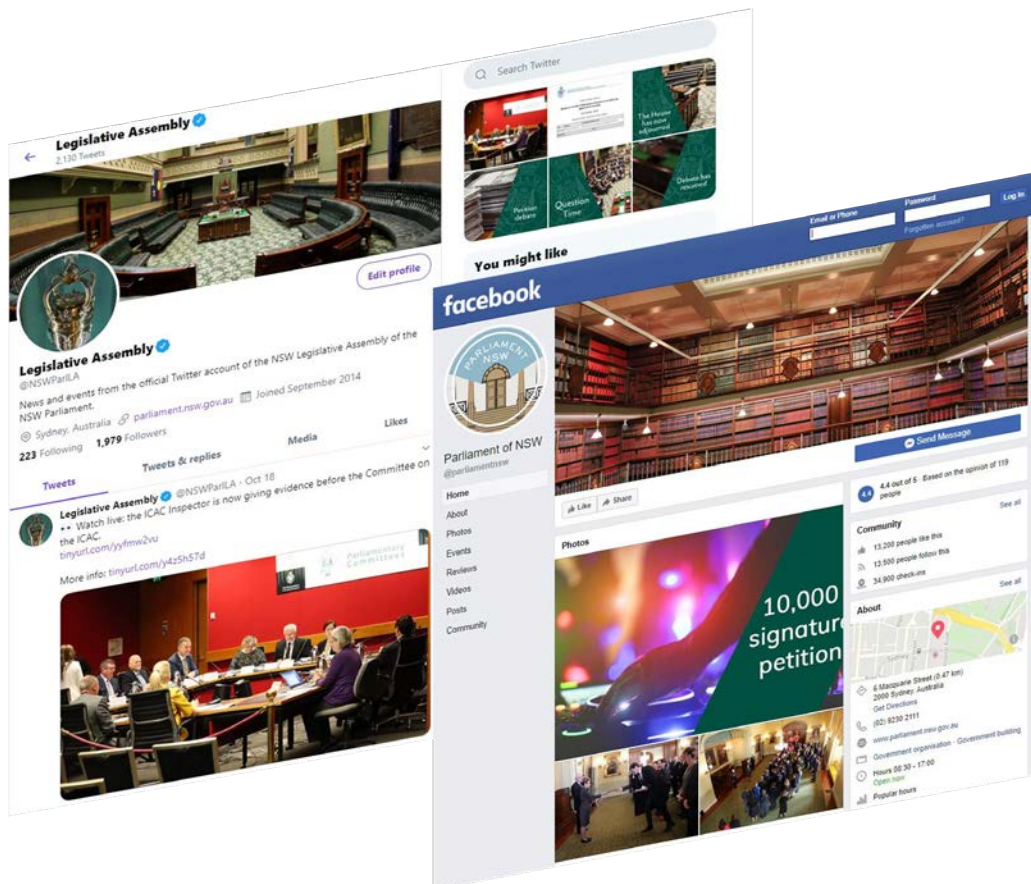
- Live updates regarding the routine of business taking place in the Legislative Assembly;
- Up-to-date account of what’s happening in the House on sitting days;
- Live Committee hearings updates.

The Department has 1,900 followers, an increase of over 400 followers since June 2018.

Facebook

The Parliament of NSW Facebook account is jointly administered by the Legislative Assembly, Legislative Council, and the Department of Parliamentary Services. The aim is to encourage public participation with parliamentary processes with a range of content. Some post topics include: increasing awareness of Committees, promotion of tours, educating the public about how to get involved, and showcasing the history of the Parliament.

Since June 2018, the audience has grown to 12,340, an increase of over 2,000 followers. Posts maintained an average reach of 845 followers during the financial year.



Education initiatives

Sydney University Parliament and Democracy course

The course is designed to place Parliaments within democratic theories, but also to expose students to the realities of parliamentary practice. In the second half of 2018 Procedural Research & Protocol (PR&P) collaborated with the University of Sydney and colleagues from the Legislative Council to deliver four sessions at Parliament House as part of the University's Parliament and Democracy course for second and third year undergraduate students. The four sessions at Parliament House were delivered between August and October and were led by parliamentary staff, and current and former Members. These sessions covered the following topics:

- Dealing with legislation;
- The role of the Whips;
- The Budget Estimates process;
- Committee processes and the role of oversight committees;
- Scrutiny of the Executive and the role of Question Time; and
- The relationship between the Executive and the Parliament.

The course will run again in the second semester of 2019.

PIAC Practicing in the Public Interest Law Schools

Presentations on the topic of Using Parliamentary Processes for Campaigning were given on 24 July 2018 and 5 February 2019, in collaboration with colleagues from the Legislative Council, as part of the Public Interest Advocacy Centre's 'Practicing in the Public Interest' Law Schools.

The program was discontinued at the end of the 2018/19 financial year.

Support for Parliamentary Education student programs

During the reporting period PR&P presented to groups and facilitated group workshops as part of the Parliamentary Education team's student programs.

Staff participated in the New South Wales Schools State Constitutional Convention on 30 October 2018 and the 'Make a Difference Day' event on 5 April 2019.

Raising awareness of the role of parliamentary Committees

During the year and in collaboration with Education Services, the Legislative Assembly developed a new module and presentation for year 11 Legal Studies students on the role of the parliamentary Committees in public policy and changes to law.

The presentation gives a high level overview of parliamentary Committees using video footage of Members talking about the value of Committees and inquiry process. A case study of the Joint Select Committee Inquiry into Companion Animal Breeding Practices follows the inquiry process of a Committee through to the introduction of legislation by the Minister, again using footage from the Legislative Assembly and the Legislative Council.

A challenge with the presentation is age and learning appropriate material and the key messages and outcomes aligned with the curriculum. The presentation will be refined further based on feedback received so that it can be used in similar programs next reporting period.

Public Sector Seminars

This one-day seminar run by the PR&P team gives an introduction to public sector officers on the role and functions of the Legislative Assembly and its operations in practice. The sessions focus on the interaction between the Executive Government and the Legislative Assembly and the implications of that process for government departments and agencies.

Conducted on parliamentary sitting days, participants hear candid insights from Members and presentations on procedural processes by senior Clerks, as well as experiencing the Parliament at work by observing Question Time from the Gallery.

Three fully booked seminars were held during the reporting period, in August, October and June, noting that given 2019 was an election year there were less seminars than what would normally be held. This highly successful program, now in its seventh year, has hosted over 2,000 public sector staff from across more than 70 New South Wales government agencies since its inception.



Tours and Education Programs

The Legislative Assembly Chamber Services welcomed 22,127 visitors from 666 different groups in the year to 30 June 2019.

The business unit provided a number of tours around the Parliament, and the Legislative Assembly in particular. This included organised tours from educational institutions, regular monthly lunchtime tour groups and local and international students learning about the history and the role of Parliament.

The New South Wales Parliament education tours program, which features interactive tours for primary and secondary students, hosted 274 groups with a total of 11,517 school students. Students took on the roles of Members of Parliament to debate and then vote on a bill.

The regular public tours program, with time set aside for tours for members of the community, takes place at 1.30 pm on Mondays and Fridays, and every weekday during school holidays. The program has proven very popular.

Group Type	No of Tour Groups	No of Visitors
Primary Schools	152	7,454
Secondary Schools	122	4,063
Central Schools	3	84
Schools for a Specific Purpose	2	59
TAFE colleges	10	264
ESL Colleges	6	180
Universities	10	294
International Students	37	1,030
Business Colleges	4	109
Probus Clubs/ Seniors	49	1,148
Education	38	2,596
Public	115	1,350
Delegations	3	45
Members' Guests	58	2,029
Other Groups	42	989



Parliamentary relations

Commonwealth Parliamentary Association (CPA) NSW

The Commonwealth Parliamentary Association (NSW Branch) supports initiatives including the Commonwealth Women Parliamentarians and twinning relationships with Pacific Parliaments as well as conducting conferences, seminars, symposia, workshops, study tours and inter-parliamentary visits.

Commonwealth Women Parliamentarians (CWP) NSW

Following the 2019 NSW election, 33 women were elected as Members of the Legislative Assembly. As a result, there are six additional women members of the 57th Parliament compared to the 56th Parliament. Women MPs represent 35.5% of electorates in New South Wales, the highest proportion ever in the Legislative Assembly. All of the parties either increased or maintained the proportion of its women MPs between the 56th and 57th Parliament.

Ms Jenny Aitchison MP, NSW Representative and Deputy Chair of the Australia Region CWP Steering Committee, hosted a breakfast on 29 May 2019 to welcome new women Members to the 57th Parliament and inform them of the work of the CWP, internationally and across Australia.



Stepping Up: At the second workshop of Young Women's Leadership held on 17 June 2019. The second workshop to be held at the NSW Parliament since the CWP initiated program was launched in May 2016. All Members were asked to nominate young women considering a career in politics to participate and we had 55 young women nominated to attend.

The Hon. Leslie Williams MP, Deputy Speaker, welcomed participants who were treated to a buffet lunch in the Members' Dining Room. The Hon. Natasha Maclaren-Jones MLC, Ms Steph Cooke MP, Ms Felicity Wilson MP, the Hon. Abigail Boyd MLC and the Hon. Rose Jackson MLC all provided great insights into their political journeys during the Pathways to Politics panel discussions.

Participants then moved to the Macquarie Room for a NIDA interactive skills workshop and finished the day with a tour and networking afternoon tea.

The election for the new New South Wales representative on the Australian Region CWP Steering Committee on 18 June 2019 resulted in Ms Sonia Hornery MP being duly elected for the 57th Parliament.



Twinning activities

The New South Wales Parliament has a partnership arrangement with the Parliaments of the Autonomous Region of Bougainville (the Bougainville House of Representatives) and the Solomon Islands (the National Parliament of Solomon Islands). The partnership arrangements are part of the Commonwealth Parliamentary Association's (CPA) twinning program, established in June 2007.

Strategic direction and oversight of twinning is provided by the Twinning Steering Committee, established in March 2017 and comprising representatives of the three parliamentary departments.

The New South Wales Parliament also partners with the United Nations Development Program (UNDP), on request, to facilitate staff attachments and training programs with twinned Parliaments and other Parliaments in the region.

In 2018 the Presiding Officers launched a professional development scholarship program which is open to officers from the twinned Parliaments of the National Parliament of Solomon Islands (NPSI) and the Bougainville House of Representatives (BHOR). Three officers were awarded scholarships, one from the BHOR and two from NPSI. Scholarship recipients are required to prepare and possibly present a paper on a suitable research topic, guided by a mentor from the New South Wales Parliament. In November 2018 Joel Tukana, recipient of one of the inaugural Twinning professional development scholarships, attended the November 2018 Australasian Parliamentary Educators Conference, hosted by the New South Wales Parliament, and presented a paper. Two other recipients completed papers and will undertake attachments with the New South Wales Parliament in late 2019. The scholarship will be offered annually.

In July 2018, the Parliament hosted an exhibition titled 'Next Generation: Solomon Islands after RAMSI', showcasing the work of photographer Sean Davey, commissioned by the Department of Foreign Affairs and Trade to document daily life in Honiara at the end of the Australian-led Regional Assistance Mission to Solomon Islands (RAMSI). The New South Wales Parliament hosted the exhibition in recognition of its twinning relationship with the National Parliament of Solomon Islands.



In November 2018, Speakers from both twinned Parliaments (the Hon. Ajilon Nasiu, Solomon Islands, and the Hon. Simon Pentanu, Bougainville) visited the New South Wales Parliament on their way to attend a Speakers' Program facilitated by the Australian Parliament. During their visit the Speakers met with the NSW Presiding Officers and parliamentary staff, visited the Australian Museum to view the extensive Pacific collection, and presented at an event co-hosted by the New South Wales Parliament and the Australasian Study of Parliament Group.

UNDP Mission - Solomon Islands and Papua New Guinea Parliaments

In November 2018, as part of the UNDP missions, two researchers from Committees were nominated, one to travel to the Solomon Islands Parliament and the other to the Papua New Guinea Parliament to assist their Committees' teams with national budget hearings.

As part of the Solomon Islands mission, the researcher worked with the local Parliament team to draft budget analysis briefings for Committee members and members of Parliament so as to provide a concise and informative overview of the main points on the budget for each ministry. The researcher also assisted with budget Committee hearings, which are similar to those of our Parliament.

The Papua New Guinea mission involved the preparation of a budget snapshot, which was released just after the budget was handed down, and a more detailed budget analysis paper, which was prepared over the following week. This paper provided an overview of the 2019 Budget, looking at revenue, expenditure and some broader contextual issues. The researcher worked with the local Committee staff in preparing the paper; and briefed Members on the budget analysis once completed.

Overall it was a very positive experience for all involved and our overseas researchers were successful in providing valuable work and resources to the local Parliament teams.



Visit from the Samoan Parliament

The Parliament was visited by staff from the Samoan Parliament in October 2018. This visit was part of the UNDP's Samoa Parliament Support Project (SPSP) which aims to facilitate the improvement of Samoa's Parliament through professional development.

During the visit, Legislative Assembly staff, in conjunction with the Legislative Council, delivered an educational program focussed on equipping the Samoan staff with advanced skills in parliamentary processes. These included:

- Providing an overview of Committees and their processes;
- A panel discussion on the Parliament's role in legislative oversight;
- An overview of record management showcasing HPE Content Manager;
- A case study focusing on the Committee on Environment and Planning's consideration of the draft report into land release and housing supply;
- Social media and public outreach.



Official Visitors

Twenty-two official visitor delegations were hosted by the Legislative Assembly from around the world, including delegations from Chile, Republic of Ireland, Japan and Indonesia (see Appendix C).

For three days in October, the Parliament hosted a delegation of Members and officials from the Western Cape Provincial Parliament, led by their Speaker, the Hon. Sharna Fernandez. Their program included meeting with the Presiding Officers; discussions with Members of both Houses; briefing by the NSW Auditor-General; and information and procedure sessions with relevant parliamentary officers and parliamentary services staff.

PR&P continue to work towards enhancing the experience of official visitors by drafting a delegations guide and standardised forms and programs.

Parliamentary Friendship Groups

Parliamentary Friendship Groups are groups of members who meet to raise awareness of and promote particular issues or stakeholder groups. Friendship groups are always bi-partisan and are open to members of both the Legislative Assembly and Legislative Council.

Parliamentary Friendship Groups are formally recognised and approved by the Presiding Officers for the term of a Parliament. Friendship groups who wish to continue in a new Parliament have 90 days in which to seek approval from the Presiding Officers to do so.

As at 30 June 2019 there were 43 approved friendship groups (see Appendix D). Of these friendship groups four were newly established in the 2018/19 reporting period.



5

Corporate Governance Framework

- Structure, Systems and Standards



Leadership

Governance framework

As the Assembly's Chief Executive Officer, the Clerk has overall responsibility to the Speaker for procedural advice, Assembly operations, the administration of the House and the management of the Department of the Legislative Assembly.

The Parliament's governance framework comprises of two cross-parliamentary groups that draw representatives from each parliamentary department:

- The Parliamentary Executive Group (PEG), comprising the Presiding Officers, the Clerk of the Legislative Assembly, the Clerk of the Legislative Council and the Chief Executive of the Department of Parliamentary Services (DPS);
- The Senior Management Group (SMG), comprising the Clerks and the Chief Executive of DPS.

Both groups meet regularly to discuss issues of governance and ensure that Parliament is meeting its strategic objectives. PEG met six times during the reporting year, a slight decrease from the previous year in the lead up to the election, while SMG met on nine occasions.

Department Executive

The Department of the Legislative Assembly has regular meetings, at both management and business unit level, to consult on departmental requirements. These forums not only provide an opportunity for both staff and management to raise matters for discussion, but are also effective communication tools.

Meetings of the Legislative Assembly Executive

The Executive of Legislative Assembly consists of the Clerk of the Legislative Assembly, the Deputy Clerk, the two Clerks-Assistant and the respective directors of the Assembly's five business units.

Meetings of the Executive (also known as LA Ex) are held on a

regular basis to share information with colleagues by reporting on developments within the respective business units, matters before the various Parliament's inter-departmental working groups and Committees and as representatives of the Legislative Assembly on those bodies to provide updates on particular current problems and issues.

Key staff of the Financial Services and the People and Engagement Branches of the Department of Parliamentary Services are also invited to meetings of LA Ex from time to time to provide specialist updates on the Legislative Assembly's departmental budget and for reports on policy development and Human Services matters generally.

LA Ex met 21 times during the 2018/19 reporting year. This is 10 more meetings than in 2017/18, most of these extra meetings were held in February, March, April and May. This was to monitor the arrangements for the management and the administration of the transition from the previous Parliament to the current Parliament. It also had oversight of preparations for induction material, publications and certain ceremonial aspects of Opening Day of the 57th Parliament.

Senior Management staff arrangements

Continuing on from last year, in accordance with the Department's Succession and Retention Strategy, the Legislative Assembly provided development opportunities for grade 11/12 officers by rotating them across the various business units at grade as well as acting in the Clerk-Assistant, Table position. The final rotation concluded at the end of 2018 and recruitment action was commenced for the position of Clerk-Assistant, Table.

- From 2 July 2018 until 23 December 2018 Simon Johnston was appointed Acting Clerk-Assistant, Table;
- On 19 March 2019, Carly Maxwell was appointed to the position of Clerk-Assistant, Table.

LA staff meetings

The Clerk convenes quarterly all-staff meetings to advise on matters pertinent to the whole Department, discuss matters arising from the People Matter Employee Survey, and inform staff on upcoming activities and future directions.



Cross-departmental Committees

A number of cross-departmental steering Committees and working groups have been established for areas requiring interdepartmental collaboration. These Committees coordinate major projects, and ensure alignment on issues and activities across the parliamentary departments.

Each Committee is governed by terms of reference that sets out the Committee's scope, attendance requirements, mode of operation and composition. The current Committees have been in operation since September 2017 following a review of prior Committee activity and terms of reference.

This Committee structure provides an avenue for departmental representatives to report internally to the respective Department Heads and ultimately to the Senior Management Group.

Governance

Corporate Governance and Compliance

The Department of the Legislative Assembly, as a part of the broader New South Wales public sector, is required to meet the increasing requirements of statutory provisions in relation to corporate governance, audit and risk, fraud, corruption and business continuity.

In July 2018 the Speaker approved the Clerk's recommendation to establish a temporary position to specifically address the volume of work around asbestos management in electorate offices and compliance requirements as outlined by SafeWork NSW.

As this specific task was concluding it became evident that there was capacity for this position to undertake more strategic and critical functions around corporate risk,

governance and compliance for the Legislative Assembly. To reflect this emerging priority a permanent position of Manager, Corporate Governance and Compliance was formalised and established in the Assembly's structure. The position was created in the Office of the Clerk by transferring a position from Committees.

The Manager supports the Department to meet its corporate governance and compliance requirements and statutory obligations, as well as providing professional advice on corporate governance and compliance, and assisting in the review and development of relevant policies.

Legislation

The principal Act that governs the operation of the Legislative Assembly is the Constitution Act 1902. Other legislation relevant to the operation of the Legislative Assembly includes the: Defamation Act 2005, Parliamentary Electorates and Elections Act 1912, Parliamentary Evidence Act 1901, Parliamentary Papers (Supplementary Provisions) Act 1975 and Parliamentary Remuneration Act 1989. Members staffing is governed by the Members of Parliament Staff Act 2013.

The salary and entitlements of Members is provided for through an annual determination of the Parliamentary Remuneration Tribunal pursuant to the Parliamentary Remuneration Act 1989. The determination provides for electorate offices for each Member, including additional offices for Members representing geographically large electorates.

The Legislative Assembly is also subject to legislation with respect to matters of public integrity, including the Independent Commission Against Corruption Act 1988 and the Public Interest Disclosures Act 1994. The Legislative Assembly must also comply with industrial legislation, including the Work Health and Safety Act 2011.



Ethics and integrity

Fostering an environment that encourages ethical behaviour, integrity, accountability and personal development is of paramount importance in the management of the Legislative Assembly

This is reflected in the separate codes of conduct for both Members' staff and departmental staff. The Department falls within mandatory reporting requirements under the provisions of the Public Interest Disclosures Act 1994. During the reporting period there were no public interest disclosures received.

The LA Hub

This platform is the Department's document management system. It was developed by staff representing each business unit to manage the documents required to undertake their work in supporting the Legislative Assembly, and its Committees.

It ensures that documents are available, current, properly maintained and reviewed, and provides a consistent approach to work activities. The LA Hub helps to ensure that the Department of the Legislative Assembly meets governance and regulatory requirements

Business Continuity Governance Group

This Committee oversees the implementation and maintenance of the Business Continuity Plan to ensure that it remains current and that the Parliament is well-prepared to deal with major disruption. The group held four meetings during the reporting period with representation from all three parliamentary departments

Community Access and Engagement Projects Committee

This Committee provides overall strategic direction, coordination and support for community access and engagement projects across Parliament such as open days, public tours, special exhibitions and art prizes.

In addition, it monitors progress on projects, including visitor numbers and audience reach, and has oversight over the use of social media campaigns and other media and marketing strategies. The Committee is also proactive in identifying projects for consideration by Parliament's Senior Management Group and Presiding Officers.

During the financial year, the Committee had oversight over the following events:

- Head on Landscape photography Prize May 2019;
- The Plein Air Art Prize October 2018;
- Parliamentary Exhibitions – The Anzac Legend in NSW;
- The Reconciliation Wall – exhibitions and general use;
- Australia Day opening;
- NAIDOC week;
- Family Fun Day;
- A Little Night Sitting;
- Sydney Open;
- Public Tours.

The following new initiatives were considered by the Committee:

- A proposed new semi-permanent display of the Twinning program;
- A new publication to replace "Australia's First Parliament" book.

ICT Steering Committee

This Committee met a number of times during the year to provide governance for all aspects of information and communications technology across the parliament.

The Committee receives reports from the various ICT project boards and coordinates the ICT program of works. It monitors the implementation of projects to ensure they meet agreed timeframes and budget requirements. The Committee also assesses the quality of business cases and provides strategic direction on Parliament's ICT needs. The Committee monitors the intranet and the Parliament's website and assesses proposed changes. The Committee also considers the digitisation of records and other digital initiatives.



PIMS Project Board

The project board meets fortnightly to oversee the development and rollout of the Parliamentary Information Management System (PIMS). PIMS will replace Lotus Notes as the Parliament's primary working document tool and online publishing platform.

The project board ensures that key milestones are met, monitors overall project scope and cost, provides user experience feedback to refine the systems being developed, and signs off on project outcomes.

SAP Steering Committee

The Committee consists of representatives from all three departments of the Parliament. It met monthly up to February 2019 to provide oversight of the completion of major SAP Projects. All major projects were successfully completed and the Committee ceased to meet in its current form.

Policy Review Steering Committee

The Committee is cross-departmental and consists of management representatives from the Legislative Assembly, Legislative Council and the Department of Parliamentary Services. The Committee meets monthly to assist in the development, review and update of parliamentary policies and guidelines. The Committee also acts as a vehicle for consultation and communication on the development and implementation of these policies and guidelines.

Policies reviewed cover workforce management and human resources, workplace health and safety, IT access, precinct management and security, and public engagement. The Committee works to ensure policies reflect current standards and meet workforce and management expectations.

Records, Archives and Digitisation Steering Committee

This Committee met regularly during the reporting year to consider the management of records and archives across the Parliament. It identifies improvements in recordkeeping practices and makes recommendations.

As part of an institution with extensive records and recordkeeping responsibilities, the Committee has overseen the digitisation of historic records to not only ensure their preservation but also to enable community access. The Committee identifies future digitisation projects and reviews new and existing risks in the digitisation and preservation of archival records.

Training Steering Committee

The Committee met only twice during the reporting period, on 1 August 2018 and 12 December 2018, due to Committee members' commitments prior and post the State General Election. The main topics of discussion by the Committee were:

- The Great Managers program and how it would be implemented across the three departments;
- The mandatory e-learning modules staff were required to complete in October 2018 – Workplace Behaviour and WHS;
- Planning for the State General Election in terms of training for staff involved in induction of new Members.

Twinning Steering Committee

Since 2007 the Parliament has had a partnership arrangement with the National Parliament of the Solomon Islands and the Autonomous Region of Bougainville as part of the Commonwealth Parliamentary Association's twinning program.

The Twinning Steering Committee was established in March 2017 and comprises representatives of the three parliamentary Departments, with the Chair rotating periodically. The current Chair is Ms Beverly Duffy, Clerk Assistant, Procedure in the Department of the Legislative Council.

The Committee meets monthly to coordinate activities which strengthen the capacity of the twinned Parliaments to fulfil their legislative, representative and oversight functions. The New South Wales Parliament assists in securing funding to support the twinned Parliaments in their specific projects.



Workplace Health and Safety Committee

The WHS Committee met quarterly as a consultative forum and to provide advice to management on workplace health and safety matters.

The WHS Committee assists in the development and monitoring of safe work practices, reviews procedures in place to assist the Parliament in meeting its statutory obligations, and reports on the effectiveness of internal controls to mitigate WHS risks.

Committee membership reflects a balance of representatives across the departments, as well as a balance between management and Health and Safety Representatives.

Joint Consultative Committee

This Committee is the primary liaison between the heads of the three departments and representatives of the Public Service Association (PSA). The group met quarterly to discuss workplace matters raised by the PSA.

Work Health and Safety

During the reporting period, there were 11 minor work related incidents and one non-work related incident reported. There was also a workers compensation claim accepted in this reporting period from an incident that occurred in the previous financial year. The Department has two representatives on the cross-departmental Workplace Health and Safety (WHS) Committee. For further information please see Appendix F, Work Health and Safety and Injury Management Report.

Risk Management

Audit and Risk

The Parliament's Audit and Risk Committee, together with its charter, was established in accordance with Treasury Policy Paper (TPP 09-05). It met six times during the reporting period.

Internal audit plays an important role in the Parliament's governance. It reviews the compliance, efficiency and effectiveness of its functions, processes and operations. During the reporting period the Department underwent an audit on work health and safety legislation compliance in electorate offices. The initial feedback regarding the audit was very positive, with no major non-compliances identified.

As at 30 June 2019 the Chair and Members of the Committee were: Ms Carol Holley (Chair), Mr Alex Smith (Member) and Mr David Antaw (Member). All Members are independent of the parliamentary departments. They were appointed from 1 June 2015, and reappointed for terms of varying lengths from 1 June 2019. The Clerks and Chief Executive, DPS, are invited to attend Committee meetings.

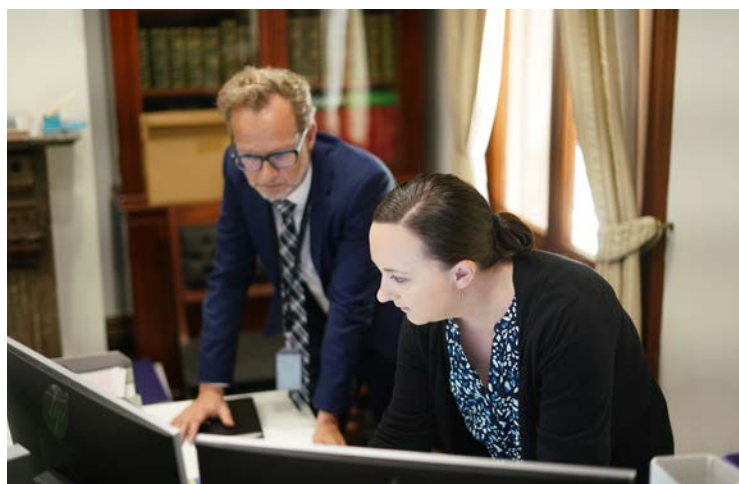
See Appendix G, Governance and Risk, for further information.

Electorate Offices Internal WHS Audit

The internal WHS audit was undertaken by an external provider to check that the Legislative Assembly has met its work health and safety obligations regarding the systems the Department has in place to ensure the safety of Members and Member's staff in electorate offices.

The audit commenced with a review of the Department's WHS management system. The enhancements made to the Electorate Office Services' property management platform "HEAT" to ensure the safe management of asbestos at electorate offices was a key focus of the audit.

The internal audit team then visited three electorate offices, one inner city, one outer metropolitan and one regional to provide a good cross-section overview to ensure that the Department's management of WHS and the types of work health and safety issues that may arise were appropriate to the level of risk.



Legislative Assembly Risk Register

The Department developed its own risk register during the reporting period, containing both the LA departmental risks shared with other parliamentary departments already identified in the Parliament's corporate risk register and those risks that are relevant only to the LA.

Risk owners are assigned at senior level to each risk to ensure actions are taken to mitigate the risk. The Department's risk register will be reviewed, monitored and evaluated through the following mechanisms:

- Departmental Meetings, held by the Clerks-Assistant, for those risks relevant to their business units;
- The LA Risk Register will be a standing agenda item at the LA Executive Meeting, Chaired by the Deputy Clerk & Serjeant-at-Arms;
- The Manager, Corporate Governance & Compliance is responsible for reviewing, providing advice, and maintaining the LA Register on an ongoing basis, as well as facilitating any proposed amendments to it;
- Ongoing meetings with DPS in relation to DPS specific risks, until they have been eliminated.

Security Risks

An example of a risk contained on the risk register is that of the provision of cloaking facilities.

For some time concerns have been expressed about the potential security risks to Members in the chamber due to the absence of cloaking facilities at Parliament House. Further safety risks have been identified for public visitors when taking bags into the gallery due to the narrow spaces between the seats. This risk has been incorporated into the LA Risk Register and the Legislative Assembly is considering potential for temporary cloaking facilities for sitting days when the Parliament receives the most visits by the public.

A security consultant will be engaged to start early in the next reporting year to analyse the practical issues of storing bags and other items and to identify the best location, set up and operation of a cloaking facility.

Emergency Planning Committee

The Committee meets annually and is responsible for the development, implementation and maintenance of the emergency plan, emergency response procedures and related training. The Committee reviews the emergency and critical incident procedures of the Parliament and is responsible for undertaking an annual emergency evacuation exercise.

Fraud and Corruption Control Committee

The Committee met four times in 2018/19 and oversaw the implementation of the Corruption Control Plan.

See Appendix G, Governance and Risk, for further information.

Security Committee

The Security Committee reviews security and emergency response policies and procedures and security incidents within the precincts. The Committee develops policies and works towards enhancing the security of Parliament House, its occupants and its visitors, as well as facilitating the protocols for communications between Electorate Office Services, Parliament House security and Police local area commands. This year significant work was also undertaken by the Security Committee to review and update the 2009 Memorandum of Agreement with NSW Police and protocols.

The Security Committee consists of the Serjeant-at-Arms and the Clerk-Assistant, Committees and Corporate from the Legislative Assembly; the Usher of the Black Rod from the Legislative Council; the Director Facilities Branch and the Security Manager of DPS.

During the reporting period the membership was expanded to add the Director Information Services of DPS to provide advice in relation to cyber security issues.

In the 2018/19 reporting year the Committee met eight times.





Financial Summary



Legislative Assembly

Financial Summary 2018/19

The net cost of services of the Legislative Assembly, including members' programs, was \$93.786 million reflecting an unfavourable variance against budget of \$2.143 million or 2.3%.

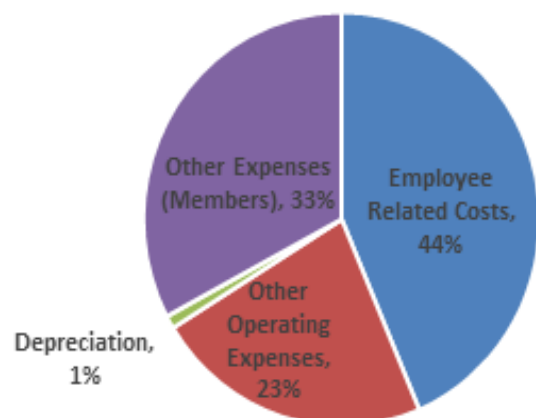
The main components of this variation include:

- Employee related costs being higher than budget by \$2.323 million due to: Members' staff separations of \$2.947 million following the Election; higher long service leave expense of \$563,000 as a result of a lower discount factor being applied to the present value calculations; offset by, lower staffing levels in electorate offices than expected of \$506,000; lower costs of \$315,000 for short term relief; and lower operational employee costs for table and research and committees of \$366,000 due to secondments to the Parliamentary Budget Office and other parliamentary departments.

- Operating Expenses being lower than budget by \$167,000 due to lower contracting and consulting costs during the year;
- Grants and subsidies being higher than budget by \$132,000 due to an unbudgeted annual grant to the Commonwealth Parliamentary Association; and
- Members remuneration being lower than budget by \$133,000 due to underspending in additional allowances during the election year.

Net cost of services was \$5.820 million higher than the previous year driven mainly by the payment of members staff separation payments due to the change of Members in an election year. The Department's net cost of services of \$93.786 million represents 57.2% of the Parliament's total for the 2018-19 financial year. Members related costs for the Legislative Assembly represented 52.1% of the Parliament's total.

Legislative Assembly Expenses



The net cost of services for the Department is broken down as follows:

- Parliamentary Representation \$85.487 million or 91.2%;
- Operations \$7.984 million or 8.5%; and
- Special Projects \$315,000 or 0.3%.

Start of Unaudited Financial Statements

LEGISLATIVE ASSEMBLY CONSOLIDATED

Statement of comprehensive income for the year ended 30 June 2019

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
Expenses excluding losses			
Employee related expenses	41,201	38,878	36,612
Operating expenses	21,349	21,516	20,835
Depreciation and amortisation	960	895	793
Grants and subsidies	132	-	129
Other expenses - Members' remuneration	30,967	31,100	30,775
Total Expenses excluding losses	94,609	92,389	89,144
Revenue			
Sale of goods and services	668	666	650
Grants and other contributions	-	-	52
Other income	154	80	476
Total Revenue	822	746	1,178
Gain / (loss) on disposal	1	-	-
Net Cost of Services	93,786	91,643	87,966

LEGISLATIVE ASSEMBLY - PARLIAMENTARY REPRESENTATION
Statement of comprehensive income for the year ended 30 June 2019

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
Expenses excluding losses			
Employee related expenses	33,829	31,883	29,789
Operating expenses	20,544	20,222	19,839
Depreciation and amortisation	918	856	788
Grants and subsidies	-	-	-
Other expenses - Members' remuneration	30,967	31,100	30,775
Total Expenses excluding losses	86,258	84,061	81,191
Revenue			
Sale of goods and services	668	666	650
Grants and other contributions	-	-	52
Other income	102	37	363
Total Revenue	770	703	1,065
Gain / (loss) on disposal	1	-	-
Net Cost of Services	85,487	83,358	80,126

LEGISLATIVE ASSEMBLY - OPERATIONS
Statement of comprehensive income for the year ended 30 June 2019

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
Expenses excluding losses			
Employee related expenses	7,369	6,995	6,823
Operating expenses	625	1,102	707
Depreciation and amortisation	42	39	5
Grants and subsidies	-	-	-
Other expenses - Members' remuneration	-	-	-
Total Expenses excluding losses	8,036	8,136	7,535
Revenue			
Sale of goods and services	-	-	-
Grants and other contributions	-	-	-
Other income	52	43	68
Total Revenue	52	42	68
Gain / (loss) on disposal	-	-	-
Net Cost of Services	7,984	8,093	7,467

SPECIAL PROJECTS - LEGISLATIVE ASSEMBLY

Statement of comprehensive income for the year ended 30 June 2019

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
Expenses excluding losses			
Employee related expenses	3	-	-
Operating expenses	180	192	289
Depreciation and amortisation	-	-	-
Grants and subsidies	132	-	129
Other expenses - Members' remuneration	-	-	-
Total Expenses excluding losses	315	192	418
Revenue			
Sale of goods and services	-	-	-
Grants and other contributions	-	-	-
Other income	-	-	45
Total Revenue	-	-	45
Gain / (loss) on disposal	-	-	-
Net Cost of Services	315	192	373

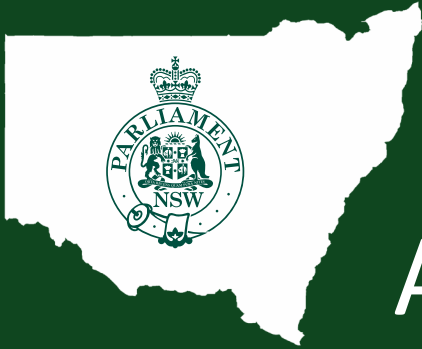
End of Unaudited Financial Statements

LEGISLATIVE ASSEMBLY ACQUISITIONS - 18/19

Description	Initial Budget 2018/19 \$'000	Actuals 2018/19 \$'000
Minor Work Completed 2018/2019		
Electorate Office Fitouts & refurbishments	910	933
Wi-Fi installation in Electorate Offices	223	316
New Major Work for 2019/2020		
Urgent Workplace Health & Safety Updates to Members Electorate Offices		
New Minor Work for 2019/2020		
Electorate Office Fitouts & Refurbishments		
NBN to Electorate Offices		
Wi-Fi Installation in Electorate Offices		
Alarm upgrade to Electorate offices		
	\$1,133	\$1,249

Supplementary Financial Information

For the Parliamentary audited financial statements refer to
*Parliament of New South Wales Financial Performance
2018-2019*



Appendices

Appendix A

Contact Details for Electorate Offices

Electorate	Member	Address	Suburb	Phone
Albury	Justin Clancy	612 Dean Street, Albury 2640	Albury	6021 3042
Auburn	Lynda Voltz	Shop 1-131, Lidcombe Centre, 92 Parramatta Road, Lidcombe 2141	Lidcombe	9737 8822
Ballina	Tamara Smith	Shop 1, 7 Moon Street, Ballina 2478	Ballina	6686 7522
Balmain	Jamie Parker	112A Glebe Point Road, Glebe 2037	Glebe	9660 7586
Bankstown	Tania Mihailuk	Ground Floor, 9A Greenfield Parade, Bankstown 2200	Bankstown	9708 3838
Barwon	Roy Butler	11 Barton Street, Cobar 2835	Cobar	6836 3722
Barwon	Roy Butler	Suite 1, Ground Floor, 60 Maitland Street, Narrabri 2390	Narrabri	6792 1422
Barwon	Roy Butler	1/142 Argent Street, Broken Hill 2880	Broken Hill	(08) 8087 3315
Bathurst	Paul Toole	Suites 1 and 2, 229 Howick Street, Bathurst 2795	Bathurst	6332 1300
Baulkham Hills	David Elliott	Suite 1, 25-33 Old Northern Road, Baulkham Hills 2153	Baulkham Hills	9686 3110
Bega	Andrew Constance	122 Carp Street, Bega 2550	Bega	6492 2056
Blacktown	Stephen Bali	Shop 3063, Westpoint Shopping Centre, Flushcombe Road, Blacktown 2148	Blacktown	9671 5222
Blue Mountains	Trish Doyle	132 Macquarie Road, Springwood 2777	Springwood	4751 3298
Cabramatta	Nick Lalich	Suite 10, Level 1, 5 Arthur Street, Cabramatta 2166	Cabramatta	9724 3381
Camden	Peter Sidgreaves	66 John Street, Camden 2570	Camden	4655 3333
Campbelltown	Greg Warren	Shop 3, 72 Queen Street, Campbelltown 2560	Campbelltown	4625 3344
Canterbury	Sophie Cotsis	Suites 201 & 202, Level 2, 308-312 Beamish Street, Campsie 2194	Campsie	9718 1234
Castle Hill	Ray Williams	Suite 202, Rouse Hill Town Centre, 10-14 Market Lane, Rouse Hill 2155	Rouse Hill	8882 9555
Cessnock	Clayton Barr	118 Vincent Street, Cessnock 2325 PO Box 242, Cessnock 2325	Cessnock	4991 1466
Charlestown	Jodie Harrison	Unit 3, 313 Charlestown Road, Charlestown 2290	Charlestown	4942 1242
Clarence	Chris Gulaptis	11 Prince Street, Grafton 2460	Grafton	6643 1244
Coffs Harbour	Gurmesh Singh	1/9 Park Avenue, Coffs Harbour 2450	Coffs Harbour	6652 6500
Coogee	Marjorie O'Neill	15/53-55B Frenchmans Road, Randwick 2031	Randwick	9398 1822
Cootamundra	Steph Cooke	140 Boorowa Street, Young 2594	Young	6382 2399
Cootamundra	Steph Cooke	25 Seigneur Street, Junee 2663	Junee	6924 2533
Cronulla	Mark Speakman	Suite 203, 30 Kingsway, Cronulla 2230	Cronulla	9527 1477
Davidson	Jonathon O'Dea	Suite 8A, 12 Tryon Road, Lindfield 2070	Lindfield	9880 7400
Drummoyne	John Sidoti	128 Great North Road, Five Dock 2046	Five Dock	9713 2999
Dubbo	Dugald Saunders	Shop 1, 18 Talbragar Street, Dubbo 2830	Dubbo	6882 3577
East Hills	Wendy Lindsay	20 Revesby Place, Revesby 2212	Revesby	9772 2774
Epping	Dominic Perrottet	Suite 303, Level 3, 51 Rawson Street, Epping 2121	Epping	9877 0266
Fairfield	Guy Zangari	55A Smart Street, Fairfield 2165	Fairfield	9726 9323
Gosford	Liesl Tesch	20 Blackwall Road, Woy Woy 2256	Woy Woy	4342 4122
Goulburn	Wendy Tuckman	Shops 1 and 2, 167-173 Auburn Street, Goulburn 2580 PO Box 168, Goulburn 2580	Goulburn	4822 6444
Granville	Julia Finn	160 Merrylands Road, Merrylands 2160	Merrylands	9637 1656
Hawkesbury	Robyn Preston	Western Sydney University, Building R4, College Drive, Richmond 2753 PO Box 505, Richmond 2753	Richmond	4578 0300
Heathcote	Lee Evans	Shops 1 & 2, 17-23 Station Street, Engadine 2233	Engadine	9548 0144
Heffron	Ron Hoenig	Shop 117, 747 Botany Road, Rosebery 2018	Rosebery	9699 8166
Holsworthy	Melanie Gibbons	60 Walder Road, Hammondville 2170	Hammondville	9825 3653
Hornsby	Matt Kean	Suite 5, The Madison, 25-29 Hunter Street, Hornsby 2077	Hornsby	9476 3411
Keira	Ryan Park	Shops 2 and 3, 247 Princes Highway, Corrimal 2518	Corrimal	4285 1588
Kiama	Gareth Ward	102 Terralong Street, Kiama 2533	Kiama	4232 1082
Kogarah	Chris Minns	Suite 1, Ground Floor, 22-24 Regent Street, Kogarah 2217	Kogarah	9587 9684
Ku-ring-gai	Alister Henskens	27 Redleaf Avenue, Wahroonga 2076	Wahroonga	9487 8588
Lake Macquarie	Greg Piper	92 Victory Parade, Toronto 2283	Toronto	4959 3200
Lakemba	Jihad Dib	Shop 21, Broadway Plaza, Punchbowl 2196	Roselands	9759 5000
Lane Cove	Anthony Roberts	215 Victoria Road, Gladesville 2111	Gladesville	9817 4757
Lismore	Janelle Saffin	55 Carrington Street, Lismore 2480 PO Box 52, Lismore 2480	Lismore	6621 3624
Liverpool	Paul Lynch	100 Moore Street, Liverpool 2170	Liverpool	9602 0040
Londonderry	Prue Car	154 Queen Street, St Marys 2760	St Marys	9833 1122
Macquarie Fields	Anoulack Chanthivong	Shop 3, Ground Floor, 2-6 Oxford Street, Ingleburn 2565	Ingleburn	9618 2077

Appendix A

Contact Details for Electorate Offices

Electorate	Member	Address	Suburb	Phone
Maitland	Jenny Aitchison	2/12 Elgin Street, Maitland 2320	Maitland	4933 1617
Manly	James Griffin	Shop 2, 2 Wentworth Street, Manly 2095	Manly	9976 2773
Maroubra	Michael Daley	Level 5, 806 Anzac Parade, Maroubra 2035 PO Box 535, Maroubra 2035	Maroubra	9349 6440
Miranda	Eleni Petinos	577 Kingsway, Miranda 2228 PO Box 510, Miranda 1490	Miranda	9525 6378
Monaro	John Barilaro	213 Crawford Street, Queanbeyan 2620	Queanbeyan	6299 4899
Mount Druitt	Edmond Atalla	Office Suite 201, Westfield Shoppingtown, Mount Druitt 2770	Mount Druitt	9625 6770
Mulgoa	Tanya Davies	Shop 43, St Clair Shopping Centre, 155 Bennett Road, St Clair 2759	St Marys	9834 2966
Murray	Helen Dalton	228 Cressy Street, Deniliquin 2710	Deniliquin	(03) 5881 7034
Murray	Helen Dalton	State Office Block, 104-110 Banna Avenue, Griffith 2680	Griffith	6962 6644
Myall Lakes	Stephen Bromhead	Suite F4/F5, Level 1, 1-9 Manning Street, Tuncurry 2428	Tuncurry	6555 4099
Newcastle	Tim Crakanthorp	Ground Floor, 414 Hunter Street, Newcastle 2300	Newcastle	4926 1126
Newtown	Jenny Leong	383 King Street, Newtown 2042	Newtown	9517 2800
North Shore	Felicity Wilson	Suite 3, 40 Yeo Street, Neutral Bay 2089	Neutral Bay	9909 2594
Northern Tablelands	Adam Marshall	Suite 1, Ground Floor, 175 Rusden Street, Armidale 2350	Armidale	6772 5552
Northern Tablelands	Adam Marshall	Suites 2-6, 161 Ballo Street, Moree 2400	Moree	6752 5002
Oatley	Mark Coure	24 Pitt Street, Mortdale 2223	Mortdale	9580 9349
Orange	Phil Donato	123 Byng Street, Orange 2800	Orange	6362 5199
Oxley	Melinda Pavey	37 Elbow Street, West Kempsey 2440	West Kempsey	6562 6190
Parramatta	Geoff Lee	Ground Floor, 60 Macquarie Street, Parramatta 2150	Parramatta	9891 4722
Penrith	Stuart Ayres	Shop 23, Ground Floor, Penrith Centre, 510-534 High Street, Penrith 2750	Penrith	4722 8660
Pittwater	Rob Stokes	1725 Pittwater Road, Mona Vale 2103	Mona Vale	9999 3599
Port Macquarie	Leslie Williams	Suite 6, 27 Grant Street, Port Macquarie 2444	Port Macquarie	6584 0977
Port Stephens	Kate Washington	1/82 Port Stephens Street, Raymond Terrace 2324	Raymond Terrace	4987 4455
Prospect	Hugh McDermott	2/679 The Horsley Drive, Smithfield 2164	Smithfield	9756 4766
Riverstone	Kevin Conolly	Shop 20, Stanhope Village, 2 Sentry Drive, Stanhope Gardens 2768	Stanhope Gardens	8883 3499
Rockdale	Stephen Kamper	478 Princes Highway, Rockdale 2216	Rockdale	9597 1414
Ryde	Victor Dominello	Suite 202, Ground Floor, 5-9 Devlin Street, Ryde 2112	Ryde	9808 3288
Seven Hills	Mark Taylor	166 Best Road, Seven Hills 2147	Seven Hills	9831 8022
Shellharbour	Anna Watson	Shop 3, 10 College Avenue, Shellharbour City Centre, Shellharbour 2529	Shellharbour	4297 3111
South Coast	Shelley Hancock	1/57 Plunkett Street, Nowra 2541	Nowra	4421 0222
Strathfield	Jodi McKay	Shop 2, 36-38 Victoria Street, Burwood 2134	Burwood	9747 1711
Summer Hill	Jo Haylen	299-301 Marrickville Road, Marrickville 2204	Marrickville	9572 5900
Swansea	Yasmin Catley	Shop 1, 204-206 Pacific Highway, Swansea 2281	Swansea	4972 1133
Sydney	Alex Greenwich	Ground Floor, 21 Oxford Street, Darlinghurst 2010	Darlinghurst	9267 5999
Tamworth	Kevin Anderson	Ground Floor, 13 Fitzroy Street, Tamworth 2340	Tamworth	6766 1422
Terrigal	Adam Crouch	Shop 3, Fountain Plaza, 148-158 The Entrance Road, Erina 2250	Erina	4365 1906
The Entrance	David Mehan	24 The Entrance Road, The Entrance 2261	The Entrance	4334 1012
Tweed	Geoff Provest	103 Minjungbal Drive, Tweed Heads South 2486 PO Box 6695, Tweed Heads South 2486	Tweed Heads South	(07) 5523 4816
Upper Hunter	Michael Johnsen	20 Bridge Street, Muswellbrook 2333	Muswellbrook	6543 1065
Vaucluse	Gabrielle Upton	330 New South Head Road, Double Bay 2028	Double Bay	9326 1856
Wagga Wagga	Joseph McGirr	64 Bayliss Street, Wagga Wagga 2650	Wagga Wagga	6921 1622
Wakehurst	Brad Hazzard	Shop 3, 637-641 Pittwater Road, Dee Why 2099	Dee Why	9981 1111
Wallsend	Sonia Hornery	67 Nelson Street, Wallsend 2287	Wallsend	4950 0955
Willoughby	Gladys Berejiklian	280 Willoughby Road, Naremburn 2065	Naremburn	9439 4199
Wollondilly	Nathaniel Smith	Shop 1, 117 Remembrance Drive, Tahmoor 2573	Tahmoor	4683 2622
Wollongong	Paul Scully	2/51 Crown Street, Wollongong 2500	Wollongong	4226 5700
Wyong	David Harris	Shop 4, 142 Pacific Highway, Wyong 2259	Wyong	4352 2711

Listing current as at 30 June 2019. Updates of this list and Members' email addresses can be found on the Internet at www.parliament.nsw.gov.au

For those calling from outside New South Wales place (02) before phone & facsimile numbers unless otherwise indicated

Appendix B

Parliamentary Supported Travel 2018/19

July 2018 – Mr Adam Crouch MP, Ms Helen Minnican and Ms Jane Boag to New Zealand to attend the 49th Presiding Officers and Clerks Conference	Total cost: \$ 6,261.33
July 2018 – Mr Chris Patterson MP to the United Kingdom for a Commonwealth Parliamentary Association Study Tour	Total cost: \$ 10,136.00
July 2018 – Mr Bruce Notley-Smith MP to the United Kingdom and France for a Commonwealth Parliamentary Association Study Tour	Total cost: \$ 15,580.00
July 2018 – Members of the Law and Safety Committee (Mr Geoff Provest MP, Ms Jenny Leong MP, Mr Damien Tudehope MP and Ms Stephanie Cooke MP) with Ms Elspeth Dyer and Ms Madeleine Dowd conducted a site visit to Reiby Juvenile Justice Centre	Total cost: \$ 1,080.00
July / August 2018 – Ms Trish Doyle MP and Mr Greg Piper MP to the United States of America for the National Conference of State Legislatures 2018 Legislative Summit	Total cost: \$ 26,469.63
September 2018 – Helen Minnican to Canada to attend the 54th Annual General Meeting and Conference of the Society of Clerks-at-the-Table in Commonwealth Parliaments and to the United Kingdom to attend meetings and discussions with senior officers of the House of Commons on a range of subjects.	Total cost: \$ 16,588.23
October 2018 – Ms Liesl Tesch MP to South Africa to attend the 2018 Commonwealth Parliamentary Association Programme on Parliamentary Practice and Procedure	Total cost: \$ 2,552.00
October 2018 – Dr Geoffrey Lee MP, Mr Ron Hoenig MP and Ms Carly Maxwell to attend the 37th Commonwealth Parliamentary Association Australia and Pacific Regional Conference	Total cost: \$ 10,906.98
October 2018 – Ms Jenny Aitchison MP to Darwin to attend the Australian Region Commonwealth Women Parliamentarians Steering Committee annual planning meeting	Total cost: \$ 1,518.57
November 2018 – Ms Clara Hawker to Melbourne to attend the 2018 Connecting with the Community Masterclass, presented by the Parliament of Victoria	Total cost: \$ 815.37
December 2018 – Mr Adam Crouch MP and Ms Anna Watson MP to the United Kingdom to attend the 2018 Westminster Seminar on Effective Parliaments	Total cost: \$ 31,527.74
December 2018 – Ms Catherine Watson, Ms Carly Maxwell and Mr Jonathan Elliott to Melbourne to observe the induction of new Members of the Parliament of Victoria and inspect the recently installed broadcasting technology	Total cost: \$ 2,113.71
December 2018 – Ms Anna Watson MP to the United Kingdom for a Commonwealth Parliamentary Association Study Tour	Total cost: \$ 10,419.00
January 2019 – Leslie Gonye, Catherine Watson, Carly Maxwell, Simon Johnston and Clara Hawker to Hobart to attend the Australia-New Zealand Association of Clerks-at-the-Table Professional Development Seminar.	Total cost: \$ 6,103.27
February 2019 – Mr Jonathan Elliott to Fiji to attend the Commonwealth Association of Public Accounts Committees Pacific Workshop	Total cost: \$ 1,477.30
June 2019 – Members of the Joint Select Committee on Sydney's night time economy (The Hon. Natalie Ward MLC, Mr Alex Greenwich MP, The Hon. Mark Latham MLC, Ms Cate Faehrmann MLC, The Hon. John Graham MLC, The Hon. Ben Franklin MLC, Mr Guy Zangari MP, Mr Kevin Connolly MP, Mr Geoffrey Provest MP and Ms Felicity Wilson MP) with Ms Clara Hawker, Ms Emma Wood and Mr Leon Last conducted site visits to venues in the Sydney CBD, St Vincent's Hospital and Kings Cross Police Station	Total cost: \$ 332.00
June - July 2019 – Tom Isaksen, Madeleine Dowd and Ian Dewar to Hobart to attend the Parliamentary Law Practice and Procedure (PLPP) course at the University of Tasmania.	Total cost: \$ 4,618.47

■ Appendix C

Official Visitors 2018/19

Ambassador of the Islamic Republic of Afghanistan	Afghanistan	9 August 2018
17th Australian Political Exchange Council (AUSPOL) delegation of political leaders from Japan	Japan	16 August 2018
Mr Gurjeet Singh Aujla MP from Amritsar in Punjab, India	India	30 August 2018
Delegation of Members of Committee I of the House of Regional Representatives of the Republic of Indonesia (DPD RI)	Indonesia	4 September 2018
Delegation of Members from the Sarawak State Legislative Assembly Public Accounts Committee	Malaysia	24 September 2018
Delegation from the Fiji Parliament and Brimble Consultancy	Fiji	28 September 2018
Delegation of officers from the Korean National Election Commission accompanied by members of political parties	Republic of Korea	11 October 2018
Delegation of Members and officials of the Western Cape Provincial Parliament led by the Hon Sharna Fernandez MP, Speaker	South Africa	15 to 17 October 2018
Samoa Parliament Committee attachment	Samoa	22 to 26 October 2018
Delegation from the Chamber of Deputies of the Parliament of Chile	Chile	23 October 2018
Vanuatu Parliament Library attachment	Vanuatu	October 2018
Officers from the Victorian Parliament Procedure Office	Victoria, Australia	13 to 15 November 2018
Speakers of the Bougainville House of Representatives and the National Parliament of the Solomon Islands	Solomon Islands	20 November 2018
Parliamentary delegation from ASEAN Member States, hosted by the International and Parliamentary Relations Office, Parliament of Australia		22 November 2018
26th Australian Political Exchange Council (AUSPOL) delegation from the People's Republic of China	People's Republic of China	26 November 2018
Parliamentary delegation from the Republic of Ireland, led by their Deputy Speaker and hosted by the International and Parliamentary Relations Office, Parliament of Australia	Republic of Ireland	29 November 2018
Committee of Justice from the Vietnam National Assembly	Vietnam	29 November 2018
Delegation from the Regional Parliament of Special Capital of Jakarta	Indonesia	29 November 2018
Ms Thinzar Shunlei Yi, youth activist, Myanmar (guest of DFAT)	Myanmar	29 May 2019
Delegation from the Indonesian House of Representatives and Senior Government Officials	Indonesia	14 June 2019
Mr Paul Boreland, Parliamentary Officer from the Queensland Parliament	Queensland, Australia	26 June 2019
Delegation of Members from the Jakarta Regional People's Representative Council	Indonesia	26 June 2019

Appendix D

Parliamentary Friendship Groups 2018/19

Parliamentary Friendship Groups are groups of members who meet to raise awareness of and promote particular issues or stakeholder groups. Parliamentary Friendship Groups are formally recognised by the Presiding Officers and renewed each Parliament.

As at 30 June there were 43 approved Friendship Groups. Of these Friendship Groups four were newly established in the 2018/19 reporting period.

No.	Name Of Group
1.	NSW Parliamentary Friends of Argentina
2.	Armenia-Australia Parliamentary Friendship Group
3.	Asia Pacific Friendship Group
4.	Parliamentary Friends of Assyrians
5.	Australasian Study of Parliament Group (NSW Chapter)
6.	Parliamentary Friends of an Australian Head of State
7.	Parliamentary Friends of Basketball
8.	Parliamentary Friends of Catholic Schools*
9.	Parliamentary Friends of Cricket
10.	Parliamentary Friends of Defence and Veterans
11.	Parliamentary Friends of Dementia
12.	NSW Parliamentary Diabetes Support Group
13.	NSW Parliamentary Friends of Duke of Edinburgh's Award
14.	Parliamentary Friends of Egypt
15.	Parliamentary Friends of the European Union
16.	Parliamentary Friends of Football (Soccer)
17.	Parliamentary Friends of Golf
18.	Parliamentary Friends of Greece
19.	Friends of Hearing Health and Deafness
20.	NSW Parliamentary Friends of Ireland*
21.	Parliamentary Friends of Israel
22.	Parliamentary Friends of Italy
23.	Parliamentary Friends of Landcare
24.	NSW Parliamentary Friends of Lebanon
25.	NSW Parliamentary Friends of LGBTIQ
26.	Parliamentary Friends of Local Government*
27.	NSW Parliamentary Friends of Mental Health
28.	Parliamentary Friends of Music
29.	Parliamentary Friends of Palestine
30.	Parliamentary Friends for the Prevention of Domestic Violence and Sexual Assault
31.	Parliamentary Friends of Reconciliation
32.	Parliamentary Friends of Rugby League
33.	Parliamentary Friends of Rugby Union
34.	Parliamentary Friends of Scotland
35.	Parliamentary Friends of Small Business*
36.	Parliamentary Friends of Surf Lifesaving
37.	Parliamentary Friends of Surfing
38.	Parliamentary Friends of the Sydney Swans
39.	NSW Parliamentary Taiwan Friendship Group
40.	Parliamentary Friends of Turkey
41.	NSW Parliamentary Friends of the United Kingdom
42.	Friends of the United States of America
43.	Friends of Western Sydney Wanderers

* Newly established in the 2018/19 reporting period

■ Appendix E

Members' Entitlements

The entitlements for Members of Parliament are determined by the Parliamentary Remuneration Tribunal pursuant to the Parliamentary Remuneration Act 1989. The entitlements reported upon in this report are generally those made in the Determination of the Parliamentary Remuneration Tribunal.

The relevant determination is available at <http://www.remtribunals.nsw.gov.au/parliamentary/all-prt-determinations>

Notes

1. The figures, reported separately for the 56th and 57th Parliaments, are as at the closing date for the 2018/19 financial accounts. The Parliament's financial accounts are prepared on an accrual accounting basis. Under this method of accounting, the date the goods or services are supplied or provided determines the accounting period/year in which the transaction is recorded. Orders placed in 2018/19 but not delivered until after 30 June 2019 will be debited against the 2019/2020 financial year entitlements. Entitlement claims submitted after 30 June 2019 for the 2018/19 period are accrued and included in these figures subject to Parliament having received prior notification of the expenditure.
2. The Sydney Allowance is provided to Members who reside in non-metropolitan electorates to compensate for the additional costs associated with staying in Sydney to attend sittings of the House, meetings of Parliamentary Committees or other parliamentary business. Sydney Allowance data is reported for the previous year (i.e. 1 July 2017 to 30 June 2018) to allow for the reconciliation processes around annual claims.
3. The Electorate to Sydney Travel Entitlement is provided to Members whose principal place of residence is a minimum distance of 70kms by road from Parliament House. The base entitlement is for up to 104 single trips between the Members' electorate and Sydney. The entitlement can be used for the Members' attendance on sitting days and for attendance at Committee meetings and hearings, or for undertaking other parliamentary duties. The expenditure reported is determined by the number of trips and the cost of each trip.
4. Where there is a negative amount shown for the Communications Allowance or General Travel Allowance, the Member has been invoiced and has repaid the additional expenditure.
5. The General Travel Allowance total column in the spreadsheet is a total of the General Travel allowances for Members, Spouses and Staff travel.
6. The Skills Development Allowance is provided to Members and Members' staff to meet current training needs that are directly related to the role of Members and Members' staff. It may be used to meet the cost of undertaking skills-based training, including but not limited to: media skills training, public speaking, community engagement, use of graphic design software, website and social media maintenance, writing skills for reports and media releases.
7. The annual report covers only entitlements or allowances paid to Members - not salary payments (as per schedule 1 of the Parliamentary Remuneration Act). Members of the Public Accounts Committee are eligible for the annual Committee Allowance (\$4,865), however Members holding two or more recognised officeholder positions concurrently are only entitled to payment of one additional officeholder salary, calculated at the highest rate applicable for the positions held.

		Total available 2018/19	27,251.78			1,673.97	821.92
		Expended claimed	23,045.95	1,334.01	339.95	1,673.96	136.99
			4,205.83			0.01	684.93
Canterbury	Sophie Cotsis	Allocation for 2018/19	28,427.40			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,427.40			1,673.97	821.92
		Expended claimed	21,060.82	483.84		483.84	0.00
			7,366.58			1,190.13	821.92
Castle Hill	Ray Williams	Allocation for 2018/19	28,133.98			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,133.98			1,673.97	821.92
		Expended claimed	26,438.13			0.00	0.00
			1,695.85			1,673.97	821.92
Cessnock	Clayton Barr	Allocation for 2018/19	28,343.56			3,364.38	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,343.56			3,364.38	821.92
		Expended claimed	26,846.72	1,653.76	369.47	1,258.32	0.00
			1,496.84			1,736.59	821.92
Charlestown	Jodie Harrison	Allocation for 2018/19	27,763.02			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,763.02			2,516.44	821.92
		Expended claimed	12,504.91	788.80		2,516.44	136.99
			15,258.11			0.00	684.93
Clarence	Chris Gulaptis	Allocation for 2018/19	28,096.99			3,364.38	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,096.99			3,364.38	821.92
		Expended claimed	27,827.30	1,606.34	522.90	2,024.87	0.00
			269.69			816.61	821.92
Coffs Harbour	Gurmesh Singh	Allocation for 2018/19	27,459.73			3,364.38	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,459.73			3,364.38	821.92
		Expended claimed	19,814.19	4,634.37	1,193.17	2,013.32	0.00
			7,645.54			157.89	821.92
Coogee	Marjorie O'Neill	Allocation for 2018/19	27,864.93			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,864.93			1,673.97	821.92
		Expended claimed	17,423.11	21.20		21.20	0.00
			10,441.82			1,652.77	821.92
Cootamundra	Steph Cooke	Allocation for 2018/19	26,878.63			6,201.37	1,232.88
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	26,878.63			6,201.37	1,232.88
		Expended claimed	20,965.51	559.74	918.40	5,155.46	0.00
			5,913.12			127.51	1,232.88
Cronulla	Mark Speakman	Allocation for 2018/19	28,322.74			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,322.74			1,673.97	821.92
		Expended claimed	15,396.29			0.00	0.00
			12,926.45			1,673.97	821.92
Davidson	Jonathan O'Dea	Allocation for 2018/19	29,099.45			1,950.18	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	29,099.45			1,950.18	821.92
		Expended claimed	21,513.62	385.33		385.33	312.50
			7,585.83			1,564.85	509.42
Drummoyne	John Sidoti	Allocation for 2018/19	27,131.24			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,131.24			1,673.97	821.92
		Expended claimed	22,347.54			0.00	0.00
			4,783.70			1,673.97	821.92
Dubbo	Dugald Saunders	Allocation for 2018/19	27,641.37			3,364.38	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,641.37			3,364.38	821.92
		Expended claimed	22,163.45	2,422.66	570.17	970.24	1,823.96
			5,477.92			0.01	821.92
East Hills	Wendy Lindsay	Allocation for 2018/19	27,543.56			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,543.56			1,673.97	821.92
		Expended claimed	26,030.65	469.20		469.20	0.00
			1,512.91			1,204.77	821.92
Epping	Dominic Perrottet	Allocation for 2018/19	27,384.39			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,384.39			1,673.97	821.92
		Expended claimed	20,318.77			0.00	0.00
			7,065.62			1,673.97	821.92

Fairfield	Guy Zangari	Allocation for 2018/19	27,238.91			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,238.91			1,673.97	821.92
		Expended claimed	25,202.23	467.44		467.44	0.00
			2,036.68			1,206.53	821.92
Gosford	Liesl Tesch	Allocation for 2018/19	28,090.96			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,090.96			2,516.44	821.92
		Expended claimed	2,142.81			0.00	0.00
			25,948.15			2,516.44	821.92
Goulburn	Wendy Tuckerman	Allocation for 2018/19	28,346.03			3,364.38	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,346.03			3,364.38	821.92
		Expended claimed	23,623.15	1,294.72	3,174.24	186.25	3,360.49
			4,722.88			3.89	821.92
Granville	Julia Finn	Allocation for 2018/19	26,987.40			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	26,987.40			1,673.97	821.92
		Expended claimed	20,935.66	206.09		206.09	410.96
			6,051.74			1,467.88	410.96
Hawkesbury	Robyn Preston	Allocation for 2018/19	27,731.78			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,731.78			2,516.44	821.92
		Expended claimed	8,011.91			0.00	0.00
			19,719.87			2,516.44	821.92
Heathcote	Lee Evans	Allocation for 2018/19	28,105.76			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,105.76			2,516.44	821.92
		Expended claimed	3,779.09			0.00	0.00
			24,326.67			2,516.44	821.92
Heffron	Ron Hoenig	Allocation for 2018/19	29,633.15			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	29,633.15			1,673.97	821.92
		Expended claimed	26,413.15	806.77		806.77	0.00
			3,220.00			867.20	821.92
Holsworthy	Melanie Gibbons	Allocation for 2018/19	28,059.18			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,059.18			1,673.97	821.92
		Expended claimed	23,264.72			0.00	0.00
			4,794.46			1,673.97	821.92
Hornsby	Matt Kean	Allocation for 2018/19	27,569.04			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,569.04			1,673.97	821.92
		Expended claimed	17,332.15			0.00	0.00
			10,236.89			1,673.97	821.92
Keira	Ryan Park	Allocation for 2018/19	29,002.47			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	29,002.47			2,516.44	821.92
		Expended claimed	17,569.95	1,466.08		804.26	804.26
			11,432.52			1,712.18	821.92
Kiama	Gareth Ward	Allocation for 2018/19	27,598.91			3,364.38	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,598.91			3,364.38	821.92
		Expended claimed	21,938.54	713.86	310.47	1,024.33	0.00
			5,660.37			2,340.05	821.92
Kogarah	Chris Minns	Allocation for 2018/19	27,148.22			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,148.22			1,673.97	821.92
		Expended claimed	1,364.72			0.00	0.00
			25,783.50			1,673.97	821.92
Ku-ring-gai	Alistair Henskens	Allocation for 2018/19	27,280.55			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,280.55			1,673.97	821.92
		Expended claimed	22,406.51	1,592.88		1,592.88	0.00
			4,874.04			81.09	821.92
Lake Macquarie	Greg Piper	Allocation for 2018/19	28,208.77			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,208.77			2,516.44	821.92
		Expended claimed	22,364.04	1,870.00	1,873.41	1,873.41	0.00
			5,844.73			643.03	821.92
Lakemba	Jihad Dib	Allocation for 2018/19	27,734.25			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,734.25			1,673.97	821.92
		Expended claimed	19,395.88	649.91		649.91	0.00

			8,338.37				1,024.06	821.92
Lane Cove	Anthony Roberts	Allocation for 2018/19	28,332.88				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,332.88				1,673.97	821.92
		Expended claimed	21,120.89				0.00	0.00
			7,211.99				1,673.97	821.92
Lismore	Janelle Saffin	Allocation for 2018/19	27,824.66				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,824.66				3,364.38	821.92
		Expended claimed	13,878.81	1,941.33	291.16	3,193.70	3,484.86	0.00
			13,945.85				-120.48	821.92
Liverpool	Paul Lynch	Allocation for 2018/19	28,439.45				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,439.45				1,673.97	821.92
		Expended claimed	12,062.46				0.00	0.00
			16,376.99				1,673.97	821.92
Londonderry	Prue Car	Allocation for 2018/19	30,335.07				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	30,335.07				1,673.97	821.92
		Expended claimed	27,406.36				0.00	0.00
			2,928.71				1,673.97	821.92
Macquarie Fields	Anoulack Chanthivong	Allocation for 2018/19	29,406.03				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	29,406.03				1,673.97	821.92
		Expended claimed	25,675.12				0.00	118.62
			3,730.91				1,673.97	703.30
Maitland	Jenny Aitchison	Allocation for 2018/19	28,964.66				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,964.66				3,364.38	821.92
		Expended claimed	16,837.38	1,679.60	419.27	2,935.45	3,354.72	0.00
			12,127.28				9.66	821.92
Manly	James Griffin	Allocation for 2018/19	27,719.45				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,719.45				1,673.97	821.92
		Expended claimed	12,837.69				0.00	0.00
			14,881.76				1,673.97	821.92
Maroubra	Michael Daley	Allocation for 2018/19	27,959.66				1,680.67	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,959.66				1,680.67	821.92
		Expended claimed	1,548.65	966.46			966.46	0.00
			26,411.01				714.21	821.92
Miranda	Eleni Petinos	Allocation for 2018/19	27,525.76				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,525.76				1,673.97	821.92
		Expended claimed	21,967.44	950.46			950.46	0.00
			5,558.32				723.51	821.92
Monaro	John Barilaro	Allocation for 2018/19	27,998.09				6,706.03	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,998.09				6,706.03	821.92
		Expended claimed	19,212.42	5,818.98	1,091.43	2,714.38	637.26	4,443.07
			8,785.67				2,262.96	821.92
Mount Druitt	Edmond Atalla	Allocation for 2018/19	28,019.73				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,019.73				1,673.97	821.92
		Expended claimed	15,009.61	689.60			689.60	0.00
			13,010.12				984.37	821.92
Mulgoa	Tanya Davies	Allocation for 2018/19	28,801.92				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,801.92				1,673.97	821.92
		Expended claimed	24,056.53	40.00			40.00	0.00
			4,745.39				1,633.97	821.92
Murray	Helen Dalton	Allocation for 2018/19	27,881.37				12,767.12	1,232.88
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,881.37				12,767.12	1,232.88
		Expended claimed	22,929.61	4,224.36	5,172.70	460.28	5,221.93	10,854.91
			4,951.76				1,912.21	821.91
Myall Lakes	Stephen Bromhead	Allocation for 2018/19	28,377.81				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,377.81				3,364.38	821.92
		Expended claimed	20,088.63	4,279.19	530.40	59.59	605.53	1,195.52
			8,289.18				2,168.86	821.92
Newcastle	Tim Crakanthorp	Allocation for 2018/19	28,863.56				2,516.44	821.92
		C/Forward from 2017/18	n/a				n/a	n/a

		Total available 2018/19	28,863.56				2,516.44	821.92
		Expended claimed	28,218.35	1,428.00	335.16	1,045.15	1,380.31	304.34
			645.21				1,136.13	517.58
Newtown	Jenny Leong	Allocation for 2018/19	28,227.67				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,227.67				1,673.97	821.92
		Expended claimed	20,679.25	180.22			180.22	363.64
			7,548.42				1,493.75	458.28
North Shore	Felicity Wilson	Allocation for 2018/19	27,596.99				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,596.99				1,673.97	821.92
		Expended claimed	22,320.43	1,123.83		60.57	1,184.40	0.00
			5,276.56				489.57	821.92
Northern Tablelands	Adam Marshall	Allocation for 2018/19	27,922.47				8,832.88	1,232.88
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,922.47				8,832.88	1,232.88
		Expended claimed	6,378.29	8,157.29	5,936.74	1,186.17	1,615.21	0.00
			21,544.18				94.76	1,232.88
Oatley	Mark Couré	Allocation for 2018/19	27,109.87				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,109.87				1,673.97	821.92
		Expended claimed	21,181.40	288.67			288.67	0.00
			5,928.47				1,385.30	821.92
Orange	Phil Donato	Allocation for 2018/19	28,216.72				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,216.72				3,364.38	821.92
		Expended claimed	24,309.25			1,814.05	1,814.05	0.00
			3,907.47				1,550.33	821.92
Oxley	Melinda Pavey	Allocation for 2018/19	28,144.66				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,144.66				3,364.38	821.92
		Expended claimed	18,753.84	2,274.65	120.12	1,564.10	1,684.22	0.00
			9,390.82				1,680.16	821.92
Parramatta	Geoff Lee	Allocation for 2018/19	28,430.41				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,430.41				1,673.97	821.92
		Expended claimed	18,056.37				0.00	0.00
			10,374.04				1,673.97	821.92
Penrith	Stuart Ayres	Allocation for 2018/19	27,959.45				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,959.45				1,673.97	821.92
		Expended claimed	21,598.85				0.00	0.00
			6,360.60				1,673.97	821.92
Pittwater	Rob Stokes	Allocation for 2018/19	27,928.22				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,928.22				1,673.97	821.92
		Expended claimed	3,211.70				0.00	0.00
			24,716.52				1,673.97	821.92
Port Macquarie	Leslie Williams	Allocation for 2018/19	29,112.88				6,201.37	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	29,112.88				6,201.37	821.92
		Expended claimed	13,031.07	2,280.40	661.00	4,743.59	5,404.59	0.00
			16,081.81				796.78	821.92
Port Stephens	Kate Washington	Allocation for 2018/19	27,860.00				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,860.00				3,364.38	821.92
		Expended claimed	410.06	931.08		3,292.77	3,292.77	0.00
			27,449.94				71.61	821.92
Prospect	Hugh McDermott	Allocation for 2018/19	27,403.29				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,403.29				1,673.97	821.92
		Expended claimed	18,052.75	136.22			136.22	0.00
			9,350.54				1,537.75	821.92
Riverstone	Kevin Conolly	Allocation for 2018/19	28,752.61				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,752.61				1,673.97	821.92
		Expended claimed	22,762.40				0.00	0.00
			5,990.21				1,673.97	821.92
Rockdale	Steve Kamper	Allocation for 2018/19	28,202.74				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,202.74				1,673.97	821.92
		Expended claimed	697.72	465.77			465.77	0.00
			27,505.02				1,208.20	821.92

Ryde	Victor Dominello	Allocation for 2018/19	27,634.25				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,634.25				1,673.97	821.92
		Expended claimed	15,078.83				0.00	0.00
			12,555.42				1,673.97	821.92
Seven Hills	Mark Taylor	Allocation for 2018/19	27,103.84				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,103.84				1,673.97	821.92
		Expended claimed	21,456.11	672.39			672.39	0.00
			5,647.73				1,001.58	821.92
Shellharbour	Anna Watson	Allocation for 2018/19	30,490.14				2,516.44	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	30,490.14				2,516.44	821.92
		Expended claimed	19,239.21	2,108.68	804.44		804.44	0.00
			11,250.93				1,712.00	821.92
South Coast	Shelley Hancock	Allocation for 2018/19	28,235.74				3,465.31	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,235.74				3,465.31	821.92
		Expended claimed	26,249.21				0.00	0.00
			1,986.53				3,465.31	821.92
Strathfield	Jodi McKay	Allocation for 2018/19	27,038.09				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,038.09				1,673.97	821.92
		Expended claimed	23,157.44	139.32			139.32	0.00
			3,880.65				1,534.65	821.92
Summer Hill	Jo Haylen	Allocation for 2018/19	28,169.87				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,169.87				1,673.97	821.92
		Expended claimed	20,384.41				0.00	742.45
			7,785.46				1,673.97	79.47
Swansea	Yasmin Catley	Allocation for 2018/19	28,123.84				2,516.44	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,123.84				2,516.44	821.92
		Expended claimed	26,675.91	2,386.80	221.09		221.09	0.00
			1,447.93				2,295.35	821.92
Sydney	Alex Greenwich	Allocation for 2018/19	27,587.13				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,587.13				1,673.97	821.92
		Expended claimed	13,001.42	930.33		49.16	979.49	0.00
			14,585.71				694.48	821.92
Tamworth	Kevin Anderson	Allocation for 2018/19	28,193.70				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,193.70				3,364.38	821.92
		Expended claimed	24,496.28	7,365.98	239.20	0.00	2,847.23	3,086.43
			3,697.42				277.95	684.93
Terrigal	Adam Crouch	Allocation for 2018/19	28,469.87				2,516.44	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,469.87				2,516.44	821.92
		Expended claimed	22,956.51	980.74		82.45	1,063.19	0.00
			5,513.36				1,453.25	821.92
The Entrance	David Mehan	Allocation for 2018/19	28,152.06				2,516.44	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,152.06				2,516.44	821.92
		Expended claimed	27,541.13				0.00	0.00
			610.93				2,516.44	821.92
Tweed	Geoff Provost	Allocation for 2018/19	28,113.98				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,113.98				3,364.38	821.92
		Expended claimed	13,620.39	2,106.23	418.20	916.17	1,593.74	2,928.11
			14,493.59				436.27	821.92
Upper Hunter	Michael Johnsen	Allocation for 2018/19	27,562.47				6,201.37	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,562.47				6,201.37	821.92
		Expended claimed	21,610.52	1,142.40	2,004.65		2,004.65	0.00
			5,951.95				4,196.72	821.92
Vaucluse	Gabrielle Upton	Allocation for 2018/19	28,360.00				1,673.97	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	28,360.00				1,673.97	821.92
		Expended claimed	25,194.77	419.76		244.47	664.23	245.46
			3,165.23				1,009.74	576.46
Wagga Wagga	Joseph McGirr	Allocation for 2018/19	27,514.80				3,364.38	821.92
		C/Forward from 2017/18	n/a				n/a	n/a
		Total available 2018/19	27,514.80				3,364.38	821.92
		Expended claimed	7,583.24	3,731.69	314.27	59.09	3,097.12	3,470.48

			19,931.56			-106.10	821.92
Wakehurst	Brad Hazzard	Allocation for 2018/19	27,807.67			1,673.97	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,807.67			1,673.97	821.92
		Expended claimed	25,297.29			0.00	0.00
			2,510.38			1,673.97	821.92
Wallsend	Sonia Homery	Allocation for 2018/19	28,985.21			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,985.21			2,516.44	821.92
		Expended claimed	21,340.16	1,324.64	2,167.75	2,167.75	0.00
			7,645.05			348.69	821.92
Willoughby	Gladys Berejikian	Allocation for 2018/19	27,420.28			1,925.07	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	27,420.28			1,925.07	821.92
		Expended claimed	8,965.17			0.00	0.00
			18,455.11			1,925.07	821.92
Wollondilly	Nathaniel Smith	Allocation for 2018/19	28,201.92			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,201.92			2,516.44	821.92
		Expended claimed	20,948.06	1,263.44	626.96	192.04	819.00
			7,253.86			1,697.44	821.92
Wollongong	Paul Scully	Allocation for 2018/19	29,800.00			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	29,800.00			2,516.44	821.92
		Expended claimed	22,643.93	616.08	954.56	954.56	0.00
			7,156.07			1,561.88	821.92
Wyong	David Harris	Allocation for 2018/19	28,347.67			2,516.44	821.92
		C/Forward from 2017/18	n/a			n/a	n/a
		Total available 2018/19	28,347.67			2,516.44	821.92
		Expended claimed	11,754.61		134.68	134.68	0.00
			16,593.06			2,381.76	821.92

2018-19 Annual Report Data for the Members of the Legislative Assembly
56th Parliament - 1 July 2018 to 22 March 2019

Electorate	Member	Description	Communications Allowance	Members' Electorate to Sydney Travel	Members' GTA travel	Spouse/ approved relative GTA travel	Members' Staff GTA travel	General Travel Allowance (GTA) total	Skills Development Allowance
Albury	Greg Aplin	Allocation for 2018/19	75,282.50					8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00					11,011.15	n/a
		Total available 2018/19	92,832.50					19,926.77	2,178.08
		Expended claimed	54,778.60	16,391.78	6,945.46	3,278.49	1,805.06	12,029.01	0.00
			38,053.90				7,897.76	2,178.08	
Auburn	Luke Foley	Allocation for 2018/19	82,268.62					4,871.26	2,178.08
		C/Forward from 2017/18	13,123.64					5,960.00	n/a
		Total available 2018/19	95,392.26					10,831.26	2,178.08
		Expended claimed	44,667.71				190.63	190.63	0.00
			50,724.55				10,640.63	2,178.08	
Ballina	Tamara Smith	Allocation for 2018/19	76,722.22					8,915.62	2,178.08
		C/Forward from 2017/18	15,428.93					11,127.92	n/a
		Total available 2018/19	92,151.15					20,043.54	2,178.08
		Expended claimed	88,776.28	4,153.07	5,409.63		2,971.47	8,381.10	0.00
			3,374.87				11,662.44	2,178.08	
Balmain	Jamie Parker	Allocation for 2018/19	75,567.83					4,436.03	2,178.08
		C/Forward from 2017/18	13,260.50					5,960.00	n/a
		Total available 2018/19	88,828.33					10,396.03	2,178.08
		Expended claimed	85,198.30		1,640.04		837.67	2,477.71	0.00
			3,630.03				7,918.32	2,178.08	
Bankstown	Tania Mihailuk	Allocation for 2018/19	71,892.68					4,436.03	2,178.08
		C/Forward from 2017/18	7,346.05					1,104.08	n/a
		Total available 2018/19	79,238.73					5,540.11	2,178.08
		Expended claimed	75,666.23		3,420.82		185.35	3,606.17	0.00
			3,572.50				1,933.94	2,178.08	
Barwon	Kevin Humphries	Allocation for 2018/19	73,574.89					70,635.21	4,356.16
		C/Forward from 2017/18	17,550.00					34,370.00	n/a
		Total available 2018/19	91,124.89					105,005.21	4,356.16
		Expended claimed	39,629.45	11,869.25	62,348.81	10,600.20	2,448.12	75,397.13	0.00
			51,495.44				29,608.08	4,356.16	
Bathurst	Paul Toole	Allocation for 2018/19	74,526.71					8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00					11,980.00	n/a
		Total available 2018/19	92,076.71					20,895.62	2,178.08
		Expended claimed	86,468.23				889.65	889.65	0.00
			5,608.48				20,005.97	2,178.08	
Baulkham Hills	David Elliott	Allocation for 2018/19	73,535.68					4,436.03	2,178.08
		C/Forward from 2017/18	16,856.82					5,960.00	n/a
		Total available 2018/19	90,392.50					10,396.03	2,178.08
		Expended claimed	70,871.41					0.00	0.00
			19,521.09				10,396.03	2,178.08	
Bega	Andrew Constance	Allocation for 2018/19	75,506.12					8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00					7,161.13	n/a
		Total available 2018/19	93,056.12					16,076.75	2,178.08
		Expended claimed	65,118.10	16,981.84	120.00		8,668.78	8,788.78	0.00
			27,938.02				7,287.97	2,178.08	
Blacktown	Stephen Bai	Allocation for 2018/19	73,450.01					4,436.03	2,178.08
		C/Forward from 2017/18	12,501.37					4,245.48	n/a
		Total available 2018/19	85,951.38					8,681.51	2,178.08
		Expended claimed	62,994.87					0.00	0.00
			22,956.51				8,681.51	2,178.08	
Blue Mountains	Trish Doyle	Allocation for 2018/19	72,676.79					6,668.56	2,178.08
		C/Forward from 2017/18	17,550.00					8,960.00	n/a
		Total available 2018/19	90,226.79					15,628.56	2,178.08
		Expended claimed	77,854.83					0.00	0.00
			12,371.96				15,628.56	2,178.08	
Cabramatta	Nick Lalich	Allocation for 2018/19	73,330.94					4,436.03	2,178.08
		C/Forward from 2017/18	17,550.00					5,960.00	n/a
		Total available 2018/19	90,880.94					10,396.03	2,178.08
		Expended claimed	42,636.88					0.00	0.00
			48,244.06				10,396.03	2,178.08	
Camden	Chris Patterson	Allocation for 2018/19	84,514.67					4,436.03	2,541.10
		C/Forward from 2017/18	17,550.00					5,256.97	n/a
		Total available 2018/19	102,064.67					9,693.00	2,541.10
		Expended claimed	32,011.91		2,792.82			2,792.82	0.00
			70,052.76				6,900.18	2,541.10	
Campbelltown	Greg Warren	Allocation for 2018/19	72,217.22					4,436.03	2,178.08
		C/Forward from 2017/18	2,425.20					0.64	n/a
		Total available 2018/19	74,642.42					4,436.67	2,178.08
		Expended claimed	73,639.33		2,480.79		1,953.15	4,433.94	2,163.01
			1,003.09				2.73	15.07	
Canterbury	Sophie Cotsis	Allocation for 2018/19	75,332.60					4,436.03	2,178.08
		C/Forward from 2017/18	13,224.02					5,960.00	n/a
		Total available 2018/19	88,556.62					10,396.03	2,178.08
		Expended claimed	87,735.41					0.00	0.00
			821.21				10,396.03	2,178.08	
Castle Hill	Ray Williams	Allocation for 2018/19	74,555.02					4,436.03	2,178.08
		C/Forward from 2017/18	17,490.21					5,960.00	n/a

		Total available 2018/19	92,045.23				10,396.03	2,178.08
		Expended claimed	72,644.82				0.00	0.00
			19,400.41				10,396.03	2,178.08
Cessnock	Clayton Barr	Allocation for 2018/19	75,110.44				8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00				8,514.90	n/a
		Total available 2018/19	92,660.44				17,430.52	2,178.08
		Expended claimed	41,761.94	7,132.16	1,490.40	4,341.28	5,831.68	0.00
			50,898.50				11,598.84	2,178.08
Charlestown	Jodie Harrison	Allocation for 2018/19	73,571.98				6,668.56	2,178.08
		C/Forward from 2017/18	17,550.00				8,960.00	n/a
		Total available 2018/19	91,121.98				15,628.56	2,178.08
		Expended claimed	55,858.17	1,380.40		4,053.02	4,053.02	363.01
			35,263.81				11,575.54	1,815.07
Clarence	Chris Gulaptis	Allocation for 2018/19	74,457.01				8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00				11,980.00	n/a
		Total available 2018/19	92,007.01				20,895.62	2,178.08
		Expended claimed	66,295.18	4,084.42	1,904.65	370.00	2,946.24	5,220.89
			25,711.83				15,674.73	2,178.08
Coffs Harbour	Andrew Fraser	Allocation for 2018/19	72,768.27				8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00				5,854.08	n/a
		Total available 2018/19	90,318.27				14,769.70	2,178.08
		Expended claimed	61,025.22	11,445.11	6,346.15	3,830.37	1,815.08	11,991.60
			29,293.05				2,778.10	2,178.08
Coogee	Bruce Notley-Smith	Allocation for 2018/19	73,842.07				4,436.03	2,178.08
		C/Forward from 2017/18	17,550.00				5,960.00	n/a
		Total available 2018/19	91,392.07				10,396.03	2,178.08
		Expended claimed	74,056.75		880.02	822.19	1,702.21	0.00
			17,335.32				8,693.82	2,178.08
Cootamundra	Steph Cooke	Allocation for 2018/19	71,228.37				16,433.63	3,267.12
		C/Forward from 2017/18	12,501.37				4,099.25	n/a
		Total available 2018/19	83,729.74				20,532.88	3,267.12
		Expended claimed	83,542.64	1,339.57	767.73	13,494.72	14,262.45	0.00
			187.10				6,270.43	3,267.12
Cronulla	Mark Speakman	Allocation for 2018/19	75,055.26				4,436.03	2,178.08
		C/Forward from 2017/18	17,550.00				5,960.00	n/a
		Total available 2018/19	92,605.26				10,396.03	2,178.08
		Expended claimed	80,543.22				0.00	300.00
			12,062.04				10,396.03	1,878.08
Davidson	Jonathan O'Dea	Allocation for 2018/19	73,162.50				4,436.03	2,178.08
		C/Forward from 2017/18	16,549.54				2,540.02	n/a
		Total available 2018/19	89,712.04				6,976.05	2,178.08
		Expended claimed	74,858.16		2,825.56	158.83	2,984.39	1,364.27
			14,853.88				3,991.66	813.81
Drummoyne	John Sidoti	Allocation for 2018/19	71,897.76				4,436.03	2,178.08
		C/Forward from 2017/18	17,487.46				5,960.00	n/a
		Total available 2018/19	89,385.22				10,396.03	2,178.08
		Expended claimed	72,821.96				0.00	0.00
			16,563.26				10,396.03	2,178.08
Dubbo	Troy Grant	Allocation for 2018/19	73,249.63				8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00				11,444.47	n/a
		Total available 2018/19	90,799.63				20,360.09	2,178.08
		Expended claimed	69,140.52	16,133.79	957.48	962.21	8,114.48	10,034.17
			21,659.11				10,325.92	2,178.08
East Hills	Glenn Brookes	Allocation for 2018/19	72,990.44				4,436.03	2,178.08
		C/Forward from 2017/18	17,550.00				5,960.00	n/a
		Total available 2018/19	90,540.44				10,396.03	2,178.08
		Expended claimed	20,049.56				0.00	0.00
			70,490.88				10,396.03	2,178.08
Epping	Damien Tudehope	Allocation for 2018/19	72,568.61				4,436.03	2,178.08
		C/Forward from 2017/18	15,719.92				5,960.00	n/a
		Total available 2018/19	88,288.53				10,396.03	2,178.08
		Expended claimed	42,323.57				0.00	0.00
			45,964.96				10,396.03	2,178.08
Fairfield	Guy Zangari	Allocation for 2018/19	72,183.09				4,436.03	2,178.08
		C/Forward from 2017/18	17,550.00				2,324.41	n/a
		Total available 2018/19	89,733.09				6,760.44	2,178.08
		Expended claimed	61,517.09		2,739.28		2,739.28	0.00
			28,216.00				4,021.16	2,178.08
Gosford	Liesl Tesch	Allocation for 2018/19	74,441.04				6,668.56	2,178.08
		C/Forward from 2017/18	17,550.00				8,960.00	n/a
		Total available 2018/19	91,991.04				15,628.56	2,178.08
		Expended claimed	82,332.00			576.90	576.90	0.00
			9,659.04				15,051.66	2,178.08
Goulburn	Pru Goward	Allocation for 2018/19	75,116.97				8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00				11,980.00	n/a
		Total available 2018/19	92,666.97				20,895.62	2,178.08
		Expended claimed	55,855.97		348.11		348.11	0.00
			36,811.00				20,547.51	2,178.08
Granville	Julia Finn	Allocation for 2018/19	71,516.60				4,436.03	2,178.08
		C/Forward from 2017/18	869.43				5,960.00	n/a
		Total available 2018/19	72,386.03				10,396.03	2,178.08
		Expended claimed	63,603.64		249.69	25.45	275.14	1,089.04
			8,782.39				10,120.89	1,089.04

Hawkesbury	Dominic Perrottet	Allocation for 2018/19	73,489.22				6,668.56	2,178.08	
		C/Forward from 2017/18	17,550.00				8,960.00	n/a	
		Total available 2018/19	91,039.22				15,628.56	2,178.08	
		Expended claimed	49,645.98	985.35	1,107.01		2,092.36	0.00	
			41,393.24				13,536.20	2,178.08	
Heathcote	Lee Evans	Allocation for 2018/19	74,480.24				6,668.56	2,178.08	
		C/Forward from 2017/18	17,521.11				8,960.00	n/a	
		Total available 2018/19	92,001.35				15,628.56	2,178.08	
		Expended claimed	49,161.42				0.00	0.00	
			42,839.93				15,628.56	2,178.08	
Heffron	Ron Hoenig	Allocation for 2018/19	78,527.85				4,436.03	2,178.08	
		C/Forward from 2017/18	16,376.17				5,960.00	n/a	
		Total available 2018/19	94,904.02				10,396.03	2,178.08	
		Expended claimed	90,834.92	2,044.66			2,044.66	0.00	
			4,069.10				8,351.37	2,178.08	
Holsworthy	Melanie Gibbons	Allocation for 2018/19	74,356.82				4,436.03	2,178.08	
		C/Forward from 2017/18	9,017.72				5,960.00	n/a	
		Total available 2018/19	83,374.54				10,396.03	2,178.08	
		Expended claimed	68,638.51	310.99			310.99	0.00	
			14,736.03				10,085.04	2,178.08	
Hornsby	Matt Kean	Allocation for 2018/19	73,057.96				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,960.00	n/a	
		Total available 2018/19	90,607.96				10,396.03	2,178.08	
		Expended claimed	75,459.37				0.00	0.00	
			15,148.59				10,396.03	2,178.08	
Keira	Ryan Park	Allocation for 2018/19	76,856.53				6,668.56	2,178.08	
		C/Forward from 2017/18	17,550.00				7,634.06	n/a	
		Total available 2018/19	94,406.53				14,302.62	2,178.08	
		Expended claimed	82,731.80	3,927.00	3,894.57	550.56	4,445.13	0.00	
			11,674.73				9,857.49	2,178.08	
Kiama	Gareth Ward	Allocation for 2018/19	73,137.09				8,915.62	2,178.08	
		C/Forward from 2017/18	5,435.76				191.06	n/a	
		Total available 2018/19	78,572.85				9,106.68	2,178.08	
		Expended claimed	68,010.77	2,395.64	6,815.73	2,290.96	9,106.68	0.00	
			10,562.08				0.00	2,178.08	
Kogarah	Chris Minns	Allocation for 2018/19	71,942.78				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,960.00	n/a	
		Total available 2018/19	89,492.78				10,396.03	2,178.08	
		Expended claimed	78,351.90	7,515.71			7,515.71	0.00	
			11,140.88				2,880.32	2,178.08	
Ku-ring-gai	Alister Henskens	Allocation for 2018/19	72,293.45				4,436.03	2,178.08	
		C/Forward from 2017/18	14,586.22				4,529.06	n/a	
		Total available 2018/19	86,879.67				8,965.09	2,178.08	
		Expended claimed	76,447.01	5,670.22			5,670.22	0.00	
			10,432.66				3,294.87	2,178.08	
Lake Macquarie	Greg Piper	Allocation for 2018/19	74,753.23				6,668.56	2,178.08	
		C/Forward from 2017/18	17,550.00				8,960.00	n/a	
		Total available 2018/19	92,303.23				15,628.56	2,178.08	
		Expended claimed	80,338.47	2,550.00		3,521.69	3,521.69	0.00	
			11,964.76				12,106.87	2,178.08	
Lakemba	Jihad Dib	Allocation for 2018/19	73,495.75				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,791.17	n/a	
		Total available 2018/19	91,045.75				10,227.20	2,178.08	
		Expended claimed	55,936.59	2,458.98			2,458.98	0.00	
			35,109.16				7,768.22	2,178.08	
Lane Cove	Anthony Roberts	Allocation for 2018/19	75,082.12				4,436.03	2,178.08	
		C/Forward from 2017/18	15,872.16				5,960.00	n/a	
		Total available 2018/19	90,954.28				10,396.03	2,178.08	
		Expended claimed	86,684.38				0.00	0.00	
			4,269.90				10,396.03	2,178.08	
Lismore	Thomas George	Allocation for 2018/19	73,735.34				8,915.62	2,178.08	
		C/Forward from 2017/18	17,550.00				7,303.23	n/a	
		Total available 2018/19	91,285.34				16,218.85	2,178.08	
		Expended claimed	89,362.41	5,729.89	4,677.35	1,442.79	4,970.90	11,091.04	0.00
			1,922.93				5,127.81	2,178.08	
Liverpool	Paul Lynch	Allocation for 2018/19	75,364.55				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,960.00	n/a	
		Total available 2018/19	92,914.55				10,396.03	2,178.08	
		Expended claimed	59,274.86				0.00	0.00	
			33,639.69				10,396.03	2,178.08	
Londonderry	Prue Car	Allocation for 2018/19	80,387.93				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,960.00	n/a	
		Total available 2018/19	97,937.93				10,396.03	2,178.08	
		Expended claimed	80,091.44	1,318.52			1,318.52	0.00	
			17,846.49				9,077.51	2,178.08	
Macquarie Fields	Anoulack Chanthivong	Allocation for 2018/19	77,925.97				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,960.00	n/a	
		Total available 2018/19	95,475.97				10,396.03	2,178.08	
		Expended claimed	59,369.42	295.01			295.01	726.02	
			36,106.55				10,101.02	1,452.06	
Maitland	Jenny Aitchison	Allocation for 2018/19	76,756.34				8,915.62	2,178.08	
		C/Forward from 2017/18	17,550.00				788.33	n/a	
		Total available 2018/19	94,306.34				9,703.95	2,178.08	
		Expended claimed	72,479.54	5,789.52	3,109.75	3,970.46	7,080.21	0.00	

			21,826.80					2,623.74	2,178.08
Manly	James Griffin	Allocation for 2018/19	73,456.55					4,436.03	2,178.08
		C/Forward from 2017/18	17,550.00					5,960.00	n/a
		Total available 2018/19	91,006.55					10,396.03	2,178.08
		Expended claimed	66,251.51					0.00	0.00
			24,755.04					10,396.03	2,178.08
Maroubra	Michael Daley	Allocation for 2018/19	82,904.71					5,102.27	2,178.08
		C/Forward from 2017/18	7,028.13					2,874.15	n/a
		Total available 2018/19	89,932.84					7,976.42	2,178.08
		Expended claimed	78,435.65	3,468.82				3,468.82	0.00
			11,497.19					4,507.60	2,178.08
Miranda	Eleni Petinos	Allocation for 2018/19	72,943.24					4,436.03	2,178.08
		C/Forward from 2017/18	8,005.56					1,702.67	n/a
		Total available 2018/19	80,948.80					6,138.70	2,178.08
		Expended claimed	70,525.73	1,203.30				1,203.30	0.00
			10,423.07					4,935.40	2,178.08
Monaro	John Barilaro	Allocation for 2018/19	74,194.91					17,770.97	2,178.08
		C/Forward from 2017/18	17,550.00					11,980.00	n/a
		Total available 2018/19	91,744.91					29,750.97	2,178.08
		Expended claimed	53,888.07	18,627.00	3,796.69	615.64	4,044.41	8,456.74	0.00
			37,856.84					21,294.23	2,178.08
Mount Druitt	Edmond Atalla	Allocation for 2018/19	74,252.27					4,436.03	2,178.08
		C/Forward from 2017/18	15,744.76					5,960.00	n/a
		Total available 2018/19	89,997.03					10,396.03	2,178.08
		Expended claimed	85,411.15	1,632.30				1,632.30	0.00
			4,585.88					8,763.73	2,178.08
Mulgoa	Tanya Davies	Allocation for 2018/19	76,325.08					4,436.03	2,178.08
		C/Forward from 2017/18	17,151.99					5,960.00	n/a
		Total available 2018/19	93,477.07					10,396.03	2,178.08
		Expended claimed	80,918.54	70.00		158.30		228.30	0.00
			12,558.53					10,167.73	2,178.08
Murray	Austin Evans	Allocation for 2018/19	73,885.63					33,832.88	3,267.12
		C/Forward from 2017/18	12,501.37					124.84	n/a
		Total available 2018/19	86,387.00					33,957.72	3,267.12
		Expended claimed	86,386.99	12,801.82	23,000.36	2,871.95	8,085.23	33,957.54	0.00
			0.01					0.18	3,267.12
Myall Lakes	Stephen Bromhead	Allocation for 2018/19	75,201.19					8,915.62	2,541.10
		C/Forward from 2017/18	17,550.00					11,980.00	n/a
		Total available 2018/19	92,751.19					20,895.62	2,541.10
		Expended claimed	81,072.51	6,800.48	1,949.23	111.54	2,419.44	4,480.21	0.00
			11,678.68					16,415.41	2,541.10
Newcastle	Tim Crakanthorp	Allocation for 2018/19	76,488.44					6,668.56	2,178.08
		C/Forward from 2017/18	10,809.05					1,179.61	n/a
		Total available 2018/19	87,297.49					7,848.17	2,178.08
		Expended claimed	78,416.81	2,968.00	1,029.11		3,745.72	4,774.83	1,251.01
			8,880.68					3,073.34	927.07
Newtown	Jenny Leong	Allocation for 2018/19	74,803.33					4,436.03	2,178.08
		C/Forward from 2017/18	8,612.34					5,960.00	n/a
		Total available 2018/19	83,415.67					10,396.03	2,178.08
		Expended claimed	80,537.93	3,201.44	604.80	56.07		3,862.31	0.00
			2,877.74					6,533.72	2,178.08
North Shore	Felicity Wilson	Allocation for 2018/19	73,132.01					4,436.03	2,178.08
		C/Forward from 2017/18	1,415.49					344.61	n/a
		Total available 2018/19	74,547.50					4,780.64	2,178.08
		Expended claimed	71,317.43	4,149.00	74.70	120.02		4,343.72	0.00
			3,230.07					436.92	2,178.08
Northern Tablelands	Adam Marshall	Allocation for 2018/19	73,994.53					23,407.12	3,267.12
		C/Forward from 2017/18	10,794.58					12,977.71	n/a
		Total available 2018/19	84,789.11					36,384.83	3,267.12
		Expended claimed	61,126.71	22,319.64	11,101.09	1,800.94	1,594.90	14,496.93	0.00
			23,662.40					21,887.90	3,267.12
Oatley	Mark Courie	Allocation for 2018/19	71,841.13					4,436.03	2,178.08
		C/Forward from 2017/18	718.31					5,960.00	n/a
		Total available 2018/19	72,559.44					10,396.03	2,178.08
		Expended claimed	68,467.45	1,166.69				1,166.69	0.00
			4,091.99					9,229.34	2,178.08
Orange	Phil Donato	Allocation for 2018/19	74,774.28					8,915.62	2,178.08
		C/Forward from 2017/18	15,480.20					1,265.49	n/a
		Total available 2018/19	90,254.48					10,181.11	2,178.08
		Expended claimed	85,829.25			4,486.08		4,486.08	0.00
			4,425.23					5,695.03	2,178.08
Oxley	Melinda Pavay	Allocation for 2018/19	74,583.34					8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00					0.00	n/a
		Total available 2018/19	92,133.34					8,915.62	2,178.08
		Expended claimed	89,345.13	5,045.04	100.00	278.38	5,297.95	5,676.33	0.00
			2,788.21					3,239.29	2,178.08
Parramatta	Geoff Lee	Allocation for 2018/19	75,340.59					4,436.03	2,178.08
		C/Forward from 2017/18	13,831.72					5,960.00	n/a
		Total available 2018/19	89,172.31					10,396.03	2,178.08
		Expended claimed	89,158.01					0.00	0.00
			14.30					10,396.03	2,178.08
Penrith	Stuart Ayres	Allocation for 2018/19	74,092.55					4,436.03	2,178.08
		C/Forward from 2017/18	19.68					5,960.00	n/a

		Total available 2018/19	74,112.23				10,396.03	2,178.08
		Expended claimed	73,136.35				0.00	0.00
			975.88				10,396.03	2,178.08
Pittwater	Rob Stokes	Allocation for 2018/19	74,009.78				4,436.03	2,178.08
		C/Forward from 2017/18	3,531.83				5,960.00	n/a
		Total available 2018/19	77,541.61				10,396.03	2,178.08
		Expended claimed	63,115.19				0.00	1,452.05
			14,426.42				10,396.03	726.03
Port Macquarie	Leslie Williams	Allocation for 2018/19	77,149.12				16,433.63	2,178.08
		C/Forward from 2017/18	1,679.48				11,980.00	n/a
		Total available 2018/19	78,828.60				28,413.63	2,178.08
		Expended claimed	69,073.62	12,173.10	5,055.34	2,256.89	4,846.23	12,158.46
			9,754.98				16,255.17	2,178.08
Port Stephens	Kate Washington	Allocation for 2018/19	73,829.00				8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00				7,558.06	n/a
		Total available 2018/19	91,379.00				16,473.68	2,178.08
		Expended claimed	84,266.89	3,608.76	182.47		8,626.94	8,809.41
			7,112.11				7,664.27	2,178.08
Prospect	Hugh McDermott	Allocation for 2018/19	72,618.71				4,436.03	2,178.08
		C/Forward from 2017/18	9,496.21				5,960.00	n/a
		Total available 2018/19	82,114.92				10,396.03	2,178.08
		Expended claimed	82,018.68				0.00	0.00
			96.24				10,396.03	2,178.08
Riverstone	Kevin Conolly	Allocation for 2018/19	76,194.39				4,436.03	2,178.08
		C/Forward from 2017/18	9,101.16				1,656.70	n/a
		Total available 2018/19	85,295.55				6,092.73	2,178.08
		Expended claimed	71,165.07		2,529.62		2,529.62	0.00
			14,130.48				3,563.11	2,178.08
Rockdale	Steve Kamper	Allocation for 2018/19	74,737.26				4,436.03	2,178.08
		C/Forward from 2017/18	17,550.00				5,960.00	n/a
		Total available 2018/19	92,287.26				10,396.03	2,178.08
		Expended claimed	77,661.48		463.08		463.08	0.00
			14,625.78				9,932.95	2,178.08
Ryde	Victor Dominello	Allocation for 2018/19	73,230.75				4,436.03	2,178.08
		C/Forward from 2017/18	261.72				5,960.00	n/a
		Total available 2018/19	73,492.47				10,396.03	2,178.08
		Expended claimed	61,559.43				0.00	0.00
			11,933.04				10,396.03	2,178.08
Seven Hills	Mark Taylor	Allocation for 2018/19	71,825.16				4,436.03	2,178.08
		C/Forward from 2017/18	7,899.62				5,960.00	n/a
		Total available 2018/19	79,724.78				10,396.03	2,178.08
		Expended claimed	69,747.06		223.89		223.89	0.00
			9,977.72				10,172.14	2,178.08
Shellharbour	Anna Watson	Allocation for 2018/19	80,798.86				6,668.56	2,541.10
		C/Forward from 2017/18	3,659.88				8,960.00	n/a
		Total available 2018/19	84,458.74				15,628.56	2,541.10
		Expended claimed	66,252.15	1,654.44	4,491.40	16.05	4,507.45	0.00
			18,206.59				11,121.11	2,541.10
South Coast	Shelley Hancock	Allocation for 2018/19	81,290.02				11,590.31	2,178.08
		C/Forward from 2017/18	17,550.00				11,980.00	n/a
		Total available 2018/19	98,840.02				23,570.31	2,178.08
		Expended claimed	86,209.33				0.00	0.00
			12,630.69				23,570.31	2,178.08
Strathfield	Jodi McKay	Allocation for 2018/19	71,650.91				4,436.03	2,178.08
		C/Forward from 2017/18	4,531.71				5,960.00	n/a
		Total available 2018/19	76,182.62				10,396.03	2,178.08
		Expended claimed	70,901.72		799.60	22.86	822.46	0.00
			5,280.90				9,573.57	2,178.08
Summer Hill	Jo Haylen	Allocation for 2018/19	74,650.13				4,436.03	2,178.08
		C/Forward from 2017/18	1,954.28				5,960.00	n/a
		Total available 2018/19	76,604.41				10,396.03	2,178.08
		Expended claimed	72,901.31		711.81	138.35	850.16	727.55
			3,703.10				9,545.87	1,450.53
Swansea	Yasmin Catley	Allocation for 2018/19	74,528.16				6,668.56	2,178.08
		C/Forward from 2017/18	1,665.68				6,033.43	n/a
		Total available 2018/19	76,193.84				12,701.99	2,178.08
		Expended claimed	70,553.76	7,028.10	1,717.94		1,717.94	0.00
			5,640.08				10,984.05	2,178.08
Sydney	Alex Greenwich	Allocation for 2018/19	73,105.87				4,436.03	2,178.08
		C/Forward from 2017/18	8,131.21				5,941.38	n/a
		Total available 2018/19	81,237.08				10,377.41	2,178.08
		Expended claimed	66,745.86		2,236.13	133.47	2,369.60	0.00
			14,491.22				8,007.81	2,178.08
Tamworth	Kevin Anderson	Allocation for 2018/19	74,713.30				8,915.62	2,178.08
		C/Forward from 2017/18	17,550.00				3,514.40	n/a
		Total available 2018/19	92,263.30				12,430.02	2,178.08
		Expended claimed	86,013.80	9,594.20	305.39	319.52	3,244.84	389.75
			6,249.50				8,560.27	1,815.07
Terrigal	Adam Crouch	Allocation for 2018/19	75,445.13				6,668.56	2,178.08
		C/Forward from 2017/18	17,453.27				8,960.00	n/a
		Total available 2018/19	92,898.40				15,628.56	2,178.08
		Expended claimed	73,274.54				0.00	0.00
			19,623.86				15,628.56	2,178.08

The Entrance	David Mehan	Allocation for 2018/19	74,602.94				6,668.56	2,178.08	
		C/Forward from 2017/18	11,790.12				8,960.00	n/a	
		Total available 2018/19	86,393.06				15,628.56	2,178.08	
		Expended claimed	84,733.72			3,053.94	3,053.94	0.00	
			1,659.34				12,574.62	2,178.08	
Tweed	Geoff Provest	Allocation for 2018/19	74,502.02				8,915.62	2,178.08	
		C/Forward from 2017/18	17,550.00				1,655.07	n/a	
		Total available 2018/19	92,052.02				10,570.69	2,178.08	
		Expended claimed	40,487.14	4,925.63	2,484.20	833.11	1,276.50	4,593.81	0.00
			51,564.88					5,976.88	2,178.08
Upper Hunter	Michael Johnsen	Allocation for 2018/19	73,040.53				16,433.63	2,178.08	
		C/Forward from 2017/18	17,550.00				11,980.00	n/a	
		Total available 2018/19	90,590.53				28,413.63	2,178.08	
		Expended claimed	35,353.26	4,569.60	2,374.66	221.36	629.38	3,225.40	0.00
			55,237.27					25,188.23	2,178.08
Vaucluse	Gabrielle Upton	Allocation for 2018/19	75,154.00				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,960.00	n/a	
		Total available 2018/19	92,704.00				10,396.03	2,178.08	
		Expended claimed	82,770.95		293.55		547.10	840.65	0.00
			9,933.05					9,555.38	2,178.08
Wagga Wagga	Daryl Maguire	Allocation for 2018/19	72,914.20				8,915.62	2,178.08	
		C/Forward from 2017/18	17,550.00				7,908.99	n/a	
		Total available 2018/19	90,464.20				16,824.61	2,178.08	
		Expended claimed	8,996.90	1,922.30	109.67		634.27	743.94	0.00
			81,467.30					16,080.67	2,178.08
Wagga Wagga	Joe McGirr	Allocation for 2018/19	53,928.99				6,594.19	1,610.96	
		C/Forward from 2017/18	n/a				n/a	n/a	
		Total available 2018/19	53,928.99				6,594.19	1,610.96	
		Expended claimed	50,358.60	3,093.32	3,444.28		2,922.52	6,366.80	935.00
			3,570.39					227.39	675.96
Wakehurst	Brad Hazzard	Allocation for 2018/19	73,690.33				4,436.03	2,178.08	
		C/Forward from 2017/18	17,550.00				5,960.00	n/a	
		Total available 2018/19	91,240.33				10,396.03	2,178.08	
		Expended claimed	64,719.83				0.00	0.00	
			26,520.50					10,396.03	2,178.08
Wallsend	Sonia Hornery	Allocation for 2018/19	76,810.79				6,668.56	2,178.08	
		C/Forward from 2017/18	17,550.00				3,624.62	n/a	
		Total available 2018/19	94,360.79				10,293.18	2,178.08	
		Expended claimed	79,481.72	3,053.00			4,593.41	4,593.41	0.00
			14,879.07					5,699.77	2,178.08
Willoughby	Gladys Berejikian	Allocation for 2018/19	72,663.72				5,101.43	2,178.08	
		C/Forward from 2017/18	9,192.14				5,960.00	n/a	
		Total available 2018/19	81,855.86				11,061.43	2,178.08	
		Expended claimed	54,701.18				0.00	0.00	
			27,154.68					11,061.43	2,178.08
Wollondilly	Jai Rowell	Allocation for 2018/19	74,735.08				6,668.56	2,178.08	
		C/Forward from 2017/18	8,825.33				8,960.00	n/a	
		Total available 2018/19	83,560.41				15,628.56	2,178.08	
		Expended claimed	2,129.05	13,325.17	1,935.01	5,614.14		7,549.15	0.00
			81,431.36					8,079.41	2,178.08
Wollongong	Paul Scully	Allocation for 2018/19	78,970.00				6,668.56	2,178.08	
		C/Forward from 2017/18	17,550.00				896.30	n/a	
		Total available 2018/19	96,520.00				7,564.86	2,178.08	
		Expended claimed	87,788.94	987.36			3,961.38	3,961.38	363.01
			8,731.06					3,603.48	1,815.07
Wyong	David Harris	Allocation for 2018/19	75,121.33				6,668.56	2,178.08	
		C/Forward from 2017/18	17,550.00				6,208.92	n/a	
		Total available 2018/19	92,671.33				12,877.48	2,178.08	
		Expended claimed	67,304.30		2,220.35		2,288.99	4,509.34	0.00
			25,367.03					8,368.14	2,178.08

2017-18 Sydney Allowance Data for the Members of the LA
56th Parliament - 1 July 2017 to 30 June 2018

Albury	Greg Aplin	Allocation for 2017/18	41,860.00
		Expended claimed	31,395.00
		Funds Remaining	10,465.00
Ballina	Tamara Smith	Allocation for 2017/18	40,365.00
		Expended claimed	26,611.00
		Funds Remaining	13,754.00
Barwon	Kevin Humphries	Allocation for 2017/18	40,365.00
		Expended claimed	31,993.00
		Funds Remaining	8,372.00
Bathurst	Paul Toole	Allocation for 2017/18	53,820.00
		Expended claimed	28,405.00
		Funds Remaining	25,415.00
Bega	Andrew Constance	Allocation for 2017/18	53,820.00
		Expended claimed	53,820.00
		Funds Remaining	0.00
Blue Mountains	Trish Doyle	Allocation for 2017/18	31,395.00
		Expended claimed	13,156.00
		Funds Remaining	18,239.00
Cessnock	Clayton Barr	Allocation for 2017/18	40,445.42
		Expended claimed	29,083.42
		Funds Remaining	11,362.00
Charlestown	Jodie Harrison	Allocation for 2017/18	40,365.00
		Expended claimed	21,229.00
		Funds Remaining	19,136.00
Clarence	Chris Gulaptis	Allocation for 2017/18	41,860.00
		Expended claimed	28,106.00
		Funds Remaining	13,754.00
Coffs Harbour	Andrew Fraser	Allocation for 2017/18	41,860.00
		Expended claimed	34,086.00
		Funds Remaining	7,774.00
Cootamundra	Katrina Hodgkinson	Allocation for 2017/18	41,860.00
		Expended claimed	4,186.00
		Funds Remaining	37,674.00
Cootamundra	Steph Cooke	Allocation for 2017/18	28,704.00
		Expended claimed	14,053.00
		Funds Remaining	14,651.00
Dubbo	Troy Grant	Allocation for 2017/18	53,820.00
		Expended claimed	43,355.00
		Funds Remaining	10,465.00
Gosford	Liesl Tesch	Allocation for 2017/18	31,395.00
		Expended claimed	15,249.00
		Funds Remaining	16,146.00

Goulburn	Pru Goward	Allocation for 2017/18	54,004.33
		Expended claimed	50,951.33
		Funds Remaining	3,053.00
Keira	Ryan Park	Allocation for 2017/18	31,395.00
		Expended claimed	13,754.00
		Funds Remaining	17,641.00
Kiama	Gareth Ward	Allocation for 2017/18	41,860.00
		Expended claimed	28,704.00
		Funds Remaining	13,156.00
Lake Macquarie	Greg Piper	Allocation for 2017/18	31,395.00
		Expended claimed	16,445.00
		Funds Remaining	14,950.00
Lismore	Thomas George	Allocation for 2017/18	41,860.00
		Expended claimed	33,488.00
		Funds Remaining	8,372.00
Maitland	Jenny Aitchison	Allocation for 2017/18	40,365.00
		Expended claimed	40,316.00
		Funds Remaining	49.00
Monaro	John Barilaro	Allocation for 2017/18	53,820.00
		Expended claimed	34,385.00
		Funds Remaining	19,435.00
Murray	Adrian Piccoli	Allocation for 2017/18	40,365.00
		Expended claimed	2,691.00
		Funds Remaining	37,674.00
Murray	Austin Evans	Allocation for 2017/18	28,704.00
		Expended claimed	17,342.00
		Funds Remaining	11,362.00
Myall Lakes	Stephen Bromhead	Allocation for 2017/18	41,860.00
		Expended claimed	29,003.00
		Funds Remaining	12,857.00
Newcastle	Tim Crakanthorp	Allocation for 2017/18	40,365.00
		Expended claimed	18,218.00
		Funds Remaining	22,147.00
Northern Tablelands	Adam Marshall	Allocation for 2017/18	53,820.00
		Expended claimed	42,047.00
		Funds Remaining	11,773.00
Orange	Philip Donato	Allocation for 2017/18	40,365.00
		Expended claimed	21,229.00
		Funds Remaining	19,136.00
Oxley	Melinda Pavey	Allocation for 2017/18	53,820.00
		Expended claimed	44,551.00
		Funds Remaining	9,269.00
Port Macquarie	Leslie Williams	Allocation for 2017/18	41,860.00
		Expended claimed	24,518.00

		Funds Remaining	17,342.00
Port Stephens	Kate Washington	Allocation for 2017/18	40,365.00
		Expended claimed	21,229.00
		Funds Remaining	19,136.00
Shellharbour	Anna Watson	Allocation for 2017/18	35,282.00
		Expended claimed	11,063.00
		Funds Remaining	24,219.00
South Coast	Shelley Hancock	Allocation for 2017/18	53,820.00
		Expended claimed	19,734.00
		Funds Remaining	34,086.00
Swansea	Yasmin Catley	Allocation for 2017/18	31,395.00
		Expended claimed	31,096.00
		Funds Remaining	299.00
Tamworth	Kevin Anderson	Allocation for 2017/18	41,860.00
		Expended claimed	17,898.00
		Funds Remaining	23,962.00
Terrigal	Adam Crouch	Allocation for 2017/18	41,860.00
		Expended claimed	15,819.82
		Funds Remaining	26,040.18
The Entrance	David Mehan	Allocation for 2017/18	31,395.00
		Expended claimed	18,538.00
		Funds Remaining	12,857.00
Wyong	David Harris	Allocation for 2017/18	31,395.00
		Expended claimed	31,395.00
		Funds Remaining	0.00

■ Appendix F

Work Health & Safety & Injury Management Report

The Department of the Legislative Assembly is committed to ensuring the workplace health and safety (WHS) of our staff as well as that of visitors.

The Department of the Legislative Assembly ensures that staff within Parliament and in electorate offices are aware of WHS policies and their responsibility for workplace health and safety.

In collaboration with the Department of Parliamentary Services, Corporate Services facilitates WHS induction courses for new staff and publishes material relating to WHS in the EO News publication which is distributed to all electorate offices. WHS is discussed extensively at the Electorate officers' Reference Group meetings. Electorate office staff are also encouraged to attend courses such as the "Thriving in your Parliamentary role", which provides participants with tools and techniques to thrive in the unique and challenging environment of the electorate office.

Corporate Services organises WHS inspections of all electorate offices, and addresses any WHS issues that arise through the inspections, visits to electorate offices or when notified by electorate office staff. It also has a policy in place to protect Electorate Officers who are subject to inappropriate behaviour by vexatious or threatening individuals by issuing 'Banning Notices'.

For the 2018/19 financial year, there were 11 minor work related incidents and one non-work related, as well as one workers compensation claim accepted in this reporting period from an incident that occurred in the previous financial year.

Type of Incident	No. of Incidents
Near miss/hazards	1
Strains and overuse	2
Slips, trips and falls	0
Psychological	2
Injury Incidents	6
Claims (LTI)	1
Non-work related injury	1

Appendix G

Governance and Risk

Audit and Risk Committee

The Parliament’s Audit and Risk Committee operates in accordance with Treasury Policy Paper (TPP15-03) “Internal Audit and Risk Management Policy for the NSW Public Sector.” The Committee’s Charter states that the objective of the Committee is “to provide independent assistance to the Clerks and the Executive Manager by monitoring, reviewing and providing advice about the Legislature’s governance processes, risk management and control frameworks, and its external accountability obligations.”

The current Members of the Audit and Risk Committee are Ms. Carol Holley (Chair), Mr Alex Smith (Member), and Mr David Antaw (Member). All Members are independent and were re-appointed with effect from 1 June 2019.

The Committee met six times during 2018/19 and Committee Member attendance is shown in the table below.

Audit and Risk Committee Member	Number of meetings eligible to attend	Number of meetings attended
Ms Carol Holley (Chair)	6	6
Mr Alex Smith	6	4
Mr David Antaw	6	6

The Committee oversaw and monitored the following activities in 2018/19:

- Risk assessments including updates to the Parliament’s Corporate Risk Register (CRR);
- Endorsement of the Parliament’s Internal Audit Universe, Strategic (three year) and Annual Internal Audit Plan;
- Progress against the Internal Audit Plan;
- Final internal audit reports;

- Status reports on the implementation of internal audit and external audit recommendations;
- Draft and Final Legislature Annual Financial Statements
- Internal financial performance reports;
- The Parliament’s early close procedures;
- The Audit Office of NSW’s Client Services Report and Management Letter;
- Management’s representation letter to the Audit Office of NSW;
- Annual attestation against the Parliament’s Legislative Compliance Register;
- Business Continuity Management implementation; and
- Reports on Fraud and Corruption Control.

Internal audit

The Parliament’s Internal Audit function is an independent review activity headed by the Chief Audit Executive. The Internal Audit Function, through the Chief Audit Executive, reports functionally to the Audit and Risk Committee on the results of completed audits, and for strategic direction and accountability purposes; and reports administratively to the Clerks and Chief Executive DPS, to facilitate day to day operations.

The Chief Audit Executive manages, through an outsourced audit service

provider, an annual plan of risk-based audits. The annual audit plan for 2018/19 was endorsed by the Audit and Risk Committee in June 2018.

During 2018/19, the following final audit reports were presented to the Audit and Risk Committee:

- Corporate Governance;
- Members Entitlements;
- Information Systems
- IT Security;
- Fraud and Corruption Risk Assessment Members and Members’ Staff.
- Payroll; and
- Facilities Management

In addition to the above, the following three internal audit reviews from the 2018/19 audit plan were in progress as at 30 June 2019 and expected to be finalised in Q1 2019/20

- Accounts Payable;
- Members Entitlements; and
- Work Health and Safety in Electorate Offices.

In June 2019, the Audit and Risk Committee endorsed an updated Audit Universe, Strategic (three year), and annual audit plan for the following year (2019/20).

Enterprise risk management

The Parliament’s Enterprise Risk Management (ERM) Framework incorporates all the Parliament’s policies, processes, and methodologies for identifying and managing risk. The ERM Framework also sets out how risk management is embedded in key business processes.

In May 2019, the Parliament conducted an annual refresh of its Strategic Risk Profile at a workshop facilitated by Prosperity Audit Services. This workshop was attended by the Heads of all three Parliamentary Departments and other Executives and Senior Managers across the three Departments. The key output from the

workshop was an updated Corporate Risk Register (CRR) which was endorsed by the Parliament's Senior Management Group and the Audit and Risk Committee.

The Corporate Risk Register is subject to quarterly review by Management and the Audit and Risk Committee.

In addition, Departments/Branches maintain operational risk registers which are updated as part of the Operational Planning process.

Insurance

The Parliament's insurance requirements are managed as part of the Treasury Managed Fund (TMF) portfolio. Under the TMF management arrangements, the Parliament's business insurer is Gallagher Bassett for all insurance lines except for workers' compensation insurance which is provided by Employers Mutual. Deposit premiums paid to the Treasury Managed Fund for all lines of insurance over the past five years are shown in the table below.

Business Continuity Management

The Parliament has continued to make progress in implementing its Business Continuity Management System in 2018/19. Activities have included:

- Four meetings of the Business Continuity Governance Group, with representation from all three Parliamentary Departments, in July 2018, November 2018, March 2019, and June 2019.
- Implementation of all eleven recommendations from the 2017 Internal Audit Report on Business Continuity.
- The development of updated Business Impact Assessments (BIAs) for all the Parliament's critical processes.
- Review and update of Business Recovery Plans (BRPs) for all the Parliament's critical processes.
- Development of internal guidance document on the Parliament's response to a State wide electricity outage.

- Protocol agreed with Department of Premier and Cabinet (DPC), and Memorandum of Understanding with NSW Treasury, for reciprocal working arrangements for short notice accommodation and business recovery site arrangements the Parliament of NSW and DPC and Treasury respectively.

Fraud and Corruption Prevention

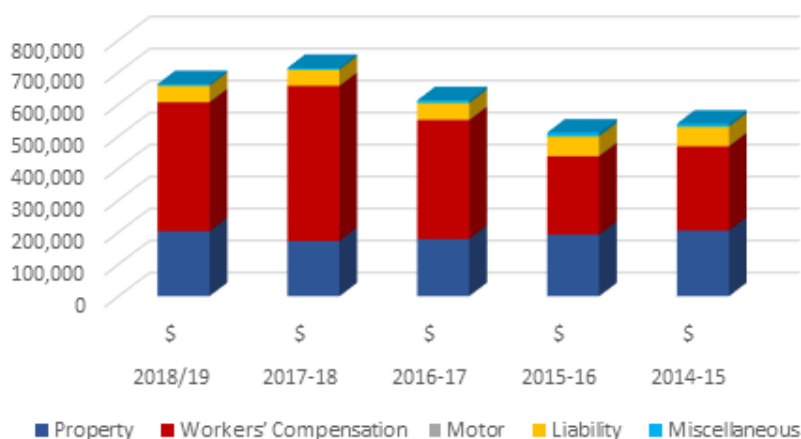
The Parliament's Fraud and Corruption Control Committee met four times in 2018/19 and oversaw the implementation of the Corruption Control Plan.

The following initiatives were taken in 2018/19 to ensure staff awareness responsibilities under section 6E(1)b of the PID Act have been met:

- induction training for new staff;
- the launch of an on line PULSE training module on fraud and corruption prevention;
- the inclusion of a fraud prevention page on the new Governance intranet site which includes PID polices and a one page fact sheet: "how to report wrongdoing;" and
- Email communications by the Department Head commending the above to staff.

Fund year contribution	2018/19	2017/18	2016/17	2015/16	2017/18
Property	203,150	173,230	179,100	192,430	205,080
Workers' Compensation	402,790	483,882	371,277	240,301	263,575
Motor	580	750	750	880	800
Liability	51,090	49,740	60,670	60,670	60,060
Miscellaneous	5,230	5,930	9,030	12,390	9,890
Total	662,840	713,532	612,577	511,671	539,405

Deposit Premiums Paid to the Treasury Managed Fund (\$)



Appendix H

Bills introduced 2018/19



Ageing and Disability Commissioner Bill 2019	08/05/2019
Appropriation (Parliament) Bill 2019	18/06/2019
Appropriation Bill 2019	18/06/2019
Betting Tax Amendment (Point of Consumption) Bill 2018	17/10/2018
Building and Construction Industry Security of Payment Amendment Bill 2018	21/11/2018
Building and Development Certifiers Bill 2018	17/10/2018
Charitable Fundraising Amendment Bill 2018	24/10/2018
Children (Education and Care Services) Supplementary Provisions Amendment Bill 2018	19/09/2018
Children and Young Persons (Care and Protection) Amendment Bill 2018	15/11/2018
Civil Liability Amendment (Organisational Child Abuse Liability) Bill 2018	26/09/2018
Combat Sports Amendment Bill 2018	24/10/2018
Community Gaming Bill 2018	25/09/2018
Community Protection Legislation Amendment Bill 2018	13/11/2018
Conveyancing Legislation Amendment Bill 2018	24/10/2018
Crimes (Administration of Sentences) Amendment (Inmate Behaviour) Bill 2019	28/05/2019
Crimes (Administration of Sentences) Legislation Amendment Bill 2018	24/10/2018
Crimes (Domestic and Personal Violence) Amendment Bill 2018	17/10/2018
Crimes Legislation Amendment (Victims) Bill 2018	24/10/2018
Crimes Legislation Amendment Bill 2018	17/10/2018
Criminal Legislation Amendment (Consorting and Restricted Premises) Bill 2018	19/09/2018
Criminal Procedure Amendment (Pre-trial Disclosure) Bill 2018	15/08/2018
Emergency Services Legislation Amendment Bill 2018	15/08/2018
Environmental Planning and Assessment Amendment (Short-term Rental Accommodation) Bill 2018	20/09/2018
Fair Trading Amendment (Cash Loan Machines) Bill 2019	09/05/2019
Fair Trading Legislation Amendment (Consumer Guarantee Directions) Bill 2018	08/08/2018
Fair Trading Legislation Amendment (Miscellaneous) Bill 2018	21/11/2018
Fair Trading Legislation Amendment (Reform) Bill 2018	24/10/2018
Government Information (Public Access) Amendment Bill 2018	24/10/2018
Government Telecommunications Bill 2018	18/10/2018
Health Legislation Amendment Bill (No 3) 2018	13/11/2018
Impounding Amendment (Shared Bicycles and Other Devices) Bill 2018	19/09/2018
Justice Legislation Amendment (Walama Court) Bill 2018	25/10/2018
Justice Legislation Amendment Bill (No 3) 2018	24/10/2018
Law of Evidence Bill 2019	07/05/2019
Library Amendment Bill 2019	04/06/2019
Local Government Amendment Bill 2019	04/06/2019
Mental Health (Forensic Provisions) Amendment (Victims) Bill 2018	17/10/2018
National Disability Insurance Scheme (Worker Checks) Bill 2018	15/11/2018
National Park Estate (Reservations) Bill 2018	27/09/2018
National Parks and Wildlife Legislation Amendment (Riverina) Bill 2018	15/11/2018
Paintball Bill 2018	08/08/2018
Parliamentary Budget Officer Amendment Bill 2018	19/09/2018
Parliamentary Budget Officer Amendment Bill 2019	06/06/2019
Planning Legislation Amendment (Greater Sydney Commission) Bill 2018	24/10/2018
Planning Legislation Amendment Bill 2019	18/06/2019
Plastic Shopping Bags (Prohibition on Supply by Retailers) Bill 2018	27/09/2018

Privacy and Personal Information Protection Amendment (Notification of Serious Violations of Privacy by Public Sector Agencies) Bill 2019	20/06/2019
Protection of the Environment Operations Amendment (Asbestos Waste) Bill 2018	21/11/2018
Public Works and Procurement Amendment (Enforcement) Bill 2018	13/11/2018
Residential Tenancies Amendment (Review) Bill 2018	20/09/2018
Retirement Villages Amendment Bill 2018	21/11/2018
Road Transport Amendment (National Facial Biometric Matching Capability) Bill 2018	17/10/2018
Road Transport Legislation Amendment (Penalties and Other Sanctions) Bill 2018	08/08/2018
RSL NSW Bill 2018	15/08/2018
Saint Paul's College Bill 2018	13/11/2018
Snowy Hydro Corporatisation Amendment (Snowy 2.0) Bill 2018	20/11/2018
State Revenue and Other Legislation Amendment Bill 2019	18/06/2019
Statute Law (Miscellaneous Provisions) Bill (No 2) 2018	17/10/2018
Statute Law (Miscellaneous Provisions) Bill 2019	09/05/2019
Strata Schemes Management Amendment (Building Defects Scheme) Bill 2018	15/08/2018
Surveillance Devices Amendment (Statutory Review) Bill 2018	17/10/2018
Terrorism (Police Powers) Amendment (Statutory Review) Bill 2018	17/10/2018
Victims Rights and Support Amendment (Motor Vehicles) Bill 2018	17/10/2018
Water NSW Amendment (Warragamba Dam) Bill 2018	17/10/2018
Western City and Aerotropolis Authority Bill 2018	19/09/2018
Workers Compensation (Firefighters' Presumptive Rights to Compensation) Bill 2018	27/09/2018
Workers Compensation Legislation Amendment (Firefighters) Bill 2018	24/10/2018
Workers Compensation Legislation Amendment Bill 2018	26/09/2018